



FLINDERS COUNCIL

ANNUAL REPORT Year Ending 30 June 2012



TABLE OF CONTENTS

TABLE OF CONTENTS	Page
<i>Strategic Objective</i>	3
<i>Council Services</i>	4
<i>Your Councillors and Community Representation</i>	5
<i>Flinders Council Organisational Chart</i>	10
<i>Mayor's Report</i>	12
<i>General Manager's Report</i>	17
<i>Annual Review of Council Programmes</i>	
<i>Governance</i>	19
<i>Works & Services</i>	21
<i>Airport</i>	27
<i>Corporate Services</i>	32
<i>Furneaux Natural Resource Management</i>	41
<i>Economic Development</i>	45
<i>Community Development</i>	47
<i>Development Services: (Building and Planning)</i>	54
<i>Environmental Health Services (incl. Public Health)</i>	58
<i>Financial Report</i>	61
<i>Statement by the General Manager</i>	
<i>Independent Auditor's Report</i>	
<i>Statement of comprehensive Income</i>	
<i>Statement of Financial Position</i>	
<i>Statement of Changes in Equity</i>	
<i>Statement of Cash Flows</i>	
<i>Accompanying Notes to the Financial Statements</i>	
<i>2011-12 Key Performance Indicators Report</i>	100
<i>Appendix A: Structure of Annual Report</i>	
<i>Appendix B: Meeting Procedures for Annual General Meeting</i>	
<i>Appendix C: Community Development Special Committee Annual Report</i>	

STRATEGIC OBJECTIVES

Our Vision for the Furneaux Community

A thriving, inclusive and self-reliant community that offers opportunities for current and following generations while maintaining the diversity, uniqueness and attractiveness of the natural environment.

Flinders Council Mission

To provide leadership, services and support which contribute to the wellbeing and sustainability of the Furneaux community and its environment.

Our Strategic Focus Areas

Environment and Natural Asset Management

An environment that maintains its diversity, uniqueness and attractiveness while supporting sustainable production and lifestyle.

Infrastructure

Efficient and reliable infrastructure that supports and protects production, services and lifestyle.

Land Use, Development and Building

A productive system of land and building development that promotes investment and activity while protecting people and the environmental characteristics of the Flinders Municipal area.

Community Safety, Engagement and Enterprise

Through positive Council-Community partnerships, enhance people's security, inclusion and well-being.

Corporate Governance and Intergovernmental Relations

Decisions are professionally and transparently made, communicated and implemented to achieve defined outcomes in the interest of the community.

Furneaux Future

A thriving, self-reliant community offering opportunities for current and following generations while maintaining core values and attributes.



COUNCIL SERVICES

COUNCIL OFFICE

4 Davies Street
Whitemark TAS 7255

OFFICE HOURS

9.00 am – 4.30 pm

POSTAL ADDRESS

PO Box 40
Whitemark TAS 7255

Telephone: (03) 6359 5001

Facsimile: (03) 6359 2211

e-mail: office@flinders.tas.gov.au

ALL CORRESPONDENCE TO: General Manager

AFTER HOURS EMERGENCY SERVICE

Mobile: 0427 592 069 (Works Manager)

WORKS DEPOT

21 Patrick Street, Whitemark TAS 7255

Hours: Weekdays 8.00am - 5.00pm

Telephone: (03) 6359 5020 / 5021 **Facsimile:** (03) 6359 2069

AIRPORT

Palana Road, Whitemark TAS 7255

Hours: Weekdays 8.00am - 4.30pm

Telephone: (03) 6359 2144

Facsimile: (03) 6359 2145 **e-mail:** airport@flinders.tas.gov.au

VISITOR INFORMATION CENTRE

4 Davies Street, Whitemark TAS 7255

Hours: Monday to Friday 9.00am-4.30pm

Telephone: (03) 6359 5002

Facsimile: (03) 6359 2211 **e-mail:** info@flinders.tas.gov.au



YOUR COUNCILLORS AND COMMUNITY REPRESENTATION

Flinders Council is represented by seven Councillors and is led by the Mayor and the Deputy Mayor. The Council is elected to represent the community and its aspirations and needs. The Council is authorised by the *Local Government Act 1993*, as amended, to make a broad range of decisions. The scope of the Council's responsibilities includes:

- the allocation of resources and the determination of funding priorities;
- policy determination and the establishment of corporate goals and objectives;
- reviewing and monitoring performance of the Council management structure and team;
- overall performance of the corporate body; and
- reporting to and liaising with the community.

The Council from 1st July 2010 to 30th June 2012 comprised the following members:

Cr Carol Cox (Mayor)	Re-Elected on 3 November (Declaration signed), Certificate Date 12 November 2011
Cr David Williams (Deputy Mayor)	Elected as Deputy Mayor on 24 November 2011
Cr Marc Cobham	Re-Elected on 3 November (Declaration signed), Certificate Date 12 November 2011
Cr Peter Rhodes	Elected on the 3 November (Declaration signed) Certificate Date 12 November 2011
Cr Mary-Anne Roberts	
Cr Gerald Willis	Elected on the 3 November (Declaration signed) Certificate Date 12 November 2011
Cr Ronald Wise	
Cr Michael Grimshaw	Finished 12 November 2011
Cr Alan Stackhouse	Finished 12 November 2011

Dates of when new Councillors started in 2011

Cr Cox	Re-Elected on 3 November (Declaration was signed), Certificate date 12 November 2011
Cr Cobham	Re-Elected on 3 November (Declaration was signed), Certificate date 12 November 2011
Cr G Willis	Elected on the 3 November (Declaration was signed) Certificate Date 12 November 2011
Cr P Rhodes	Elected on the 3 November (Declaration was signed) Certificate Date 12 November 2011
Cr M Grimshaw	Finished 12 November 2011
Cr A Stackhouse	Finished 12 November 2011

**The Certificate of Election was reissued on the 12 November due to a mistake being made by the Tasmanian Electoral Commission in the certificate issued on the 28 October 2011*

Council Meetings

Ordinary meetings of Council are usually held on the third Thursday of each month. Meetings commence at 1.00 pm and are open to the public. A list of Ordinary Meeting dates for the year ahead is available from Council offices after the December meeting each year.

Community Representation and Committee's

As at 30th June 2012:

Special Committees

- Audit and Finance Special Committee – Deputy Mayor D Williams (Chair), Mayor C Cox and Cr G Willis
- OHS and Risk Management Special Committee – Cr M Cobham (Chair), Cr M Roberts
- Waste Management Special Committee – Cr R Wise (Chair), Cr M Cobham and Cr P Rhodes
- Furneaux Group Aviation Special Committee - Mayor C Cox (Chair), Cr P Rhodes, Cr R Wise
- Furneaux Group Shipping Special Committee - Mayor C Cox (Chair), Deputy Mayor D Williams, Cr G Willis
- Furneaux Hall and Recreation Ground Special Committee – Cr M Cobham (Chair)
- Lady Barron Hall & Recreational Special Committee - Deputy Mayor D Williams (Chair)
- Community Development Special Committee – Cr P Rhodes and Cr G Willis (Co-Chairs)
- Furneaux Community Health Special Committee – Cr M Roberts (Chair), Mayor C Cox
- Flinders Council NRM Special Committee - Cr M Cobham (Chair), Cr P Rhodes, Cr R Wise

Local Government Organisations

- Australian Airport Owners' Association - General Manager R Harper, Airport Manager J Grace
- Northern Tasmanian Development Representative – Mayor C Cox, General Manager R Harper
- Local Government Association of Tasmania – Mayor C Cox, Deputy Mayor D Williams, General Manager R Harper

Community Organisations

- Flinders Island Tourism Association – Cr M Roberts
- Flinders Island District High School Association - Mayor Carol Cox

Other Council Committees

- Risk Management Committee - Cr M Cobham, Cr D Williams (Proxy), OHS Co-ordinator S Walsh, General Manager R Harper, Works & Services Manager L Pitchford, Aerodrome Operations Supervisor J Grace
- "Clean Up Australia Day" Co-ordinator – Cr R Wise
- Airport Emergency Committee – Airport Manager J Grace, General Manager R Harper
- Code of Conduct Panel – Deputy Mayor D Williams, Cr M Cobham, Cr G Willis
- NRM North Association – Cr M Cobham

COUNCILLOR ALLOWANCES 2011-2012

Allowances and Expenses Statement (Under the Local Government Act 1993)

In 2011/12 the Council provided allowances and reimbursements for reasonable expenses to the Mayor, Deputy Mayor and Councillors. The total amount of these allowances and expenses is shown below.

Allowances: \$81,833.47
Expenses: \$7969.96

COUNCILLOR MEETING ATTENDANCE REGISTER 2011-2012

Ordinary Council Meetings

	Mayor C Cox	Deputy Mayor D Williams	Cr M Cobham	Cr M Grimshaw	Cr P Rhodes	Cr M Roberts	Cr A Stackhouse	Cr G Willis	Cr R Wise
14 July 2011	x	✓	✓	✓	N/A	✓	✓	N/A	✓
18 August 2011	✓	✓	✓	✓	N/A	✓	✓	N/A	✓
15 September 2011	x	x	✓	✓	N/A	✓	✓	N/A	✓
20 October 2011	✓	✓	✓	✓	N/A	✓	✓	N/A	✓
24 November 2011	✓	✓	✓	N/A	✓	✓	N/A	✓	✓
22 December 2011	✓	✓	✓	N/A	✓	✓	N/A	✓	✓
19 January 2012	x	✓	✓	N/A	✓	✓	N/A	✓	✓
16 February 2012	✓	✓	✓	N/A	✓	✓	N/A	✓	✓
15 March 2012	✓	✓	✓	N/A	✓	✓	N/A	✓	✓
19 April 2012	✓	✓	✓	N/A	✓	✓	N/A	✓	✓
17 May 2012	✓	✓	✓	N/A	✓	✓	N/A	x	✓
21 June 2012	✓	✓	✓	N/A	✓	✓	N/A	✓	✓
TOTAL	9	11	12	4	8	12	4	7	12

COUNCILLOR MEETING ATTENDANCE REGISTER 2011-2012 continued...

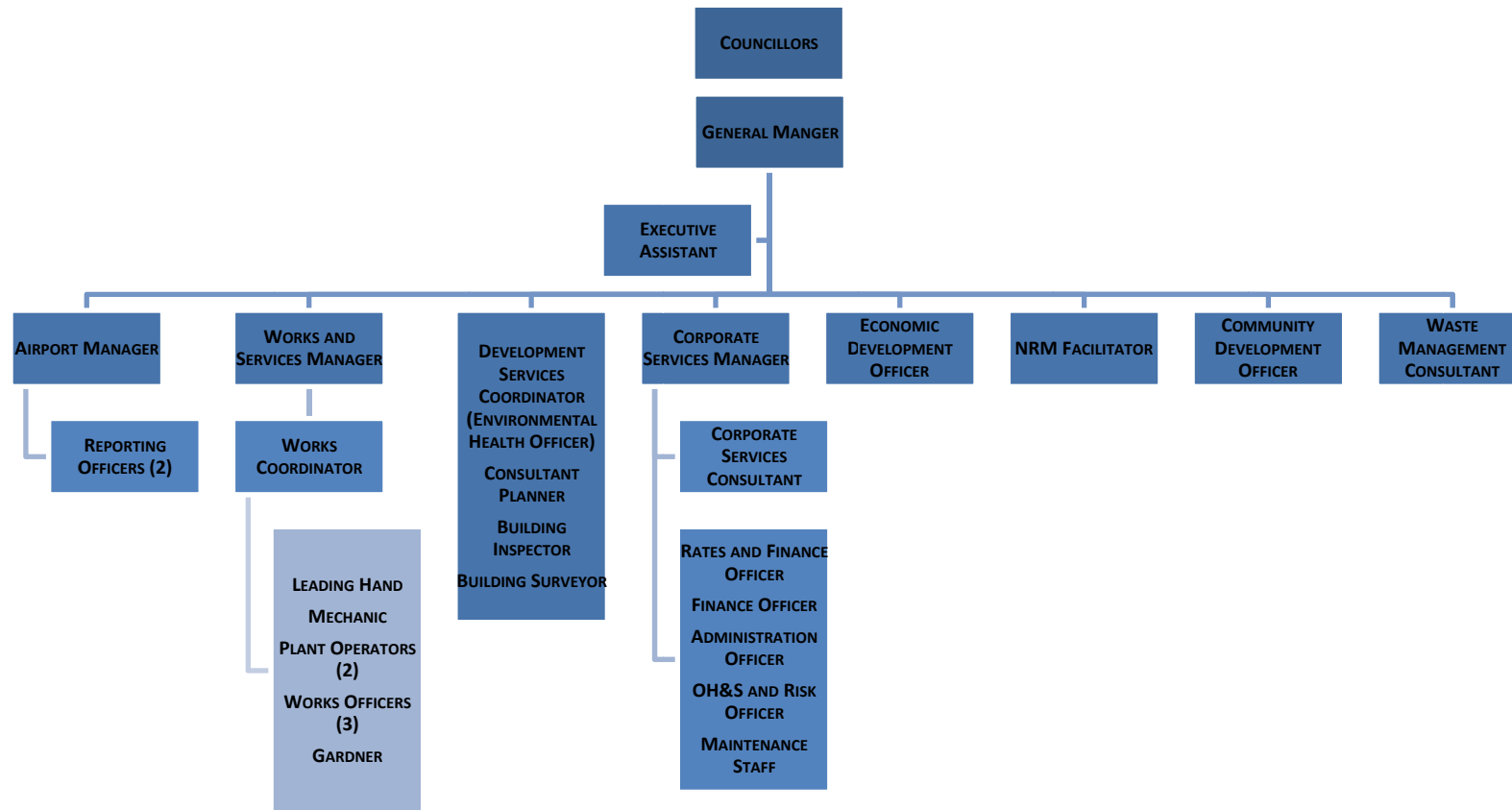
Special Council Meetings

Special Meetings	Mayor C Cox	Deputy Mayor D Williams	Cr M Cobham	Cr M Grimshaw	Cr P Rhodes	Cr M Roberts	Cr A Stackhouse	Cr G Willis	Cr R Wise
3 November 2011	✓	✓	✓	N/A	✓	✓	N/A	✓	✓
25 May 2012	✓	✓	✓	N/A	✓	✓	N/A	✓	x
TOTAL	2	2	2	0	2	2	0	2	1

Annual General Meeting

AGM	Mayor C Cox	Deputy Mayor D Williams	Cr M Cobham	Cr M Grimshaw	Cr P Rhodes	Cr M Roberts	Cr A Stackhouse	Cr G Willis	Cr R Wise
14 December 2011	✓	✓	✓	N/A	✓	✓	N/A	✓	✓
TOTAL	1	1	1	0	1	1	0	1	1

FLINDERS COUNCIL ORGANISATIONAL CHART 2011-2012



THE YEAR IN REVIEW

The following reports have been prepared in accordance with the requirements of the *Local Government Act 1993*. The matters reported are to a large extent prescribed in the Act. The reports relate to Council's Annual and Strategic Plan. These reports refer to the Financial Year ending 30th June 2011 and provide an overview of Council's operations and achievements during this period.

MAYOR'S REPORT

In this, the Mayors Report for the 2011-12 year, I must, before all else, thank the retiring Councillors, Mr Alan Stackhouse and Mr Michael Grimshaw for their positive contributions to this council over their four year terms. Their commitment and contribution to Council for this time, whilst raising young families and running businesses, was greatly to the benefit of this community and also I thank their families for the support given to them.

In the 2011 elections the two incoming councillors to replace Alan and Michael were Gerald Willis and Peter Rhodes, both of whom were born and raised in the Furneaux Group, returning to reside on Flinders, after completing careers in the wider world. Cr Marc Cobham was re-elected for four years as was I. There was the interesting situation where the Deputy Mayor position was unfilled due to the non-election as a Councillor of the only nominated person for the position of Deputy Mayor. Councillor David Williams was subsequently elected around the table to fill this role and I thank him strongly for the support he has given me over the year.

In considering the State Government Review into Councillor numbers Flinders Council formed the opinion that a minimum of seven Councillors is required to continue to provide a high level of governance and adequate representation of a diverse community. A minimum of seven Councillors was endorsed in the final Local Government Board report.

Council is regularly represented at Local Government Association of Tasmania (LGAT) and Northern Tasmania Development (NTD) meetings by the Mayor and/or General Manager. LGAT meetings present the opportunity to meet with other Councils and a particular effort has been made this year to extend communications with our King Island counterparts. The General Managers have used this to advantage both Councils.

I included the Australian Small Islands Conference in my holiday schedule, and thank the Councillors for their support through the payment of the conference fees. Flinders Island was strongly represented with presentations by Councils Economic Development Officer, Adam Saddler and by Lila and David Tresemer. Sue Cimino, Peter Rhodes and Leigh Cox also promoted Flinders and learnt much from sharing with islanders from the 21 islands represented. A steering committee was created to formulate an ongoing small islands forum/group where common issues such as population loss, waste management, infrastructure and access can be discussed and solutions shared.

The upgrading of the Lady Barron Port has been a much slower process than either the Council or community wished, however the purchasing of the old 'Super Shed' by Council for the inclusion of that area in to the Port upgrade, has allowed for the identification of separate public access to the public wharf area that is external to the working area of the port, to provide for greatly enhanced public access and safety in the unloading area. The proposals are yet to pass through the planning system and I sincerely hope the issues that remain are fully sorted and the upgrade complete when I write this report in twelve months' time. The Port is vital infrastructure to the island through which both the general cargo, the pine logs and the 20,000 head of cattle and 50,000 head of sheep exported from Flinders pass. Northern Tasmania Development has recognised the Flinders – Bridport sea link as a transport link of Regional significance.

The State Government shipping contingency fund, unspent as no contingency was enacted throughout the year and thus available to support other improvements to shipping to the islands was granted to Council to support the purchase and demolition of the super shed. The monthly shipping service to Cape Barren Island is also supported through the shipping contingency fund.

Furneaux Freight has continued to service the island weekly for general cargo with supplementary trips to move logs and livestock off the island. Servicing an island community, where the amount of produce to going off the island far exceeds general cargo coming in is not an easy task and I wish to thank Matthew Bayles and his family for their commitment and concentrated effort in providing the Furneaux Freight Shipping Service to the Furneaux Group.

The Airport, a Council owned facility, is the other vital infrastructure link for Flinders and has presented challenges this year. The long runway, runway 14/32, has presented some issues with the sealed surface. A successful Federal Grant application requiring matching funding was used to patch the long runway and to do other upgrade work required for the larger (than titans) aircraft now using the airport regularly. The airport achieved its Certificate of Certification on the 7th December 2011 enabling aircraft above 30 seat capacity to operate into Flinders Island without requesting exemptions from CASA.

Council has funded a full technical scoping study in relation to all runway pavements at the Flinders Island Airport including a full cost analysis in order to confirm the works required to upgrade the runway pavements.

Passenger numbers travelling on the RPT service increased by 1,150 to 19,500 for the twelve months equating to an extra 575 people taking return trips to or from the island. I want to thank Sharp Airlines for the reliable service they provide to the island and for promoting the island through their operations in Victoria and South Australia. The introduction of some cheap airfares, taken up quickly, has also encouraged travel

and given islanders the occasional opportunity to travel a little cheaper. Council has placed a snack and drink vending machine in the airport terminal for the convenience of travellers.

The newly developed Master Plan for the airport that will, among other things, guide the positioning of the infrastructure at the facility, including the ambulance transfer shed that has been partially donated to Flinders by the RFDS to enable transfer of patients from ambulance to air ambulance in a sheltered and private environment. The shed has yet to be built with Council contributing the base on which the shed will sit. The sealed standing area is also to be extended to enable the air ambulance to approach the transfer shed.

Council is aware that the community puts great emphasis on retaining access to the coast and has where and when possible assisted with access issues. This year access issues to private properties in Lady Barron and Palana have been resolved, both resulting in small additions to Council's Road Register. Access to the coast in several areas has been improved; Patriarch Inlet, Red Bluff and Egg Beach come to mind. It is anticipated that Council will secure the access to Castle Rock when an approved subdivision of the property through which the track runs is completed.

In conjunction with Parks, a successful grant application to the Cycling for Active Transport Local Infrastructure Development Fund requiring an allocation of \$5358 in the 2012/13 budget, in kind support and a continuing maintenance commitment has enabled the Whitemark – Bluff track to be developed as a walking and cycling track.

Similarly Council supported the Friends of the Patriarchs Sanctuary with \$5000 to support a successful grant application to the Tasmanian Community Fund for an upgrade to their ablution block.

Other events supported with donations of funds throughout the year included the bringing of the figurehead off the barque Farsund to Lady Barron for the centenary of the grounding of the vessel near Vansitart Island, a contribution to the making of a film of the Easter 2012 Three Peaks Race and support of the Happiness Project by Kickstart Arts.

Through the community grants process and the Gunn Bequest a further \$14,130 was committed to support a broad range of community activities. This Council is committed to supporting local activities when possible as evidenced this financial year when staff have assisted the Flinders 5 through finding them a much more economical insurance option and through working with the school to keep the School Pool open for public use throughout the Summer School Holidays. Sadly not all projects are successful and an allocation to assist in holding Suicide Intervention Training on the island failed due to a lack of participants.

In recognition of the high regard in which the community held Dr Sonia and Dr Berender Singh, both professionally and as community members, Council presented them with an island painting on their departure to Western Australia.

The support by Council to the younger members of the community is continued with the very successful surf program (now for expanded ages), the youth club, youth week celebrations and other activities. The support and co working of the Flinders Island Aboriginal Association Inc. through their Youth Officer has enhanced the success of these activities. The Transition Program run in conjunction with the school to prepare secondary students for furthering their education off island has again been very successful with new partners such as Life Long Learning and Newstead College becoming involved.

To me the important word in Local Government is Local, and the Flinders Council has embraced this when developing the Interim Planning Scheme in line with the requirements of the State Government Template. Council has in consultation with the community and with the assistance of Consultant Planners based at Meander Valley Council produced a planning scheme that would enable the development of niche products in a rural living zone whilst giving protection to the rich agricultural land and valued environmental areas. The development of the draft interim scheme was preceded by the development of a Structure Plan for Flinders that initiated the thought and consultation process for the development of the interim scheme. It is anticipated the scheme will be completed in the 2012-13 year for submission to the TPC as required.

An Audit of Councils recreational assets was initiated this year, with the aim of disposing of unneeded Council assets and identifying opportunities and priorities for current and future needs. The first step of identifying all parcels of land owned by Council has been completed and consideration is now being given to the relevance of those parcels of land.

The development of a Weed Management Policy was initiated for completion in the 2012-13 years with an allocation of funds to achieve some outcomes.

The Investment Ready Project was taken to a Public Meeting in March, where strong opposition to commercial development on any Crown Land foreshore area was noted. The resulting document was amended to reflect the preference for development on private land and is now available for public use.

Council endorsed the Flinders Island Renewable Energy Plan and accompanying Sustainability Plan. The renewable energy plan, aims for 100% renewable energy through the use of pumped hydro as a storage mechanism, and Council directed the Mayor and staff to lobby for support for the proposal.

The grant funding from the Renewable Energy Fund - King and Flinders Islands was used to install photovoltaic units on many of the Council Buildings, the Council Chambers, the Flinders Arts and Entertainment Centre, the Works and Services Depot Shed and the Airport Shed. Council was also successful in obtaining funding from this fund to install the Solar Tracking array at the Airport. It is expected these initiatives will greatly reduce the annual electricity costs to Council.

Council achieved a an Operational Surplus this year assisted by the unusual step the Federal Government took in paying half of the FAGS grants due in 2012-13 in advance this financial year. This will make it almost impossible for this and other Councils to budget for an operational surplus in 2012-13 Year.

I wish to commend the staff for going over and above the operational plan in accepting the opportunities given to them to increase council income. The office staff by undertaking payroll work for Break O'Day council for a short period of time and the Works Department for tendering for and undertaking the work in upgrading the Cape Barren Island Airstrip. The Flinders Council has little opportunity to increase revenue other than through rates and the initiative of the staff to accept the challenges and opportunities, small and large, to increase Council revenue is recognised and appreciated by Councillors. It is also satisfying to note that the Office staff, are now of a standard that their work is acceptable to other Councils, that they have the expertise and willingness to give assistance and not always be on the receiving side.

In conclusion I thank the General Manager and all his staff for the support they have given to Councillors over this year and for their continued application to projects put in place by Councillors. In many larger types of Council the elected members do not have the privilege of the close contact with staff that is afforded us here at Flinders Council and I thank the General Manager and his staff for giving us this privilege.

I also on behalf of the community thank my fellow Councillors, who as I do have a huge interest in seeing the islands prosper, in making this a place where people want to live, and who are prepared to give of their time and experience to support this happening.

2011-12 has been a strong year for Council.

Carol Cox
Mayor



GENERAL MANAGER'S REPORT

It is my pleasure to report that the operational performance of council has once again met the high standards that have been set by its management team. The 2011/2012 year has been one of continued high activity across all of council's services and activities. The financial year recorded a small net surplus well in excess of the budgeted net deficit combined with a significant increase in the value of Council's core assets. The accompanying annual report provides an overview of the year's activities, Council's financial performance, services provided and statements in compliance with the statutory requirements of a Local Government entity.

Councillors and staff continued to find a successful balance between the expenditure required to undertake the functions expected of a Local Government entity and the highly constrained revenue base that is an on-going reality for our isolated municipality. An increased focus on securing grants revenue, expenditure minimisation and generating funds from private and contracted works all contributed to a relatively pleasing financial result. While a net surplus was achieved it should be noted that the forward payment of a Federal Assistance Grant did impact positively on the end result. This will conversely impact in the negative in 2012/2013 and the delivery of a net surplus will be extremely challenging in the year ahead.

A revaluation of Council's road, bridge and culvert assets during the year confirmed a positive improvement and a significant increase in the value of this important infrastructure. Over the preceding six years some \$35 million in value has been added to the equity of the organisation. This is an outstanding result that confirms the value of a long-term strategic approach to asset management and investing funds towards the continued improvement and upgrade of these assets.

Visitation to the islands increased by some 7% above the previous year. This was on the back of a 5% contraction at a State level. The Furneaux Islands continue to attract a small and sustainable number of tourists and visitors. Council plays a vital support role in assisting tourism and visitation through existing council programs, staff and the provision of the airport and associated infrastructure. Gaining CASA Certification during the year was pleasing and has encouraged larger charter aircraft to utilise the airport. Increased charter numbers and the efforts of the incumbent operator have directly assisted visitation, injected further funds in to the local economy and assisted to improve the financial viability of the airport itself.

On top of an increase in visitation, the Development Services Department again recorded an exceptionally busy year. An increase in total development applications by around 25% over the previous year highlights that Flinders continues to see slow but steady growth and has to date avoided the contraction in the construction and development sector mainland Tasmania has recorded.

Commercial operators and businesses continued to invest in the islands throughout the year. The opening of a new terminal at the Launceston Airport by Sharp Airlines continued the ongoing investment made by the company since the start of their regular passenger transport services. Furneaux Freight continued to invest heavily in support of transporting goods to and from the islands. The provision of these vital access and transport services are critical to the ongoing economic development and viability of the islands community and business sectors. Flinders Island Renewable Energy (FIRE) received development and building approval for a modern wind turbine during the year. The infrastructure developed by FIRE now generates over 25% of the islands energy needs from our world-class wind assets. Renewable energy development remains a significant opportunity for the islands and Council has shown leadership in this area by developing a renewable energy development plan in the past year to guide investment and future opportunities. Flinders Island Meats continued to grow markets for the islands product, building an enviable reputation in partnership with some of Australia's leading restaurants. Investment into new dwellings, on farm and the tourism sector all contributed greatly to a strong year. Redevelopment projects such as the Lady Barron Port and the Multi-Purpose Centre will continue to stimulate investment and activity on the islands in the year ahead.

Council delivered a raft of projects over the year and many of these are discussed in detail within the individual reports provided as part of this report. Staff are thanked for their efforts through what was a busy and successful year for all. Council is well served by our small staff pool that are always willing to go above and beyond to assist the community and drive value for the organisation. I thank all staff for their support, commitment and dedication and make special mention of Mr. Les Pitchford upon his retirement. Les has served Council and the community with distinction for over 45 years. During this time he managed major changes and improvements to infrastructure standards and assets across the island. His experience, energy and drive will be missed. I wish Les and wife Val all the best in their well earned retirement.

I would like to thank the Mayor, Deputy Mayor and Councillors for their continued dedication and hard work. The community is well served by a leadership team willing to advocate for the community at every level and put in the long hours local government representation requires.

Raoul Harper
General Manager



GOVERNANCE

In accordance with current Legislative requirements, Flinders Council declares the following information within the Annual Report:-

Public Interest Disclosure Act 2002

This report is made pursuant to Section 86 of the *Public Interest Disclosure Act 2002*. No public interest disclosures were made during the 2011-12 year.

Senior Positions

In accordance with Section 72(1)(cd) of the *Local Government Act 1993*, the following table provides the remuneration for those positions designated by Council as Senior Positions. These amounts includes salary, employer contribution to superannuation, the value of the use of motor vehicles and the value of allowances and/or benefits provided to the employee.

Remuneration Band	Number of Positions
\$80,001 - \$100,000	2
\$100,001 - \$120,000	1
\$140,001 - \$160,000	1

Donation of Land Statement

Under Section 177 of the *Local Government Act 1993*, Council is required to report on any land donated by Council during the year. Council has not resolved to donate any land in accordance with the Act during the 2011-12 year.

Right to Information Act 2009

During the year Council received no requests for information under the *Right to Information Act 2009*.

Public Tenders

The *Local Government (General) Regulations 2005* requires Council to report any contract for the supply or provision of goods and services valued at or above \$100,000 (excluding GST) during the financial year. Council did not call for tenders over this amount during 2011-12.

Policies of Council

During the 2011-12 year Council reviewed and/or introduced two (2) policies as listed below:-

Funeral Director
Risk Management Policy

Raoul Harper
General Manager

WORKS & SERVICES REPORT

The Works & Services Department completed the annual works program over its four divisions for 2011/12 within time frames and budget predictions as well as a greater private works program than expected.

Road Division

Sealed Roads:

Along with the maintenance of Council's 73 km of sealed road network which involves patching, repairing edge breaks and shoulder gravelling we also resealed 3.4 km on Lucks Rd, 1.2 km on Franklin Parade, and 600m on Lagoon Rd.

163m of new footpath were constructed in Lady Barron on Barr St and 52 metres in Whitemark on Lagoon St (renewing broken sections).

Unsealed Roads:

Council has approximately 275kms of gravel roads to maintain regularly and repair after storm and flood damage occurs. Our roads are prioritised into four categories with main arterial roads at 1 to seldom used roads and tracks at 4. Priority 1 roads may be graded and potholed as required up to 5 times annually, priority 2 roads twice, priority 3 roads once and priority 4 usually once but if in reasonable condition may be left for bi annual maintenance. Using this formula our works gang grade and pothole up to 600kms of road per year to a standard I believe to be far superior to mainland gravel roads.

Council also re-sheeted sections of 22 separate roads for a combined distance around 23kms using over 10,000 cubic metres of gravel carted from Canns Hill quarry at Whitemark and Harris quarry at Palana.

Bridge Construction:

New pre stressed concrete bridges were constructed and installed over Cronleys Creek on Big River Rd, Rhodes Creek on Trousers Point Rd, and Nalinga Creek on Butterfactory Road. This brings Councils concrete bridge construction to a total of 26 with only 3 wooden structures left. Two of those will be converted to concrete in the next financial year.

Quarries:

Final rehabilitation works, including seeding, smudging and native tree planting were undertaken on Summer Camp and Manns Pits whilst restoration work continues on our existing working quarries at Canns Hill, Trousers Point and Edens Rd.

Vegetation Control:

Vegetation control on our road network includes slashing and spraying as well as dangerous tree removal and contracting out roadside vertical slashing to keep corner site distances within specification and branches clear of traffic lanes.

Waste Management Division

The Whitemark Refuse Site is manned 4 half days a week and the Killiecrankie Transfer Station bins are emptied on average about 6 times per month. The disposal areas are covered a minimum of 4 times per year or as required. Fire breaks around Lady Barron Tip are slashed and/or graded annually.

New bins were purchased for glass and aluminium can collection at Killiecrankie and the Whitemark site gateway. They are yet to be mobilised as we are awaiting further signage and machinery. A 6mt container has also been placed at Whitemark refuse site for glass disposal and crushing.

We sent around 12 tonnes (over 3 years supply) of old batteries out on our traded tip truck which were donated to the Youngtown Rotary Club for recycling.

Depot & Plant Division

Plant:

Purchases for the year were a new Volvo FM11 tandem tipper and a John Deere ride on mower. Maintenance on Council owned plant continues at appropriate service intervals and within budget.



Private Works:

2011/12 has been a productive year in private works for Council with the following projects being the major contributors.

Cape Barren Island Airstrip:

The Works team travelled to Cape Barren Island in early June on the fully laden “Mathew Flinders” to begin a major upgrade to the airstrip after winning a tender to provide the services from the Federal Department of Infrastructure and Transport.

Works included:

- Widening the main runway from approximately 7 mts to 18 mts;
- Widening the runway end turning nodes by 7 mts (all up approx. 3,200 cubic metres of gravel);
- Replacing open drains with 600mm stormwater pipes @ 65mts each end of runway;
- Clearing approximately 40 hectares of bush for take- off and side transitional slopes; and
- Re-survey of whole airport to ensure compliance with CASA standards.



Runway End Drainage before



Runway End Drainage after

This was accomplished within a 14 day period with the assistance of CBI Council operators in Shane Maher and Tim Maynard along with contractors Phillip Warren Industries and Airport Survey Consultants. I thank them all for their professional attitude and high standard of work. I take this opportunity to thank the Cape Barren Island Aboriginal Association for their hospitality and the community at large for the co-operation shown during the busy works schedule.



Cape Barren Island Airstrip Before



Cape Barren Island Airstrip After

Lady Barron Main Road:

Council continues to maintain the 28.4km section of road from the Whitemark Airport gate to the TasPorts gate at Lady Barron under contract 1163 to the State Department of Infrastructure and Transport which includes bitumen patching, edging, shoulder rehabilitation, slashing, spraying, sweeping, guide post replacement and litter/ animal removal. The road has a DIER inspection quarterly and to date has been in compliance with the contract. This contract has been extended until December 2012 when a new contract is expected to be finalised. In 1011/12 we reconstructed and sealed a 270m section and resealed a section 560m long.

Ben Lomond Water:

Supervision and pumping of water supplies in Whitemark and Lady Barron is ongoing as well as call outs for system repairs and six monthly meter reading.

In January we commenced the replacement of all water meters on the Whitemark and Lady Barron reticulation systems. This project kept a small gang (mostly 2, sometimes 3) busy until the middle of April and provided revenue to Council.

Town Maintenance Division

The Works Department have ongoing responsibilities for keeping our towns, cemeteries, parks and recreation areas in best possible condition with lawn mowing and edging, herbicide spraying as well as general maintenance and painting. Lady Barron Cemetery had dangerous overhanging trees removed. Repairs and general maintenance were carried out on the toilets in the Lady Barron Hall, drainage and repairs to the Museum and the finishing touches to the Furneaux Arts and Entertainment Centre including the installation of the Audio Visual Equipment.

Personnel

Staff training for the year has included chainsaw tickets for all employees not current plus tree faller's tickets for two. Dogman's tickets (for lifting with slings and chains) were achieved by three of the team and First Aid training was provided for the entire outdoor workforce.

Tom Rhodes and Colin Barrett both resigned in the first half of the year after 7 years' service each with the Works team. I thank them both for their productive time and input to the team and wish them well with their future endeavours. Those retirements opened the door for Brendan Meagre and Leigh Michelle who were successful in their applications for full time employment. Brendan comes from a transport and driver training background whilst Leigh has had extensive experience in the building and construction industry. Both have proven to be valuable additions to our workforce. I thank the entire outdoor gang for their effort and dedication over the last year. Although Les Pitchford was still at the helm for the period of this report, he has since retired and I congratulate him for his outstanding commitment to the Flinders Municipality during his 45 years employment and wish both him and Val a long and enjoyable retirement.

Brian Barnewall

Works & Services Manager

AIRPORT REPORT

Flinders Island Airport is a vital transportation link between Flinders Island, Tasmania and mainland Australia, providing facilities for regular public transport (RPT) services, tourism and private charter operations, emergency medical evacuations, freight, and general aviation.



Aims and Challenges for 2011/12

A decision of Council directed the airport move from CASA registered to a certified airport, which will in turn allow larger aircraft and an increase in passenger numbers. Flinders Island Airport achieved CASA Certification on 7th December 2011.

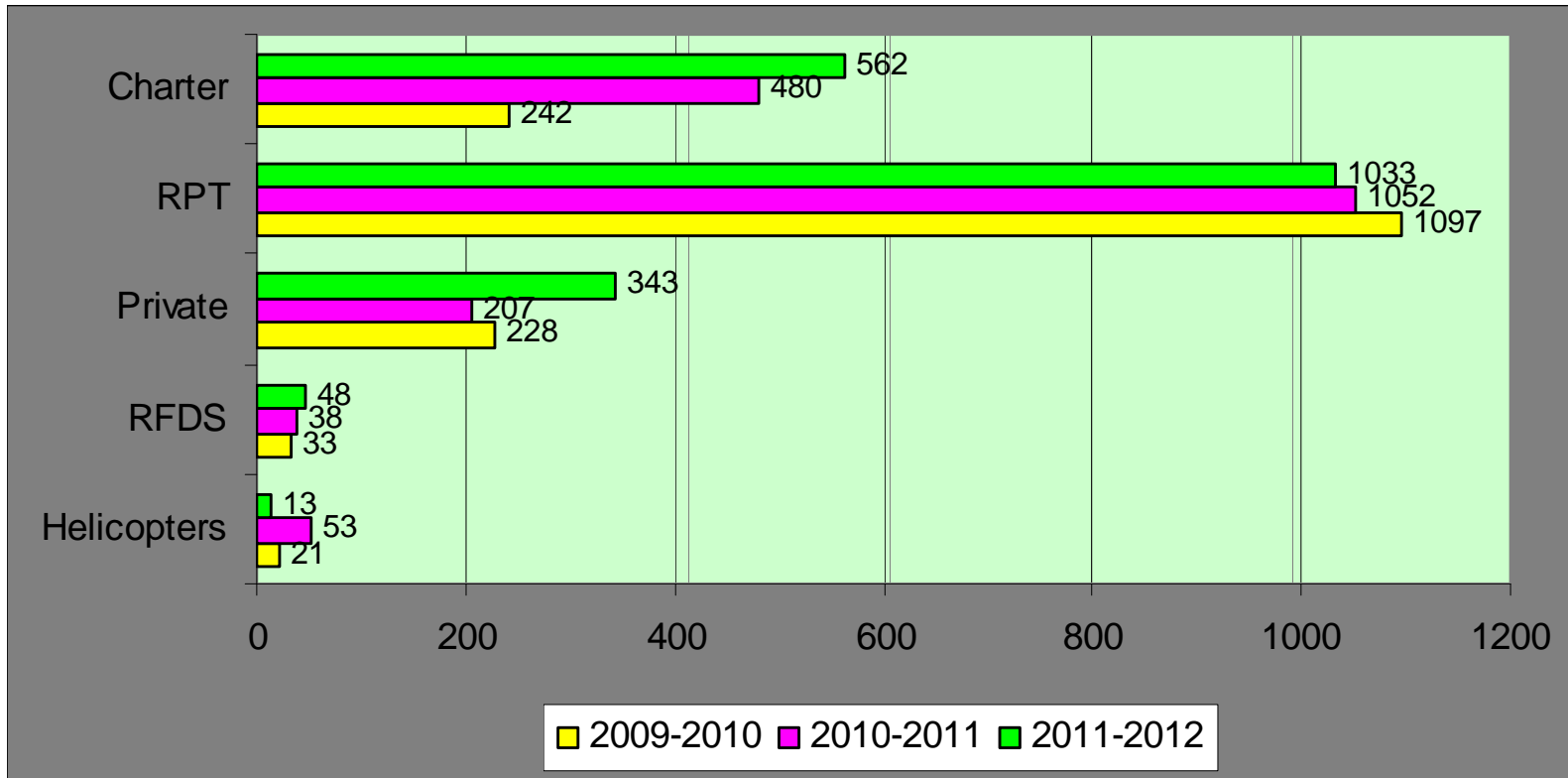
Council received from Kneebush Planning, the Master Plan for the airport to guide development over the next 20 years. This will give Council and the community a direction in which to work towards and grow the airport into a viable asset. Details within the Master Plan include storage facilities, extra hangars as well as a light industrial area for future development.

This year the focus has again been on completing all tasks and KPI's as directed by the Annual Plan 2011-12, with the airport achieving a high level of compliance, as evidenced by the audit reports and positive comments from dignitaries, community members and visitors.

Staff continue to work towards increasing the number of private and charter operators utilising our airport.

With locally based Bass Strait Aviation full-filling an important freight and charter operation, an increase has once again been experienced in the number of charter aircraft landing at Flinders Island Airport during the 2011/2012 year.

Aircraft Landings



Although RPT Flights have decreased slightly this year, overall landings have risen by 169 due to the large increase in charter and private aircraft landings.

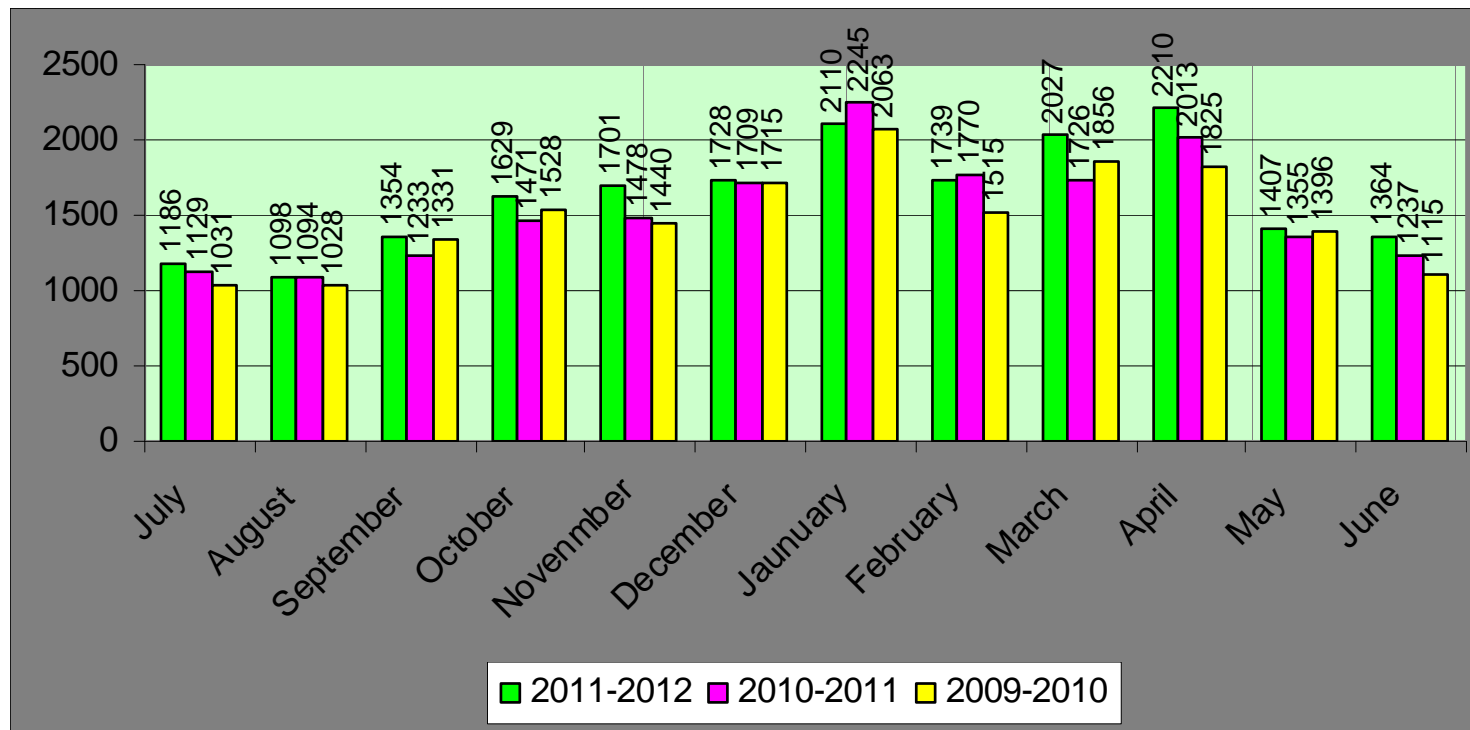
Airlines

Sharp Airlines, with their fleet of 19 seat capacity Metroliners, continue to provide a safe and reliable service. Sharp Airlines, with their on ground staff, production of a glossy in-flight magazine and e-newsletter provide customers with discounted airfares, up-to-date company and destination information and face to face customer service.

Passenger Movements

2011/2012 saw a further increase in RPT numbers from the previous year with total passenger movements reaching 19553. This represented a total increase of 1093 passengers on RPT flights from the previous financial year.

Passenger Numbers



Airport Infrastructure

Aim: Continue the improvement of both runways to allow them to accommodate larger aircraft.

Council was successful in receiving funds from the Regional Aviation Access Program (RAAP) in 2011 to repair and reseal failed pavement areas and associated drainage works.

Runway 14/32 continued to develop failings of its base materials in a number of areas during the year. Due to the stocks of blue metal on the Island not meeting the specifications needed for the runway rebuild, we were unable to source the required material before the end of the financial year. An extension on the grant has been granted through to December 2012.

The threshold of runway 32 was resurfaced and a new turning node was constructed and sealed.

The Line Marking machine purchased last year, has allowed the completion of all markings on the runway, taxi way and car park to be undertaken internally. The machine has also been hired to the Works and Services Department for road marking.

Safety

2011-12 saw the Airport again faced with the extremely disruptive experience of birds on the airstrip. Airport staff continue to monitor the bird and animal movements on a daily basis with this information being recorded in a database for future reference. It has also now become a requirement to inspect the runway before all RPT and Royal Flying Doctors Service flights land and depart which has significantly increased staff costs.

Staff

Access to trained Staff has continued to be an issue this year, resulting in excess overtime due to airport safety and compliance regulations, significantly increasing budgeted costs.

The position of Airport Reporting Officer was advertised during the year and it was with pleasure that we welcomed Mr Donald Withers to the position.

Terminal

A vending machine has been installed at the terminal to replace the service supplied by Aero Club which was discontinued.

Compliance

Each year the Airport is required to undergo a series of audits and inspections to ensure compliance with aviation standards and regulations. Once again Flinders Island Airport successfully completed all Annual Safety inspections, Civil Aviation Safety Authority Audits, Obstacle Limitation Surveys, and electrical inspections to ensure it meets the requirements of a Certified Airport. Areas highlighted for attention from these inspections and audit reports have been actioned.

The airport was required to undergo a mandatory emergency exercise during 2011-2012 to discuss the updated Airport Emergency Plan. A desk top exercise involving all emergency service providers was successfully completed.

Aims and Challenges for 2012/13

- Continue the improvement of both runways to allow them to accommodate larger aircraft.
- Continue to work towards increasing the number of private and charter operators utilising our airport.
- Engage Aurecon to undertake a full technical scoping study in relation to all runway pavements at Flinders Island Airport. The report is to include a full cost analysis in order to confirm the works required to upgrade the runway pavements to an appropriate standard.
- Establish a designated parking area for rental cars to the east of the Terminal.
- Construct an undercover patient transfer facility (PTF) for the Royal Flying Doctor Service (RFDS)
- PTF to the west of the terminal within the Capital Works Program
- Complete the Solar Array Project.

Jeffery Grace
Airport Manager



CORPORATE SERVICES REPORT

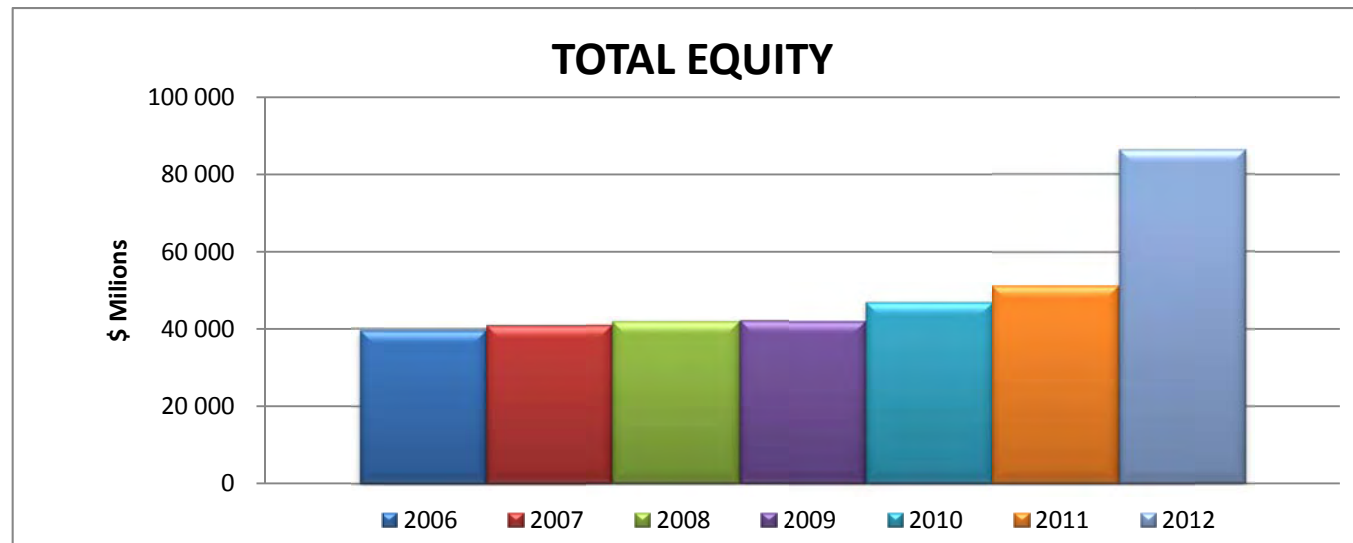
FINANCIAL MANAGEMENT

Flinders Council aims to develop, maintain and continually review financial management systems that comply with Legislative requirements and the Australian Accounting Standards to ensure services are provided in a cost effective manner.

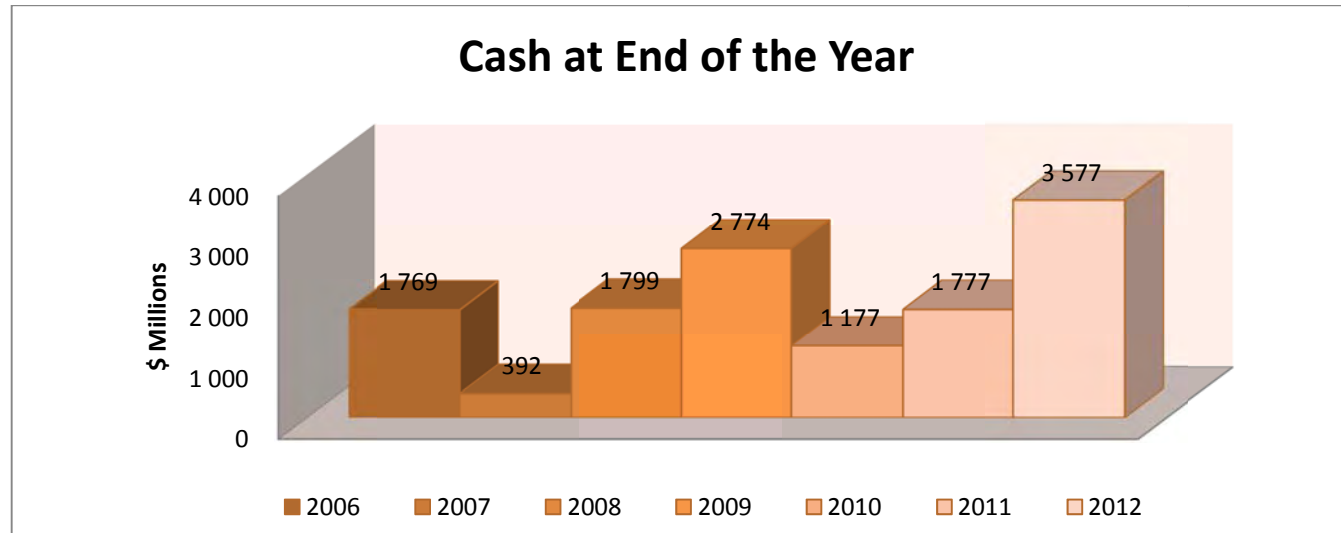
Council's total revenue during 2011-12 was \$5,102,928 and expenditure was \$5,094,218 which resulted in an operating surplus of \$8,710 from ordinary activities. This surplus was \$1,018,131 over the budgeted deficit. This which was due to a significant increase in private works revenue and the Federal Government's Financial Assistance Grant revenue being paid in advance at year end.

An increase in Capital Infrastructure grants of \$269,100 and the loss of two Ben Lomond Water property assets (\$230,000) resulted in Council's final position ending in a Net Surplus of \$47,810.

Council's Net Assets increased by over \$35m from \$51,175,205 in the previous year and resulted in Council's Total Equity increasing to \$86,419,291.



Council continues to improve their cash position at year end which indicates growing sustainability to meet both current and non-current liabilities.



The complete Financial Statements for the year ending 30th June 2012 are appended to this Annual Report. Included is the independent audit report provided by the Tasmanian Audit Office.

The following core areas of Council's operations under Financial Management are listed below:

Grants

Annually Council offers the opportunity for local groups & organisations to apply for grants under the Community Grants Program or the Gunn Bequest Grant Program for local sporting & recreational groups.

The following were recipients of a grant under the 2011-12 Programs:-

Community Grants

Friends of the Patriarchs	2 Loads of Gravel
Lady Barron Hall & Fitness on Flinders	\$400
Flinders Island Pony & Riding Club	\$500
Flinders Island Show Society	\$1,000
Furneaux Field & Game	\$1,000
Flinders Island Regional Arts Group	\$1,500
Island News	\$4,000

Gunn Bequest Grants

Flinders Island Golf Associates	\$250
Flinders Island Pony & Riding Club	\$405
Lady Barron Hall Committee (in partnership with Fitness on Flinders)	\$500
Furneaux Field & Game	\$600
Flinders Island Netball Association	\$975
Fitness on Flinders	\$2,500

Donations

The following were recipients of a Donation from Council during 2011-12:-

Friends of the Patriarchs (New Toilets Contribution)	\$5,000
Grade 12 Bursary (former student)	\$250
Dux Year 10 Flinders District High School	\$250
Three Peaks Race Documentary Sponsorship	\$550
Flinders Island District High School (Waiver of fees)	\$25

Council also offers in kind support to many organisations or businesses within the Municipality. This varies from rental support for Northern Children’s Network for the Child Care Centre; the exemption of Council rates for Flinders Island Rural Health Teaching Accommodation at 16 Patrick Street, Whitemark; to the waiver of temporary food licences and Places of Assembly fees for local community events & activities.



Debtor & Creditor Control

With the introduction of a defined Debtor Collection Policy, clear guidelines are now in place for staff to action our collection process. Close monitoring of outstanding debtor payments is in place

At 30th June, Council had \$369,675 outstanding debtors. This was higher than expected and was mainly due to several larger debts within the 30 days or less bracket being raised during June. These payments have subsequently been received.

Likewise for the payment of our Creditors, at year end only \$18,836 was owed and Council's creditor turnover yearly average was at 21 days.

Section 337/132 Certificates

Under the Local Government Act 1993, Council received requests for and issued thirty two (32) Section 337 Council Land Information Certificates and sixty four (64) Section 132 Certificate of Liabilities during the 2011-12 year. This indicates a steady rate of property movements as in previous years.

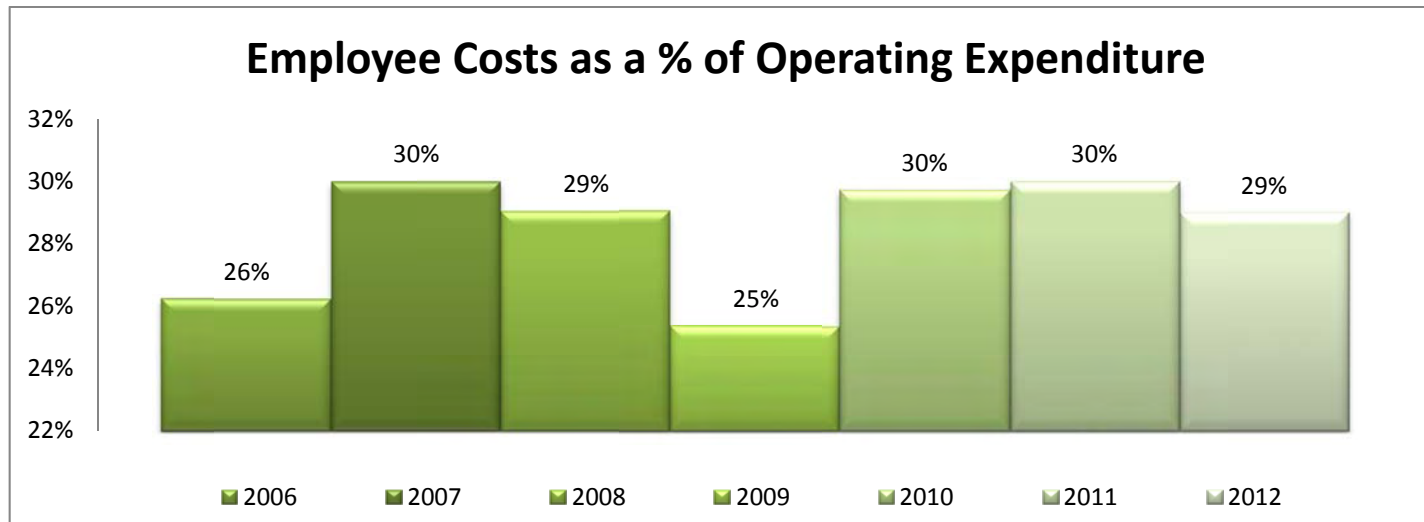
HUMAN RESOURCES MANAGEMENT

Council endeavours to manage their resources effectively and efficiently by ensuring that qualified employees are available to plan and implement both the short & long-term objectives of the Council.

Council Staff

At 30th June 2012, Council had 16 permanent employees, two (2) of whom were part-time, with the remainder being full-time employees. In addition Council had two (2) casual employees which gave a full-time equivalent of only 18 staff in total. Casual staff members were employed in the following areas throughout the year – Governance/Administration, Works and Services, and the Flinders Island Airport.

A priority of management is to keep Employee Costs at 30% or lower of the total operating expenditure and this was achieved again in 2012.



Human Resource Training & Development

The Council recognises that its people are its greatest asset and we pride ourselves on offering them the best training and career development opportunities.

Council's expenditure for training and professional development this financial year was in excess of \$9,000 for the whole organisation. Staff also attended relevant conferences & seminars in their specific fields which enhances their overall skills. Council's long-term commitment is to increase skills & knowledge base for all staff which in turn provides increased services levels to our Municipality.

RISK MANAGEMENT

Council's strategy is to manage the resources of Council, both physical and financial, in such a manner that risk is recognised, minimised and managed within the organisation. Council aims to manage risks through the identification, job safety analysis, assessment, treatment and monitoring of all sources of risk exposure that may adversely impact on its operations.

A more regimental approach with regard to minimising risk has been implemented with regular meetings of the Risk Management and OH&S Committee which has both elected members and staff representatives. This gives opportunity to raise issues from the workplace environment; raise complaints from the community; and open discussion on emerging concerns.

The implementation of a Risk Management Framework will be introduced during the coming year, which will further enhance the management of operations under the Risk Management Standard AS/NZ ISO 31000:2009.

Council's risk management system is now audited biennially and continues to improve on our compliance audit score, which currently sits at 61%, at the 2011-12 progress review.

Council's Risk Management Policy was also reviewed and updated during 2011-12 to keep abreast of legislative change and implement recommendations from risk management audits.

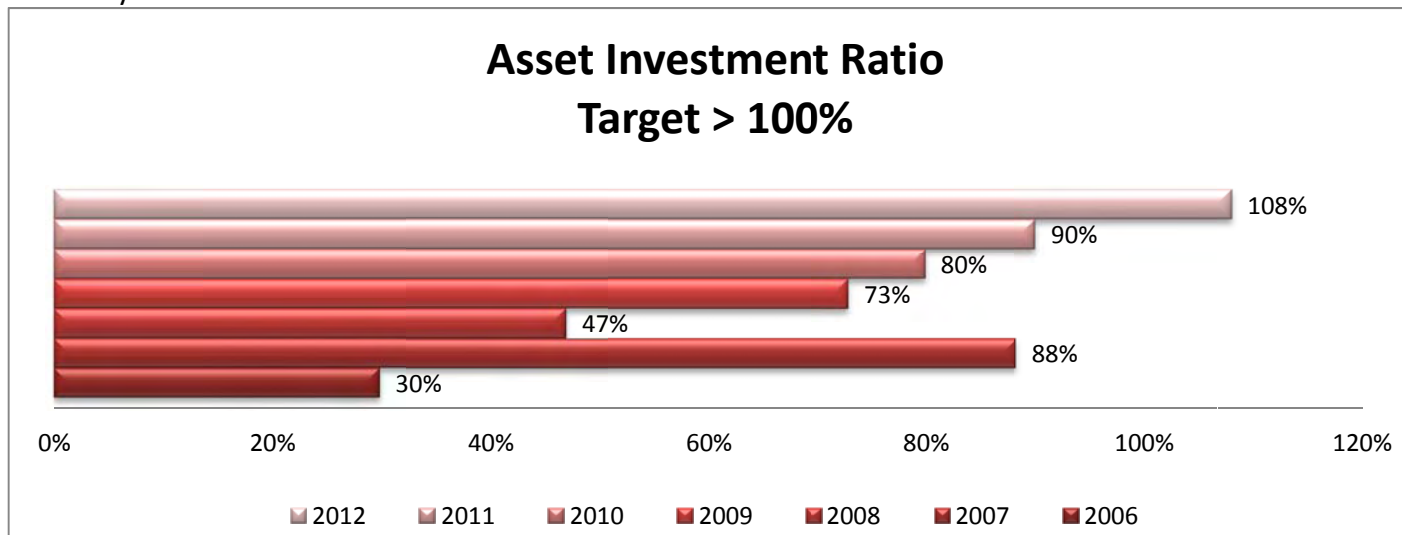
ASSET MANAGEMENT

Council currently owns and maintains approximately 351 kilometres of road throughout the Municipality. Our road network contains 71kms of sealed road and 279kms of unsealed road as well as forty four (44) bridges and over 2kms of footpaths. Asset Management also includes all Council owned buildings, waste facilities, parks & reserves, playgrounds and the Flinders Island Airport.

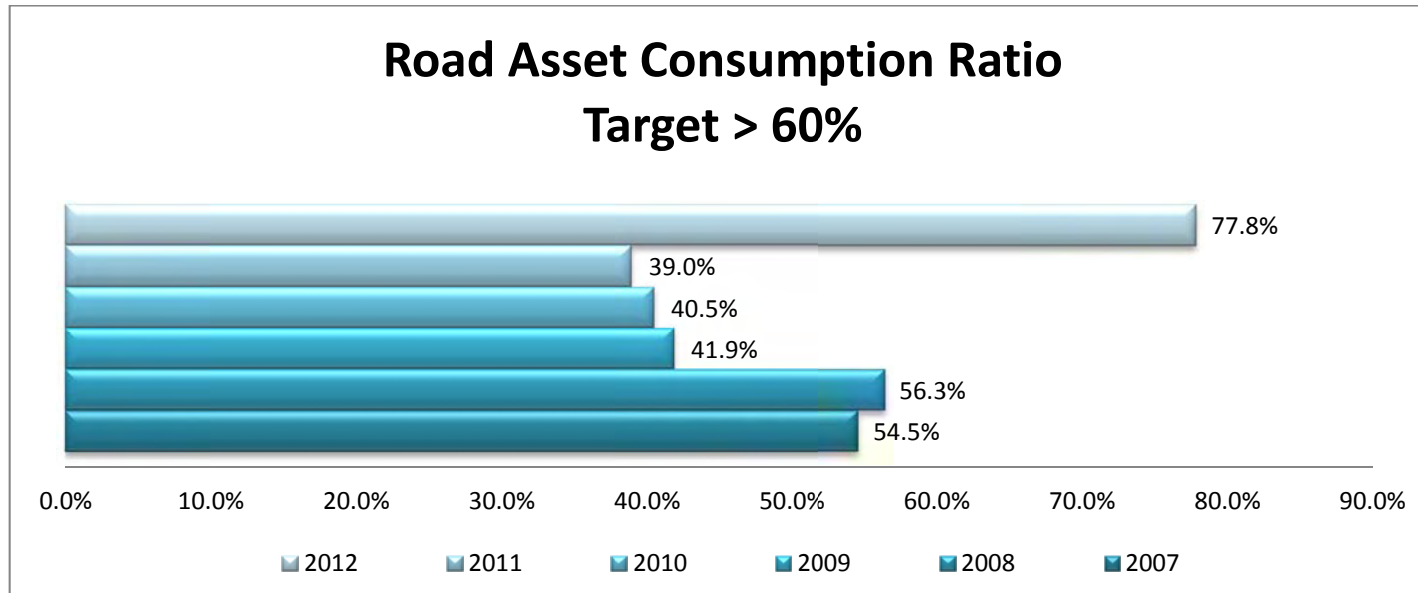
During 2011-12 Council made a commitment to implement systems and guidelines to address the improvement of Asset Management. Council's services and infrastructure should be provided in a sustainable manner, with the appropriate levels of service to local residents, visitors and the environment. This includes ensuring that assets are planned, operated, maintained, renewed and disposed of in accordance with Council's priorities for service delivery.

For many years, Council were not been able to measure service levels against the actual value of those assets and therefore, a full revaluation and condition assessments of all road and bridge assets were undertaken this year to determine these existing levels.

As a result, Council's infrastructure assets were found to be in excellent condition which would indicate a high level of service and for the first time reached the Tasmanian Auditor General's target ratio of greater than 100%. This ratio is used to rank all 29 Tasmanian Councils for asset and financial sustainability.



Also, for the first time Council's road assets reached the consumption ratio target of greater than 60%. This indicates that the Municipal roads & streets are not deteriorating as quickly as previously measured due to a high maintenance regime being in place.



VISITOR INFORMATION

The Visitor Information Centre forms part of Council's overall customer service provided at our Whitemark Office. Local brochures on subjects such as accommodation, businesses, maps and activities are all showcased along with local knowledge being provided to visitors to our Municipality.

With the general public being much more conversant with the internet, visitors are utilising this source information prior to arriving on the island, resulting in a noticeable reduction in the physical number of visitors to our Centre.

At the same time, the increase in email requests for visitor information has substantially grown in comparison to previous years of operation.

IN CONCLUSION

Corporate Services during 2011-12 have made significant improvements in all areas of operation. We aim to provide high level support within the financial management and customer service areas, whilst keeping abreast of essential skills and knowledge needed to perform these tasks.

Asset and Risk Management were a priority during 2011-12, so that Council can continue to provide services to the local community in a sustainable and effective manner. The completion of long term financial and asset management plans will be an ongoing focus for the year ahead.

Kim Hossack

Corporate Services Manager

FURNEAUX NATURAL RESOURCE MANAGEMENT REPORT

Furneaux Natural Resource Management (NRM)

The provision of a locally based Furneaux NRM Facilitator is the result of a partnership between Flinders Council and NRM North. The activities of the Facilitator are overseen by a subcommittee of Council that contains representation from a range of stakeholder groups with strategic direction provided by both NRM North and Flinders Council. The main focus of the Facilitator is to effectively deliver NRM programmes and to provide the community with access to advice, funds and support for natural resource management activities.

Council NRM Support

- Groundwater monitoring – Project management of the groundwater monitoring system installation and ongoing maintenance of the database.
- Roadside threatened plant register.
- Assistance with review of planning scheme.
- Rehabilitation of Summercamp Gravel Quarry, prepared a rehabilitation plan.
- Reporting on NRM issues as requested by Council or General Manager.

NRM Special Committee of Council

The NRM committee conducted two meetings in during the reporting period. Chaired by Cr Marc Cobham, the committee provided guidance on community priority projects.

Partnerships

Assistance provided to community groups, Government Agencies and NGO's including Understorey Network, Tasmanian Land Conservancy, Threatened Species Unit (DPIPWE), Protected Areas on Private Lands Programme, Birds Tasmania, Private Forests Tasmania, Tasmanian Institute for Agricultural Research.

Communications

- Regular items in the Island News,
- Attended Landcare meetings,
- Radio interviews,
- Stall at the Flinders Island Show, and
- Regular articles and features written for NRM North newsletters and yearbook.

Activities for 2011-12

Activity	Description	Outcomes
Sustainable agriculture initiatives	Property Management Planning	- Facilitated the inclusion of six additional landholders and over 20,000 ha of land in Property Management Planning; undertaking on-ground works including revegetation and stock exclusion fencing around significant remnants, wetlands and waterways. NRM North funded \$133,360 of PMP projects (including on-ground and delivery).
	On ground works (not PMP)	- 11 applications for on-ground works funding completed, 9 projects implemented from 2010 applications. NRM North funded \$92,855 of non-PMP projects (this included facilitators wages).
	Workshops	- Sustainable agriculture workshops (5 workshops, 50+ participants).
	Action oriented learning	- Project management of Alternative Perennial Grass trials, 5 sustainable agriculture workshops. - Weedskills development project (27 attendees at workshop, 20 landholders engaged in one to one on-ground training).
Community engagement	School	- School Kitchen Garden Project grades 3 and 4 engaged weekly. - Regular assistance with School garden. - Coordination of revegetation project on school farm. - School (tree planting - 12) Kitchen Garden.
	Community workshops/volunteer events	- Game Management workshop (21 participants). Marine debris clean-up (10 participants).
	Museum Exhibition	- All visitors' to the Museum have been exposed to the timelines environmental monitoring project.

Community Group support	<p>Furneaux Landcare</p> <p>Friends of Bass Strait Islands</p> <p>Flinders Island Farm Productivity Group</p>	<ul style="list-style-type: none"> - Attended 2 meetings; Furneaux Landcare (Fortheringate Creek Restoration - 10, Tree planting - 6, Roydon Island- 5). - Support for Friends of Bass Strait Islands in boxthorn control projects on outer Islands – 10. - Attended one meeting. - Sustainable agriculture workshops (5 workshops, 50+ participants). - Project management of Alternative Perennial Grass trials, 5 sustainable agriculture workshops.
Information service	<p>Weed management advice</p> <p>Small holding management advice</p> <p>Project management</p>	<ul style="list-style-type: none"> - Weed control advice provided to 8 community members. - Visited 5 new landholders regarding land management. - Funding application (\$12,100) and implementation of the 'Flinders Island Landholders Weed Skills Development Project'. A project that sought to further highlight asparagus weeds and equip landholders to effectively treat asparagus weeds. Weedskills development project (27 attendees at workshop, 20 landholders engaged in one to one on-ground training).

Photos of Projects



September 2011 - School kitchen garden



November 2011 - Tree planting at the School Farm



November 2011 - Water Watch activities at the School



March 2012 - Re-Vegetation activities with Farmers

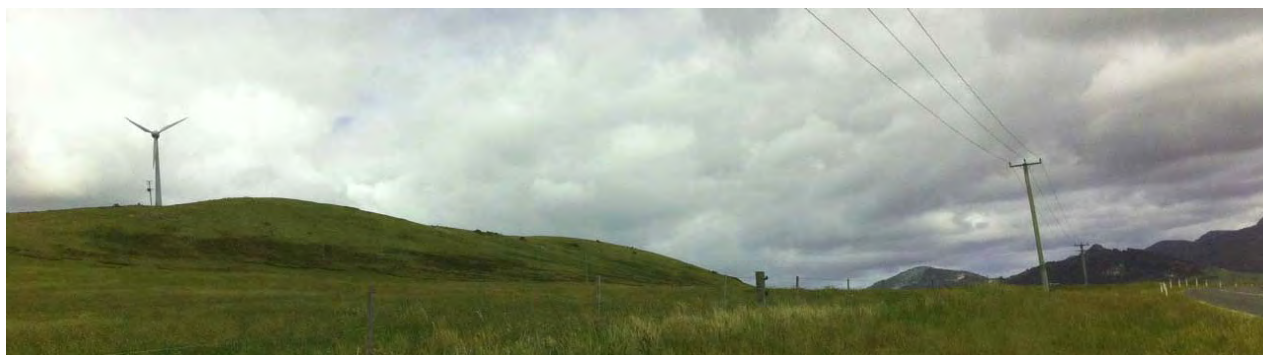
*Michael Sherriff
NRM Facilitator*



ECONOMIC DEVELOPMENT REPORT

During the 2011/12 financial year, the Economic Development Officer (EDO) secured over \$300,000 in funding for the Council and private business. In addition, the EDO managed the implementation of a number of important projects, upgrading community and Council infrastructure, and supporting the finalisation of a set of key strategic documents.

A highlight of 2011/12 was the ability to channel additional funds secured from the Australian and Tasmanian governments into the community, generating a direct economic benefit for the community through programs such as the Bass Strait Island Innovation Fund.



Significant successful funding submissions prepared or supported by the EDO include:

- \$160,550 from the Australian Government's Regional Aviation Access Program to upgrade airport runways;
- \$65,000 from State Government for the implementation of solar panels on Council buildings;
- \$47,000 from the Australian Government through the TQUAL program;
- \$38,500 from the State Government and NRM North for the development of the Renewable Energy and Greenhouse Gas Minimisation plans;
- \$30,000 from the Australian Government for the construction of the Killiecrankie BBQ facility;
- \$15,000 from the State Government for improvements to the Flinders Island Arts and Entertainment Centre; and
- \$3,700 from the State Government for essential equipment for the Flinders Island SES.

In 2011/12 the EDO, working with relevant stakeholders, senior management and consultants, has successfully managed and/or supported the following activities:

- Completion of the Renewable Energy and Greenhouse Gas Minimisation plans;
- Completion of the Solar Energy Project at the Airport;
- Completion of the solar panel on Council assets;
- Completion of Flinders Island Mountain Bike concept study;
- Negotiation of a tripartite Memorandum of Understanding between the Council, Tourism Tasmania and the Flinders Island Tourism Association;
- Business planning activities for multiple private enterprises;
- Initiation of the Recreation and Community Infrastructure Development Program (ongoing); and
- Participated, as a key note speaker, at Australia's inaugural Small Island Forum on Lord Howe Island.

The EDO will continue to work in areas such as investment attraction, renewable energy and community infrastructure in the coming financial year. A major focus of EDO activities will also be continued efforts to maximise support from the Australian and State Governments for the development of the region. The EDO will continue to lobby and represent Flinders Council's interests at every opportunity.

Adam Saddler
Economic Development Officer



COMMUNITY DEVELOPMENT REPORT

2011-2012 has seen the growth of the existing youth programs and the introduction and focus on health and community programs. Friday night Youth Club, Youth Week and the School Holiday Program have been offered in partnership with Flinders Island Aboriginal Association Incorporated (FIAAI) Youth Engagement Officer. The Transition Program has continued to grow and develop with overarching support from partnership broker Tasmanian Life Long Learning (TL3). The Surf Program had a successful fourth season. The development of partnerships has enabled us to implement community and health programs that are responding to an identified need in the community. In kind support in the promotion and submission of grant applications has provided community groups with much needed support.

Youth Programs 2011-2012

Youth Club is an after school activity offered on a Friday evening; it consists of movie nights; cooking, team building games and activities; sport and recreation and social activities. The program aims to provide our young people with opportunities to engage in positive programs that promote physical activity, creativity and leaderships as well building confidence, skills and promoting social inclusion. In 2011-2012 we have purchased an eight ball table, Wii, surf school trailer and 8 new surfboards.

Youth Club Activities 2011-2012

Activity	Quantity	Attendance
Youth Club Activities including; <ul style="list-style-type: none"> • Movie Nights • Sport and Recreation • Games and Activities • Dinner • BBQ and beach days • Minute to Win It • Christmas Party 	10	178
School Holiday Program including; <ul style="list-style-type: none"> • Mocktail/Meal and Pool Night • Fluro Night/Disco Event • Fishing/Tennis & Beach BBQ 	3	78
TOTAL	13	256

Youth Week 2012

Youth workers from Council and FIAAI applied for a youth week grant and received \$2000. A young artist from Launceston held a two day workshop on street art and participants painted display boards to practise their techniques. The end product was the painting of the surf school trailer and surfboards.

Activity	Quantity	Attendance
Youth Week 2012 <ul style="list-style-type: none">• 2 Day Street Art Workshop	2	15

Summer Program 2011-2012

The summer program is now into its fourth year; this program consists of surfing & snorkelling lessons and beach activities. The program now offers lessons for juniors (ages 6-10), Youth (ages 11 and up) and adult sessions. The introduction of the junior sessions has seen an opportunity for the whole family to be involved with parents, grandparents and extended family members coming along to enjoy the surf lesson and beach day. Flinders Council now own 23 surfboards to suit a variety of age groups and abilities and a trailer has been built for the purpose of transporting the boards.

Activity	Total attended	Participants in Lessons	Volunteers
Junior	45	24	7
Youth	31	18	0
Junior	37	16	2
Junior	27	13	3
Youth	34	17	7
Total	174	88	18

Transition Program 2010-2011

The Transition Program commenced in 2009 and has continued to grow and develop with the Flinders Island District High School (FIDHS) and Flinders Council delivering a collaborative program. The primary focus was to develop life skills, build resilience, overcome fears, and develop social connections to create a supportive environment for the transition to further education/employment. Partnership broker Tasmanian Life Long Learning (TL3) has provided overarching support by developing partnerships and networks to support Flinders Council and FIDHS in delivering the transition program. Partners included in the program are Flinders Council, FIDHS, Newstead College, Meander Valley Council, West Tamar Council and Headspace – Young Aboriginal Drug and Alcohol Service (YADAS). The partnerships enable and support a five stage transition program to be delivered including:

The Transition Program is now offered as a five stage program including;

1. Transition class – weekly transition class to ensure our young people are confident, aware, able, independent and supported
2. Work Placements – Newstead College students do a week’s work placements on Flinders Island with local businesses and community organisations
3. Transition Trip – Orientation of Launceston, education and employment services, youth and health services etc.
4. Youth Leadership Camps – Flinders Island students participating in leadership camps in mainland Tasmania
5. Mentoring Program – Work Placement students provide support and mentoring for year eleven students from Flinders Island

Activity	Quantity	Attendance
Transition Class offered weekly at FIDHS	Weekly	12-13 per week
Work Placements	1 Week	5 students from Newstead College

In kind support and financial support for youth activities

In kind hours and support for the following programs was provided by the Community Development Officer;

Community Group	Project	Attendance
Tas Regional Arts	Bang, Crash, Tap – Hip hop, tap and percussion Workshop for young people. Transport provided by Flinders Council.	45 attended
Tas Regional Arts	Bang, Crash, Tap – Community Performance	Well attended
Emita Sports	Police Citizens Youth Club – Taiko drummer and Recreation Trailer for Emita Sports and community workshops	Well attended
Australian Apprenticeships Forum	Forum for young apprentices to provide input, ideas and issues surrounding apprenticeships to help make decisions and develop policy.	3 local apprentices

Contributions Fundraising (GST Included)

Event	Activity	Amount raised
Youth Club Contributions	Surf School, School holiday program, Youth Club	\$2,314.40
Total		\$2,314.40

Donations

Donor	Donation	Amount
Lions Club	Donation to Surf School Program	\$1000,00
Total		\$1000,00

Grant Applications/Fundraising and donations 2011-2012

Grant Applications – Flinders Council			
Grant	Project/Program	Progress	Amount
Cycling For Active Transport	Redevelopment of Bluff Track for a cycling/walking trail	Successful	\$7666.00
Healthy Communities Award	Nomination of Health Promotion Projects for Flinders Council	Received the commendation award	Nil
Grant Applications – done in Partnership			
Grant	Project & Partnership	Progress	Amount
NAB Impact Award	FIDHS and Flinders Council nomination for partnership for Transition Program	Successful	\$30,000
NAB Impact Award State Winner	FIDHS and Flinders Council nomination for partnership for Transition Program	Successful	\$30,000
NAB National Award	FIDHS and Flinders Council nomination for partnership for Transition Program	Winner announced 7 th November 2012	\$140,000
Skills Institute Equity Grants	Partnership between Flinders Council, Tasmanian Life Long Learning & Avidity Training to deliver hospitality training packages to Flinders Island Residents	Unsuccessful	\$40,000
Grant Applications – In kind support for community groups/applicant			
Grant	Project/Program	Progress	Amount
Tas Community Fund	Fitness on Flinders – Application for improvements to the community pool	Unsuccessful	\$55,000
Telstra Seniors Grant	Lions Club	Unsuccessful	\$4900.00
Tas Regional Arts	Peddle Power	Unsuccessful	\$4055.00

Reopening of the School Pool

A partnership between Healthy Islands Project, Flinders Council, Flinders Island District High School and Fitness on Flinders successfully reopened the school pool to the community from January to April 2012. A Partnership between Flinders Council and Healthy Islands Project enabled the Community Development Officer and two community members to participate in the requalification of their Pool Bronze Instructors, enabling the delivering of Pool Bronze Medallion training to the community. Aus Swim lessons were also delivered as a partnership between Flinders Council and Healthy Islands Project. The opening of the pool also saw aqua aerobics and general use of the facility by the local community.

Program	Support	Partnership	Number of participants
Delivery of Bronze Medallion Instructors Requalification	In Kind and financial	Healthy Island Project & Flinders Council	3
Delivery of Bronze Medallion Training for Community Members	In kind	Flinders Council & Fitness on Flinders Volunteers	23
Aus Swim Lessons and adult workshop for parents	In Kind and Financial	Flinders Council & Healthy Islands Project	69 participants
General use of Pool	In kind & Financial	Flinders Council Healthy Islands Project Fitness on Flinders	366 individual uses
Contract	In Kind	Fitness on Flinders Flinders Island District High School	

Happiness Project

The happiness project provided professional artists to collaborate with the Flinders community in a creative process to deliver short videos. We provided filming and creative opportunities for the artists to collaborate with youth club, community sporting activities and community members.

Health Programs

Rural Primary Health Services (RPHS) Funding secured by Council from the Federal Government has seen the continued delivery of Podiatry and Community Nursing Services.

The Podiatry service is an important asset to the community with all services being well subscribed. The activities pertaining to the podiatry clinic are being achieved as per an agreed delivery plan and the service is meeting the expectations of health care providers and community. It is envisaged that the service will incorporate Diabetic assessments in the near future.

The community nursing services being delivered on the Furneaux Islands provide the Flinders Island and the Cape Barren Island communities with an essential primary care service. The service being offered provides both communities with nursing care as well as the provision of health promotion and education.

It is envisaged in the future that the RPHS service will provide a health promotion initiative to support all community members in lifestyle programs and a supportive environment for self-management of health and well-being.

Professional Development 2011-2012

Officer attended professional development opportunities in 2011-2012 including;

- Surf Bronze Requalification
- Pool Bronze Instructors Requalification
- Local Government Managers Association Conference
- Get Moving Physical Activity Forum
- Community Road Safety Partnership Forum

Our youth and community programs are providing opportunities for physical activity, entertainment, health and well-being, arts, skill development and a support network that facilitates our community's growth. Our emphasis is placed upon supporting our local community to become active contributors whilst encouraging the development of partnerships to achieve our overall goals.

Stacey Wheatley

Community Development Officer

DEVELOPMENT SERVICES REPORT

The start of the reporting period was very active with the development of the draft interim planning scheme. Flinders, forming part of the Northern Region of Tasmania, played a direct role in not only drafting the interim scheme but also liaising with the community, collating comment and workshopping outcomes with Councillors. Jo Oliver, Senior Town Planner at Meander Valley Council, and also a prominent driver of the regional content agreed, thankfully, to assist Council with the drafting of the interim scheme via a resource sharing agreement with Meander Valley.

This approach not only saved Council considerable funds but also provided us with an expert planner to draft up the interim scheme. A big thank you should go to Jo for adding the Flinders requirements into her significant daily and regional workload.

The Flinders and Cape Barren Island community also deserve a big thank you. The attendance rates at the community consultation periods were excellent. This enabled Council to gain the much needed input and a clear view into what the community wanted and expected from their new planning scheme.

Unfortunately, the State Government process to progress the regional draft interim planning schemes has been marred by recent political controversy and delays from a State level. It is envisaged that the desired outcome of a new planning scheme will be achieved; Flinders is left at the time of writing this report, unaware of when this may occur and awaits further clear direction from the State and the Tasmanian Planning Commission before expending further funds, time and effort on moving this forward.

This delay has disappointed some land owners who were enthusiastic about the new planning scheme provisions, while others found it a good time to act within the realms of the existing planning scheme and initiate their land use goals. These outcomes are reflected in the planning approval data provided with this report.

In general planning terms, Council moved away from utilising the services of Brighton Council and engaged the expertise of two (2) Town Planners, Natasha Whiteley and Andrew Chown of Meander Valley Council. Their work to date has been excellent and governed under the watchful eye of Senior Town Planner – Jo Oliver.

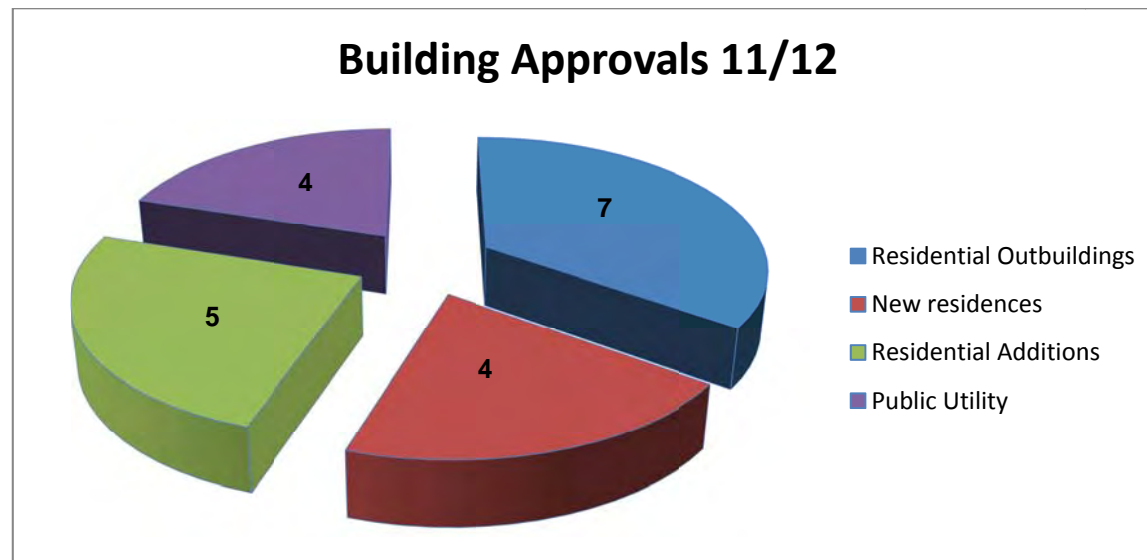
The Council server was upgraded to allow multiple accesses by external consultants and Meander Valley started using Council's internal system to run both planning and building assessments. This means that details are not double handled and with the scanning function, we no longer post hard copies of plans etc to external consultants. This saves both time and money.

BUILDING APPROVALS

Meander Valley Council were engaged to assist Council undertake its Permit Authority Building Surveyor functions during the period. This new arrangement aligned the building and planning assessment functions with one service provider. This new approach has worked well and generated significant efficiencies, improved service delivery and standards.

Inspections for footings and framing are still carried out by Council's building inspector while Meander Valley Council representatives undertake inspections for occupancy and final certification.

In the financial year some 20 building applications were approved. Of these 4 were for new houses, while 5 were for housing additions. There were 7 residential outbuildings approved, such as household garages and the like, while 4 of the approvals were for Public Utilities which are for the benefit of the community.



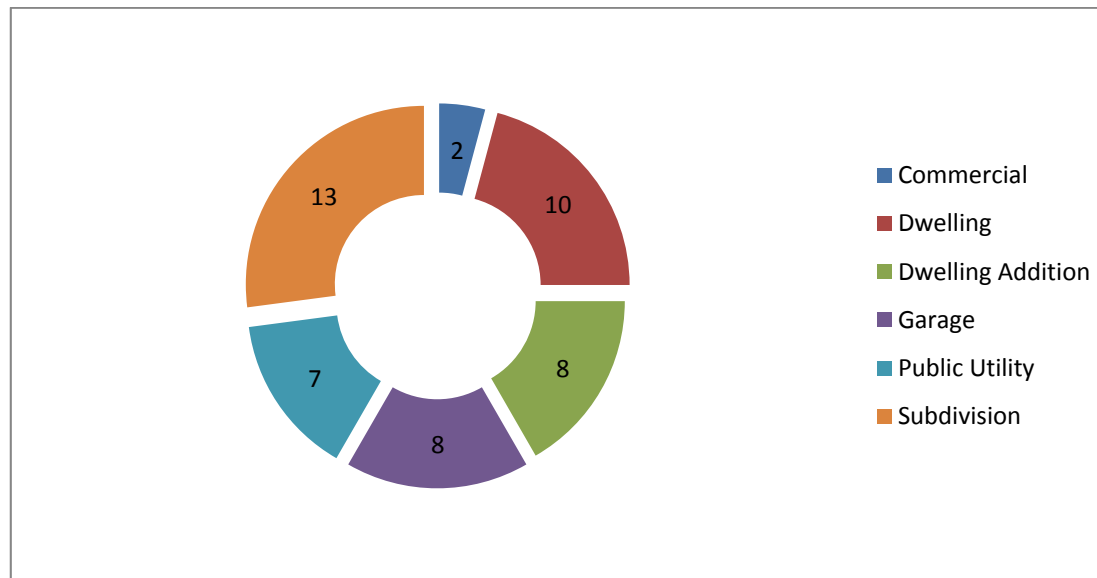
The total value of building works approved during the period 2011/2012 was estimated to be \$1,404,746.00.

PLANNING APPROVALS

The planning department had an extremely busy year. Applications approved for the period were 49, some 11 more than the previous year. This combined with the development of the draft interim planning scheme and the design and implementation of new processes for applicants and reports to Council created a high work load for staff but also contributed to a very rewarding year all round.

The planning agenda reports now include photographs to give Councillors and members of the public alike a clear picture of not only the proposed development but also the visual impact of any proposed buildings. Advertising continues to display notices on property boundaries, at the Council offices and in The Examiner newspaper in line with legislative requirements. The Island News contains those that fall within a printing time frame. Council's website contains the application details as well as plans for viewing of any proposed development.

The following graph shows the break-up of planning applications approved for the 2011/2012 period:



New dwellings accounted for 10 of the applications approved within the period while 8 residential outbuildings were approved. House additions, alterations or extensions stood at 8 approvals for the period and 13 Subdivision applications were approved. Note: A boundary adjustment is treated as a subdivision for these purposes.

Commercial or Public Utility applications formed 9 of the approvals for the period and it was an interesting period that saw the approval of the Wind Turbine, which can now be seen standing tall just outside Whitemark while a Tidal Power Generator was also approved in the period. To date this approval has not been enacted but it shows that Flinders is not being forgotten when it comes to renewable energy and in fact new initiatives in general.

Jacci Viney

Development Services Coordinator

ENVIRONMENTAL HEALTH SERVICES REPORT

March 2012 saw the end of the Islands being serviced by the two Doctors, Birender and Sonia Singh. We now welcome Dr Alex John, to the islands and look forward to working with him on Local Government, Public Health and community issue alike. As there is now a full time Environmental Health Officer (EHO) on the island and a good working relationship forming, Council will not be funding the position of Medical Officer of Health as was previously done when the EHO was a contractor position. This will save funds for the Council and not impact on service delivery standards.

Throughout the period only one (1) Notifiable Disease was reported. This occurred on Cape Barren Island and although the outcome was inconclusive, it was noted that the inadequacy of suitable reticulated drinking water is a concern for the Municipality. Notifications in the Island News, to highlight the fact that residents need to be more aware of the quality of the water they drink, were published and to date no other reports have been forthcoming, however it remains a matter of concern. This concern is then exacerbated by the fact that those who visit us are probably very used to reticulated supplies and therefore may be very sensitive to untreated water supplies. Similarly the very old or very young are also a high risk group. People are urged to boil the water they drink for a minimum of 1 minute before ingestion.

A good working relationship with both the Director of Nursing (DON) and the Nurse Unit Manager (NUM) has been established and it is envisaged that they will work with Council to achieve superior services, advice and programs to assist the community. The public health work of Council is partly the role of the EHO and in part the role of the Community Development Officer.

Food Surveillance

Council's statutory obligations under the Food Act 2003 include identification and registration of all prescribed food premises within the Municipality. This also includes participation of food handlers in food safety training courses. This year the school played host to the Council run, free of charge, community food handler's courses. The participants went through demonstrations and presentations with Council's EHO for approximately an hour and were then taken for a guided tour through the school's kitchen garden before devouring some of the delights made from the produce of the garden.

This was a great way for members of the community to not only gain a 3 year certificate in safe food handling but also to see the expanse of the school's garden, the products which are grown there, how the system works and gain some great ideas about how to create something delicious from what is grown and tendered to by the school kids.

The food safety seminars have been a great success with around 30 community members, the school's teachers and teacher aids, as well as a class of 11 high school kids attending.

There are currently 20 registered food premises on Flinders Island and one on Cape Barren Island. Each premise has been inspected by Council's EHO and all were found to be in a satisfactory state. No improvement notices were issued within the period.

There were not any food complaints received at Council during the period which indicates a good level of food handling knowledge and attention to safe work practices within the community.

Temporary Food Premises

Within the period nine (9) temporary food permits were issued. No issues were reported from any of these temporary premises, however, despite the generally good standard of food premises themselves; it has become evident that more attention needs to be paid to the temporary premises for both setting up a temporary station and also the handling of food in a temporary environment.

The State produced 'Guidelines for Temporary Food Stalls' has been a great asset as it provides ideas for alternative food situations and also continuity for stall holders.

Of the 'not for profit' organisations that held a temporary food stall, most were able to request a waiver of application fees from the General Manager. Of those that did request such a waiver of fees all were approved. This is a great way for these important community groups to raise further funds for their organisation while maintaining compliance with the Food Act.

Water Sampling Regime

Monthly water samples are taken from around Flinders Island and submitted to a National Association of Testing Authorities (NATA) accredited laboratory for testing. Some samples are taken on behalf of Ben Lomond Water and others as part of a mandatory testing program for package waste water treatment plant operators.

Potable water samples are taken from both the Ben Lomond Water operated reticulated supplies at Whitemark and Lady Barron, as well as from the Flinders Island District High School and the Multi-Purpose Centre. The reticulated supplies remain untreated at this point, while the MPC and School both have UV treated water which is constantly tested to ensure it is working sufficiently.

Two (2) package sewerage treatment plants are sampled each month on the island to ensure compliance under the Environmental Management and Pollution Act 1994, in particular the Emission Limit Guidelines for Sewage Treatment Plants that Discharge Pollutants into Fresh and Marine Waters as required by the State Policy on Water Quality Management 1997.

Metal testing samples are taken of the Lady Barron and Whitemark water supplies which are sent to Ben Lomond Water for testing by their staff.

Immunisation

The new doctor, Dr Alex John, has agreed to continue the immunisation program as part of the services provided by the local medical practitioner.

Council will continue to facilitate the program, liaise with the State Health Department (DHHS – population health) and maintain records. Council has purchased the software ‘Vacciwise’ to facilitate this. The program is designed in Tasmania and is set up for State Government reporting in accordance with their requirements.

For the period, seven (7) parents requested that their child be immunised as part of the program.

Places of Assembly

Place of assembly licences are required, under s75A, where ever there is a gathering of the public. If temporary structures or stages are proposed, a building surveyor may be required to issue a temporary occupancy permit for the event also. Place of assembly licenses take into account safety, amenity and sanitary issues. This may include the provision of ‘wet areas’ where alcohol is to be sold, ‘smoking areas’ and provisions for dogs etc. Council’s MAV insurance audit highlighted that Council need to ensure that event organisers have undertaken a risk audit of the event area and taken steps to ensure that the event area is safe.

During the period eight (8) temporary Place of Assembly licences were issued.

All Council Halls have been licensed as annual Places of Assembly, while three (3) other places also hold an annual licence. Those holding annual licences are also required to have acquired a Form 46 – Schedule of Essential Health and Safety Measures and display Form 56 – Annual Maintenance Statement. These should be displayed at all times so that patrons have the opportunity to sight them.

There were no incidents noted during the period relating to either annual or temporary places of assembly.

Jacci Viney

Development Services Coordinator





FLINDERS
COUNCIL

FINANCIAL REPORT

FOR FINANCIAL YEAR ENDED

30th JUNE 2012



Flinders Council Annual Report 2011-2012



FLINDERS COUNCIL

STATEMENT BY THE GENERAL MANAGER

30TH JUNE 2012

The accompanying Statement of Accounts of the Flinders Council has been drawn up in accordance with the requirements of *the Local Government Act 1993*, the Australian Accounting Standards and to the best of my knowledge and belief, correctly reflects the Operating Result and the Cash Flow of the Council for the year ended 30th June 2012 and its Financial Position at that date.

A handwritten signature in black ink, appearing to be "Raoul Harper", is positioned above the printed name.

Raoul Harper
General Manager

Dated:- 24th October 2012

Independent Auditor's Report

To the Councillors of Flinders Council

Financial Report for the Year Ended 30 June 2012

I have audited the accompanying financial report of Flinders Council (Council), which comprises the statement of financial position as at 30 June 2012 and the statements of comprehensive income, changes in equity and cash flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the General Manager's statement.

Auditor's Opinion

In my opinion Council's financial report:

- (a) presents fairly, in all material respects, its financial position as at 30 June 2012 and financial performance, cash flows and changes in equity for the year then ended
- (b) is in accordance with the *Local Government Act 1993* and Australian Accounting Standards.

The Responsibility of the General Manager for the Financial Report

The General Manager is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and Section 84 of the *Local Government Act 1993*. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based upon my audit. My audit was conducted in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance as to whether the financial report is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the General Manager's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate to the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Council's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the General Manager, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

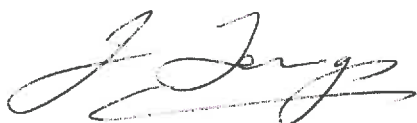
My audit is not designed to provide assurance on the accuracy and appropriateness of the estimate information in Council's financial report.

Independence

In conducting this audit, I have complied with the independence requirements of Australian Auditing Standards and other relevant ethical requirements. The *Audit Act 2008* further promotes independence by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of State Entities but precluding the provision of non-audit services, thus ensuring the Auditor-General and the Tasmanian Audit Office are not compromised in their role by the possibility of losing clients or income.

Tasmanian Audit Office



J J Tongs
Director Technical and Quality
Delegate of the Auditor-General

HOBART
6 November 2012

...2 of 2

FLINDERS COUNCIL

STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2012

	Notes	Actual 2012 \$	Budget 2012 \$	Actual 2011 \$
INCOME				
Commonwealth and State Government Grants	27	2,552,435	1,374,500	1,623,416
Rates and Charges		1,220,950	1,221,251	1,141,771
Interest		370,900	272,000	416,958
Gain/(Loss) on Sale of Assets		7,579	67,000	70,542
Other Revenue and Reimbursements	28	918,354	687,850	731,699
Distribution from Ben Lomond Water		32,710	0	28,717
Total Income		5,102,928	3,622,601	4,013,103
EXPENSES				
Employee Benefits	23	1,496,471	1,518,022	1,380,603
Materials and Supplies		156,272	248,100	171,730
Contract Services	24	798,794	436,000	572,519
Depreciation and Amortisation	25	1,446,022	1,425,500	1,420,508
Other Expenses	26	1,196,659	1,004,400	1,058,104
Total Expenses		5,094,218	4,632,022	4,603,464
Surplus/(Deficit) before:		8,710	(1,009,421)	(590,361)
Capital Grants	27	269,100	277,876	284,208
Transfer Land and Building to Ben Lomond Water	38	(230,000)	0	0
Contributed Assets	36	0	0	478,000
Surplus/(Deficit) before:		47,810	(731,545)	171,847
Net Asset Revaluation Increment/(Decrement)	20	35,775,531	0	1,928,289
Fair Value initial adjustment on Final Treasurer's Allocation Order	37	0	0	1,950,457
Fair Value adjustment on Available for Sale Assets	37	20,529	0	37,684
Comprehensive Result		35,843,870	(731,545)	4,088,277

The above statement should be read in conjunction with the accompanying notes.

FLINDERS COUNCIL
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2012

	Notes	2012 \$	2011 \$
ASSETS			
Current Assets			
Cash and Cash Equivalents	2	3,576,569	1,776,783
Receivables	3	369,675	114,794
Inventories		90,494	88,832
Other Financial Assets	4	4,212,904	6,057,599
Accruals and Prepayments		57,518	65,080
Total Current Assets		8,307,160	8,103,088
Non Current Assets			
Property, Plant and Equipment	7-16	74,995,778	39,066,546
Work in Progress	17	273,692	1,195,277
Municipal Valuation	18	25,920	34,560
Investment Ben Lomond Water	37	3,471,510	3,450,981
Mineral Resources Bonds		59,000	59,000
Total Non Current Assets		78,825,900	43,806,364
Total Assets		87,133,060	51,909,452
LIABILITIES			
Current Liabilities			
Payables	5	24,083	32,783
Provisions	6	267,900	151,417
Revenue Received in Advance		66,642	159,368
Accrued Expenses		193,218	167,107
Total Current Liabilities		551,843	510,675
Non Current Liabilities			
Provisions	19	161,926	223,572
Total Non Current Liabilities		161,926	223,572
Total Liabilities		713,769	734,247
NET ASSETS		86,419,291	51,175,205
Equity			
Accumulated Surplus		39,495,783	39,022,102
Reserves	20	46,923,508	12,153,103
TOTAL EQUITY		86,419,291	51,175,205

The above statement should be read in conjunction with the accompanying notes.

FLINDERS COUNCILSTATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2012**Year Ended 30 June 2012**

	Accumulated Surplus	Bequests	Asset Replacement Reserve	Asset Revaluation Reserve	Fair Value Reserve	Total
Notes		(Note 20)	(Note 20)	(Note 20)	(Note 20)	
	\$	\$	\$	\$	\$	\$
Balance 1 July	39,022,102	105,349	4,279,560	7,730,510	37,684	51,175,205
Comprehensive Result	47,810	0	0	35,775,531	20,529	35,843,870
Withdrawal of Equity	39 (599,784)	0	0	0	0	(599,784)
Transfers to/(from) Reserves	1,025,655	1,469	0	(1,027,124)	0	0
Balance 30 June	39,495,783	106,818	4,279,560	42,478,917	58,213	86,419,291

Year Ended 30 June 2011

	Accumulated Surplus	Bequests	Asset Replacement Reserve	Asset Revaluation Reserve	Fair Value Reserve	Total
		(Note 20)	(Note 20)	(Note 20)	(Note 20)	
	\$	\$	\$	\$	\$	\$
Balance 1 July	36,900,958	104,189	4,279,560	5,802,221	0	47,086,928
Comprehensive Result	2,122,304	0	0	1,928,289	37,684	4,088,277
Transfers to/(from) Reserves Gunn Bequest	(1,160)	1,160	0	0	0	0
Balance 30 June	39,022,102	105,349	4,279,560	7,730,510	37,684	51,175,205

The Statement of Changes in Equity should be read in conjunction with the accompanying notes.

FLINDERS COUNCIL
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2012

	Notes	2012 \$	2011 \$
Cash Flows From Operating Activities			
Receipts			
Government Grants		2,267,382	1,665,515
Rates and Charges		1,221,286	1,185,494
Interest		378,462	395,866
Other Income		1,190,695	899,080
Payments			
Employee Costs		(1,407,949)	(1,401,910)
Materials		(221,936)	(77,427)
Contracts		(909,193)	(765,894)
Other Expenses		(1,377,025)	(1,104,065)
Net Cash Provided by (Used in) Operating Activities	33	<u>1,141,722</u>	<u>796,659</u>
Cash Flows From Investing Activities			
Payments			
Buildings		(409,617)	(222,518)
Plant and Equipment		(420,607)	(294,757)
Roads and Streets		(349,661)	(216,456)
Bridges		(176,114)	(282,968)
Furniture and Fittings		(9,653)	(22,143)
Work in Progress		(190,439)	(191,866)
Municipal Revaluation		0	(43,200)
Receipts			
Investments		1,844,695	646,589
Capital Grants		269,100	331,708
Distributions Ben Lomond Water		32,710	28,717
Sale of Assets		67,650	70,542
Net Cash Provided by (Used in) Investing Activities		<u>658,064</u>	<u>(196,352)</u>
Net Increase (Decrease) in Cash and Cash Equivalents		1,799,786	600,307
Cash at the Beginning of the Financial Year		1,776,783	1,176,476
Cash at the End of the Financial Year	2	<u>3,576,569</u>	<u>1,776,783</u>

The Statement of Cash Flows should be read in conjunction with the accompanying notes.

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

INTRODUCTION

The Municipality of Flinders was established on 26 February 1908. It changed its name to Flinders Council in 1993. Council is a body corporate with perpetual succession and a common seal. Council's main office is located at 4 Davies Street, Whitemark, Tasmania 7255.

The purpose of Council is to provide leadership, services and support which contribute to the wellbeing and sustainability of the Furneaux Community and its environment.

This financial report is a general purpose financial report that consists of a Statement of Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity, Statement of Cash Flows and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards, other authoritative pronouncements of the AASB, and the *Local Government Act 1993* (LGA1993) (as amended). Council has determined that it does not have profit generation as a prime objective. Consequently, where appropriate, Council has elected to apply options and exemptions within accounting standards that are applicable to not-for-profit entities. As a result this financial report does not comply with International Financial Reporting Standards.

1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a) Statement of Compliance and Basis of Accounting

This general purpose financial report has been prepared on the accrual and going concern bases in accordance with the Framework for the Preparation and Presentation of Financial Statements, applicable Australian Accounting Standards and other authoritative pronouncements of the Australian Accounting Standards Board (AASB). It is presented in Australian dollars. All values are rounded to the nearest dollar. The financial statements include only Flinders Council; Council has no subsidiaries.

Except for certain assets which are valued at fair value in accordance with AASB 116 *Property, Plant and Equipment* as disclosed in the relevant notes, the report has been prepared in accordance with the historical cost convention.

In the application of accounting standards and other authoritative pronouncements of the AASB management is required to make judgements, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

Council has made no assumptions concerning the future that may cause a material adjustment to the carrying amounts of assets and liabilities within the next reporting period. Judgements made by Council that have significant effects on the Financial Report are disclosed in the relevant notes as follows:

Fair Value of Property, Plant & Equipment

Assumptions and judgements are utilised in determining the fair value of Council's property, plant and equipment including useful lives and depreciation rates. These assumptions are discussed in Notes 1(f), 1 (g) and notes 7-16.

Defined Benefits Superannuation Fund Obligations

Actuarial assumptions are utilised in the determination of Council's defined benefit superannuation fund obligations. These assumptions are discussed in Note 29.

Employee Entitlements

Assumptions are utilised in the determination of Council's employee entitlement provisions. These assumptions are discussed in Note 1(i).

Accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events is reported. Unless otherwise stated, all accounting policies are consistent with those applied in the prior year.

b) The Local Government Reporting Entity

All Funds through which Council controls resources to carry on its functions have been included in these statements.

In the process of reporting on Council as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated in full.

Amounts, if any, received as tender deposits and retention amounts controlled by Council are included in the amount disclosed as 'payables' within current liabilities.

Flinders Council has periodically received monies as an agent of the State Government. It also continues to hold monies paid by airport tenants and cleaning contractors for bonds and key deposits. It performs a custodial role in respect of these monies, which cannot be used for Council, and accordingly these amounts are excluded from the financial statements.

c) Income

Revenue

Rates, grants, donations and other contributions (including developer contributions) are recognised as revenues when council obtains control over the assets and it is probable that the economic benefits comprising the contribution will flow to Council and the amount of the contribution can be measured reliably.

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates. A provision for doubtful debts on rates has not been established as unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold.

Control over granted assets is normally obtained upon their receipt or upon notification that a grant has been secured.

Grants, donations and other contributions are brought to account as revenue at the earlier of their receipt or receipt of formal notification in writing from a recognised authority that a grant has been secured. When such amounts were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were undischarged at balance date, the unused grant or contribution is disclosed in Note 27. This note also discloses the amount of unused grant or contribution from prior years that was expended on Council's operations during the current year.

User fees and charges are recognised as revenue when the service has been provided or when the payment is received, whichever first occurs. A provision for impairment is recognised when collection in full is no longer probable.

Unreceived contributions over which Council has no control are recognised as receivables. A liability is recognised in respect of revenue that is reciprocal in nature to the extent that the requisite service has not been provided at balance date.

Donations and other contributions that are not subject to accompanying conditions that they be expended in a particular manner or for a particular purpose are recognised as revenue in the reporting period when Council obtains control over the assets comprising the contributions and donations.

Receivables

Receivables are carried at amortised cost using the effective interest rate method. A provision for impairment is recognised when there is objective evidence that an impairment loss has occurred.

Interest

Interest is recognised progressively as it is earned.

Dividend Revenue

Dividend revenue is recognised when Council's right to received payment is established.

Sale of Property, Plant & Equipment, infrastructure

The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

d) Acquisition and Disposal of Assets

The cost method of accounting is used for the initial recording of all acquisitions of assets. Cost is determined as the fair value of the assets given up at the date of acquisition plus costs incidental to the acquisition and all other costs incurred in getting the asset ready for use.

Non monetary assets received in the form of grants or donations are recognised as assets and revenues at their fair value at date of receipt.

Fair value means the amount for which an asset could be exchanged between a knowledgeable willing buyer and a knowledgeable willing seller in an arm's length transaction.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction (if applicable), and an appropriate share of directly attributable variable and fixed overheads.

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

e) Impairment of Assets

Assets with an indefinite useful life are not subject to depreciation but are tested annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised in the Statement of Comprehensive Income for the amount by which the asset's carrying amount exceeds its recoverable amount unless the excess relates to a prior revaluation, in which case it is recognised against the revaluation surplus to the extent of that revaluation. The recoverable amount is the higher of an asset's fair value less costs to sell or value in use.

For non-cash generating assets of Council such as roads, drains, public buildings and the like, value in use is represented by the deprival value of the asset approximated by its written down replacement cost.

f) Revaluation of Non Current Assets

Flinders Council has adopted the following valuation bases for its non current assets:-

Land	Fair value
Buildings	Fair value
Airport Infrastructure	Cost
Plant & Equipment	Cost
Roads and Streets	Fair value
Bridges	Fair value
Drainage - Culverts	Fair value
Furniture and Fittings	Cost
Waste Management	Cost
Other Fixed Assets	Cost

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

At balance date Council reviewed the carrying value of asset classes measured at fair value to ensure that each asset materially approximated fair value. Where the carrying value materially differed from the fair value at balance date the class of assets was revalued by application of relevant indices. Revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the revaluation surplus for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

g) Depreciation of Non Current Assets

Buildings, land improvements, infrastructure, plant and equipment and other assets having limited useful lives are systematically depreciated over their economic life to Council at a rate of depreciation that reflects the expiration of the service potential of the assets. Depreciation rates and methods are reviewed regularly. Depreciation is recognised on a straight line basis and is reviewed each reporting period. Rates of depreciation reflect the consumption of the service potential of these assets. Land is not a depreciable asset. Non current assets purchased for less than \$1,000 are fully depreciated in the year of purchase.

The current useful lives of depreciable assets are as follows:

	<u>Years</u>
Land	Not depreciated
Buildings	50
Airport Infrastructure	10-30
Plant and Equipment	10-15
Roads and Streets	51-57
Bridges	40-80
Drainage - Culverts	50-100
Furniture and Fittings	4-10
Waste Management	50

h) Repairs and Maintenance

Routine maintenance, repair costs, and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold of \$1,000, the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

i) Employee Entitlements

Employee benefits are calculated in accordance with AASB 119 *Employee Benefits*. On-costs relating to employee benefits, such as payroll tax and workers compensation insurance, are calculated and included in the classification as employee entitlements. Liabilities owed to employees are recognised at the remuneration rate that Council expects to pay when the obligation is settled.

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

(i) Wages and Salaries

The liability for wages and salaries is recognised and included as the amount unpaid at balance date and includes appropriate oncosts such as superannuation.

(ii) Annual Leave, RDOs and TOIL

The liability for annual leave, Rostered days off and TOIL is calculated on a pro rata basis in respect of services provided by the employees up to balance date and is measured at the amount expected to be paid including appropriate oncosts such as superannuation. Annual leave expected to be paid within 12 months is measured at nominal value based on the amount expected to be paid.

(iii) Sick Leave

Council have accrued a liability for sick leave (refer Note 6) in accordance with Flinders Council Enterprise Agreement 2010. On termination, an employee is entitled to receive 30% of their unused sick leave balance.

(iv) Long Service Leave

A liability for long service leave is recognised, and is measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using interest rates on national government guaranteed securities with terms to maturity that match, as closely as possible, the estimated cash outflows.

The amount vested in employees as at the reporting date (i.e. the amount for which Council has no unconditional right to defer settlement beyond 12 months) is recognised as a current liability in the Statement of Financial Position. The remainder of the liability is recognised as non-current. Oncosts relating to long service leave (superannuation and payroll tax) have been recognised as part of the long service leave liability. To the extent that it is expected that settlement of leave will give rise to the payment of superannuation contributions, superannuation contributions are accrued as part of the provisions for leave.

(v) Superannuation

The superannuation expense reported for the period represents the amount contributed by Flinders Council on behalf of its employees to the various funds that provide benefits to employees. Further details of these arrangements are set out in Note 29.

(iv) Employee Numbers

On a full time equivalent basis Council employed 18 employees at the end of the reporting period (16 permanent and 2 part-time/casual) (2011, 20 employees - 17 permanent and 2 part-time/casual).

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

j) Cash and Cash Equivalents

For the purpose of the Statement of Cash Flows cash and cash equivalents include restricted cash and cash equivalents. They are comprised of cash on hand and short term deposits with original maturities of three months or less that are readily convertible to a known amount of cash and which are subject to insignificant risk of changes in value. Some of these deposits relate to particular reserves (the Gunn Bequest and the Airport).

k) Leases

Lease payments for operating leases are required by Australian Accounting Standards to be recognised on a straight line basis, rather than expensed in the years in which they are incurred. Council has no finance leases.

l) Inventories

Inventories consist of materials held in store for construction requirements and are carried at the lower of cost and net replacement value.

m) Net Fair Value of Financial Assets and Liabilities

Council considers that the carrying amounts of its financial assets and liabilities approximate net fair value. Net fair values of monetary financial assets and liabilities (including trade debtors, trade creditors and accruals) are calculated using a nominal or cost basis (which approximates net market value).

n) Significant Terms and Conditions of Financial Assets and Liabilities

Rate receivables are payable within one hundred & twenty (120) days of issue. Penalty interest is charged on all outstanding balances not paid by the due date. Sundry receivables are due within thirty (30) days of issue. Should amounts remain unpaid after ninety (90) days collection proceedings may be instigated.

Trade creditors are generally settled within thirty (30) day trading terms or within specified terms if they happen to be earlier than thirty (30) days.

Prepayments and accruals are accounted for in accordance with generally accepted accounting principles.

o) Significant Business Activities

Council has deemed the operation of the Flinders Island Airport to be a significant business activity. Council is required to provide details of the opportunity cost of capital and competitive neutrality costs. These are provided in Note 31.

Competitive neutrality costs are those net costs e.g. rates and income tax, which would be payable by an entity other than local government performing the same activities. Local government is currently exempt from such costs.

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

The opportunity cost of capital is an estimate of the return or dividend that would be required by private investors were the net assets of the activity provided from that source. It has been deemed that a return of 10% is appropriate. Where appropriate tax equivalents have been calculated by applying a rate of 30% to the activity's notional accounting profit before abnormal items. Notional council rates are included using estimates based on actual rates and charges set by Council for the reporting period. Fringe benefit tax credits, stamp duty debits tax and financial institutions duty have been deemed immaterial and are not included.

p) Credit Risk

Council has a policy of making specific provision where there is concern that full payment from particular debtors will not be made.

q) Materiality

Information will be deemed to be material if its omission, non disclosure or misstatement would cause the financial statements to be misleading to users of the statements when making evaluations or decisions.

r) Taxation

Council is exempt from all forms of taxation except Fringe Benefits Tax, Payroll Tax and the Goods & Services Tax.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of Goods and Services Tax (GST) except:-

i) where the amount of the GST incurred is not recoverable from the taxation authority, it is recognised as part of the cost of acquisition of an asset (in the Statement of Financial Position) or as part of an item of expense (in the Comprehensive Income Statement);

ii) for receivables and payables (in the Statement of Financial Position) which are recognised inclusive of GST; and

iii) cash flows from operating activities (in the Statement of Cash Flows) which are reported on a gross basis for operating activities. Cash flows from investing and financing activities are presented on a net basis.

s) Budget Information

Estimated revenue and expense amounts in the Comprehensive Income Statement represent the amended budget figures. Underlying budget figures have not been audited.

t) Comparatives

Where necessary, comparative figures have been adjusted to conform with changes in presentation in the current year.

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

u) Land Under Roads

Land under roads acquired after 30 June 2008 is brought to account using the fair value basis. At 30 June 2012 Council had not received any new roads requiring recognition. Council does not recognise land under roads that it controlled prior to that period in its financial report.

v) Investment in Water Corporation

As of 1 July 2009, Council transferred assets, rights, liabilities and employees directly associated with water and sewerage functions to Ben Lomond Water. The net assets are now recognised as an investment in Ben Lomond Water by the Council and the value of this investment will be assessed annually. The investment is valued at fair value at balance date. Fair value is determined by using Council's ownership percentage against the water corporation's net asset value at balance date. Any unrealised gains and losses on holdings at balance date are recognised in the Statement of Comprehensive Income (refer to Note 37).

w) Quarry Pit Reinstatement

Provision has been made for the quarry pit reinstatement and restoration on an incremental basis during the course of the life of the quarry (refer to Note 19).

x) Allocation Between Current and Non Current

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next twelve months, being Council's operational cycle, or if Council does not have an unconditional right to defer settlement of a liability for at least 12 months after the reporting date.

y) Web Site Costs

Costs in relation to websites are charged as an expense in the period in which they are incurred.

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

z) Pending Accounting Standards

The following Australian Accounting Standards have been issued or amended and are applicable to Council but are not yet effective. They have not been adopted in preparation of the financial report at reporting date.

<i>Standard / Interpretation</i>	<i>Summary</i>	<i>Applicable for annual reporting periods beginning or ending on</i>	<i>Impact on Local Government Financial Statements</i>
AASB 9: Financial Instruments	<p>These standards are applicable retrospectively and amend the classification and measurement of financial assets. Council has not yet determined the potential impact on the financial statements. Specific changes include:-</p> <ul style="list-style-type: none"> * Simplifying the classifications of financial assets into those carried at amortised cost and those carried at fair value; * Removing the tainting rules associated with held-to-maturity assets; * Simplifying the requirements for embedded derivatives; * Removing the requirements to separate and fair value embedded derivatives for financial assets carried at amortised cost; * Allowing an irrevocable election on initial recognition to present gains and losses on investments in equity instruments that are not held for trading in other comprehensive income. Dividends in respect of these investments that are a return on investment can be recognised in profit or loss and there is no impairment or recycling on disposal of the instrument; and * Reclassifying financial assets where there is a change in an entity's business model as they are initially classified based on: <ul style="list-style-type: none"> a. the objective of the entity's business model for managing the financial assets; and b. the characteristics of the contractual cash flows. 	Applicable for annual reporting periods commencing on or after 1 January 2013.	These changes are expected to provide some simplification in the accounting for and disclosure of financial instruments.
AASB 13: Fair Value Measurement	This Standard defines fair value, sets out a framework for measuring fair value and requires disclosures about fair value measurements.	Applicable for annual reporting periods commencing on or after 1 January 2013.	No financial impact.
AASB 119: Employee Benefits	This Standard supersedes AASB 119 <i>Employee Benefits</i> , introducing a number of changes to accounting treatments. It was issued in September 2011.	Applicable for annual reporting periods commencing on or after 1 January 2013.	The Council has not yet determined the application or the potential impact of the Standard.
AASB 1053: Application of Tiers of Australian Accounting Standards	This Standard establishes a differential financial reporting framework consisting of two tiers of reporting requirements for preparing general purpose financial statements. This Standard is not expected to impact Council. However, it may affect disclosures if reduced disclosure requirements apply.	Applicable for annual reporting periods commencing on or after 1 July 2013.	These amendments are not expected to impact Council.
AASB 2009-11: Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038 and int 10 & 12]	[Modified by AASB 2010-7]	Applicable for annual reporting periods commencing on or after 1 July 2013.	The Council has not yet determined the application or the potential impact of the Standard.
AASB 2010-2: Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements	Introduces reduced disclosure requirements for certain types of entities.	Applicable for annual reporting periods commencing on or after 1 July 2013.	This standard is not expected to have a financial impact.

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 30 JUNE 2012

<i>Standard / Interpretation</i>	<i>Summary</i>	<i>Applicable for annual reporting periods beginning or ending on</i>	<i>Impact on Local Government Financial Statements</i>
AASB 2010-7: Amendments to Australian Accounting Standards arising from AASB 9 (December 2010) [AASB 1, 3, 4, 5, 7, 101, 102, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038 and int 2, 5, 10, 12, 19 & 127]	This Standard makes consequential amendments to other Australian Accounting Standards and interpretations as a result of issuing AASB 9 in December 2010.	Applicable for annual reporting periods commencing on or after 1 January 2013.	The Council has not yet determined the application or the potential impact of the Standard.
AASB 2011-7: Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements Standards [AASB 1, 2, 3, 5, 7, 9, 2009-11, 101, 107, 112, 118, 121, 124, 132, 133, 136, 138, 139, 1023 & 1038 and Int 5, 9, 16 & 17]	This Standard gives effect to consequential changes arising from the issuance of AASB 10, AASB 11, AASB 127 <i>Separate Financial Statements</i> and AASB 128 <i>Investments in Associates and Joint Ventures</i> .	Applicable for annual reporting periods commencing on or after 1 January 2013.	The Council has not yet determined the application or the potential impact of the Standard.
AASB 2011-8: Amendments to Australian Accounting Standards arising from AASB 13 [AASB 1, 2, 3, 4, 5, 7, 9, 2009-11, 2010-7, 101, 102, 108, 110, 116, 117, 118, 119, 120, 121, 128, 131, 132, 133, 134, 136, 138, 139, 140, 141, 1004, 1023 & 1038 and int 2, 4, 12, 13, 14, 17, 19, 131, 132]	This Standard replaces the existing definition and fair value guidance in other Australian Accounting Standards and Interpretations as the result of issuing AASB 13 in September 2011.	Applicable for annual reporting periods commencing on or after 1 January 2013.	No financial impact.
AASB 2011-9: Amendments to Australian Accounting Standards - Presentation of Items of Other Comprehensive Income [AASB 1, 5, 7, 101, 112, 120, 121, 132, 133, 134, 1039 & 1049]	This Standard requires to group items presented in other comprehensive income on the basis of whether they are potentially reclassifiable to profit or loss subsequently (reclassification adjustments).	Applicable for annual reporting periods commencing on or after 1 July 2013.	The Council has not yet determined the application or the potential impact of the Standard.
AASB 2011-10: Amendments to Australian Accounting Standards arising from AASB 119 (September 2011) [AASB 1, 8, 101, 124, 134, 1049 & 2011-8 and int 14]	The Standard makes amendments to other Australian Accounting Standards and interpretations as a result of issuing AASB 119 <i>Employee Benefits</i> in September 2011.	Applicable for annual reporting periods commencing on or after 1 January 2013.	The Council has not yet determined the application or the potential impact of the Standard.

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

	2012 \$	2011 \$
2 Current Assets - Cash and Cash Equivalents		
Cash at Bank and On Hand	2,057,114	1,258,584
Deposits at Call	1,519,455	518,199
	<u>3,576,569</u>	<u>1,776,783</u>
3 Current Assets - Receivables		
Rates Receivable	42,052	42,388
Sundry Debtors	327,623	74,645
	<u>369,675</u>	<u>117,033</u>
Less Provision for Impairment	0	(2,239)
	<u>369,675</u>	<u>114,794</u>
Aged Analysis		
The ageing analysis of receivables is as follows:		
Current	0	6,077
1-30 days	277,449	42,428
31-60 days	25,314	22,447
61-90 days (past due not impaired)	23,780	775
91+ days (past due not impaired)	43,132	43,067
	<u>369,675</u>	<u>114,794</u>
4 Current Assets - Other Financial Assets		
Term Deposits	<u>4,212,904</u>	<u>6,057,599</u>
5 Current Liabilities - Payables		
Accrued Wages	0	12,860
GST Payable	5,247	13,335
Creditors	18,836	6,588
	<u>24,083</u>	<u>32,783</u>
Aged Analysis		
The ageing analysis of creditors is as follows:		
Current	0	0
0-30 days	17,981	6,588
31-60 days	855	0
61-90 days	0	0
91+ days	0	0
	<u>18,836</u>	<u>6,588</u>
6 Current Liabilities - Provisions		
Employee Benefits - Annual Leave		
Opening Balance	65,343	72,145
Leave Accrued	142,941	86,371
Leave Taken	(97,129)	(93,173)
Closing Balance	<u>111,155</u>	<u>65,343</u>

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

	2012	2011
	\$	\$
Employee Benefits - Long Service Leave		
Opening Balance	86,074	61,428
Leave Accrued	32,598	56,801
Leave Taken	(19,908)	(32,155)
	<u>98,764</u>	<u>86,074</u>
Employee Benefits - Sick Leave		
Opening Balance	0	0
Leave Accrued	86,346	0
Leave Taken	(33,951)	0
	<u>52,395</u>	<u>0</u>
Employee Benefits - RDOs, TOIL		
Opening Balance	0	0
Leave Accrued	5,586	0
Leave Taken	0	0
	<u>5,586</u>	<u>0</u>
	<u>267,900</u>	<u>151,417</u>

7 Non Current Assets - Land

Fair Value 1 July	2,475,500	1,647,000
Removal of Assets Not Controlled	(162,000)	0
Additions	0	343,000
Net Adjustment from Revaluation	0	485,500
Fair Value 30 June	<u>2,313,500</u>	<u>2,475,500</u>

Council's land assets were revalued at 30 June 2011 based on valuations by the Valuer-General.

8 Non Current Assets Buildings

Gross Carrying Amount

Fair Value 1 July	3,458,642	3,420,010
Additions	1,184,120	222,518
Additions - Assets not previously recognised	0	135,000
Removal of Assets Not Controlled	(68,000)	0
Transfer	(144,142)	0
Revaluation increment (decrement)	0	(318,886)
Balance 30 June	<u>4,430,620</u>	<u>3,458,642</u>

Accumulated Depreciation

Balance 1 July	0	181,880
Depreciation Expense for the Year	76,771	68,423
Revaluation increment	0	(250,303)
Balance 30 June	<u>76,771</u>	<u>0</u>

Net Fair Value 30 June

<u>4,353,849</u>	<u>3,458,642</u>
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Council's building assets were last revalued at 30 June 2011 based on valuations by the Valuer-General.

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

	2012 \$	2011 \$
9 Non Current Assets Airport Infrastructure		
<i>Gross Carrying Amount</i>		
At Cost 1 July	2,101,803	2,101,803
Additions	333,787	0
Balance 30 June	<u>2,435,590</u>	<u>2,101,803</u>
<i>Accumulated Depreciation</i>		
Balance 1 July	1,034,868	925,562
Depreciation Expense for the Year	112,644	109,306
Balance 30 June	<u>1,147,512</u>	<u>1,034,868</u>
<i>Net Book Value 30 June</i>	<u>1,288,078</u>	<u>1,066,935</u>
10 Non Current Assets Plant and Equipment		
<i>Gross Carrying Amount</i>		
At Cost 1 July	2,416,739	2,281,982
Additions	420,607	294,757
Disposals	(181,858)	(160,000)
Balance 30 June	<u>2,655,488</u>	<u>2,416,739</u>
<i>Accumulated Depreciation</i>		
Balance 1 July	1,186,510	1,163,171
Depreciation Expense for the Year	193,590	183,339
Disposals	(121,787)	(160,000)
Balance 30 June	<u>1,258,313</u>	<u>1,186,510</u>
<i>Net Book Value 30 June</i>	<u>1,397,175</u>	<u>1,230,229</u>
11 Non Current Assets Roads and Streets		
<i>Gross Carrying Amount Flinders Island</i>		
Fair Value 1 July Flinders Island (FI)	66,502,582	62,713,552
Additions FI	349,661	216,454
Revaluation increment	12,752,552	3,572,576
Balance 30 June FI	<u>79,604,795</u>	<u>66,502,582</u>
<i>Accumulated Depreciation Flinders Island</i>		
Balance 1 July FI	39,635,041	36,399,124
Depreciation Expense for the Year FI	960,510	960,510
Revaluation Increment (decrement)	(22,912,435)	2,275,407
Balance 30 June FI	<u>17,683,116</u>	<u>39,635,041</u>
Council's Contracted Engineers (Brighton Council) revalued the road assets at 30 June 2012.		
<i>Gross Carrying Amount Cape Barren Island</i>		
Fair Value 1 July Cape Barren Island (CBI)	3,825,088	3,501,915
Additions CBI	0	0
Withdrawal of Equity (refer Note 39)	(3,825,088)	0
Revaluation Increment (decrement)	0	323,173
Balance 30 June	<u>0</u>	<u>3,825,088</u>

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

	2012	2011
	\$	\$
<i>Accumulated Depreciation Cape Barren Island</i>		
Balance 1 July CBI	3,261,249	2,967,844
Depreciation Expense for the Year CBI		15,718
Withdrawal of Equity (refer Note 39)	(3,261,249)	0
Revaluation Increment (decrement)	0	277,687
Balance 30 June CBI	<u>0</u>	<u>3,261,249</u>
<i>Net Fair Value 30 June</i>	<u>61,921,679</u>	<u>27,431,380</u>

Cape Barren Island road assets were withdrawn from Council's Assets as at 30 June 2012 (refer Note 39).

12 Non Current Assets Bridges

Gross Carrying Amount

Fair Value 1 July	3,415,929	2,805,623
Additions	176,114	282,968
Revaluation Increment	729,196	327,338
Disposals	0	0
Balance 30 June	<u>4,321,239</u>	<u>3,415,929</u>

Accumulated Depreciation

Balance 1 July	1,819,631	1,625,339
Depreciation Expense for the Year	55,116	35,672
Revaluation Increment (decrement)	(487,040)	158,620
Disposals	0	0
Balance 30 June	<u>1,387,707</u>	<u>1,819,631</u>

Net Fair Value 30 June

<u>2,933,532</u>	<u>1,596,298</u>
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Council's Contracted Engineers (AusSpan) revalued the bridge assets at 30 June 2012.

13 Non Current Assets Drainage - Culverts

Gross Carrying Amount Flinders Island

Fair value 1 July FI	2,010,662	2,010,662
Revaluation Increment (decrement)	(893,803)	0
Additions FI	0	0
Balance 30 June FI	<u>1,116,859</u>	<u>2,010,662</u>

Accumulated Depreciation Flinders Island

Balance 1 July FI	281,515	261,408
Revaluation Increment (decrement)	211,892	0
Depreciation Expense for the Year FI	14,944	20,107
Balance 30 June FI	<u>508,351</u>	<u>281,515</u>

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

	2012	2011
	\$	\$
Gross Carrying Amount Cape Barren Island		
At Cost 1 July CBI	41,806	41,806
Withdrawal of Equity (refer Note 39)	(41,806)	0
Balance 30 June CBI	<u>0</u>	<u>41,806</u>
Accumulated Depreciation Cape Barren Island		
Balance 1 July CBI	5,864	5,444
Withdrawal of Equity (refer Note 39)	(5,864)	420
Balance 30 June CBI	<u>0</u>	<u>5,864</u>
Net Fair Value 30 June	<u>608,508</u>	<u>1,765,089</u>

Council's Contracted Engineers (AusSpan) revalued the drainage assets at 30 June 2012.

Cape Barren Island drainage assets were withdrawn from Council's Assets as at 30 June 2012 (refer Note 39).

14 Non Current Assets Waste Management

Gross Carrying Amount		
At Cost 1 July	0	0
Additions	6,996	0
Transfer	144,142	0
Balance 30 June	<u>151,138</u>	<u>0</u>
Accumulated Depreciation		
Balance 1 July	0	0
Depreciation Expense for the Year	2,953	0
Disposals	0	0
Balance 30 June	<u>2,953</u>	<u>0</u>
Net Book Value 30 June	<u>148,185</u>	<u>0</u>

15 Non Current Assets Furniture and Fittings

Gross Carrying Amount		
At Cost 1 July	319,779	297,636
Additions	9,653	22,143
Disposals	0	0
Balance 30 June	<u>329,432</u>	<u>319,779</u>
Accumulated Depreciation		
Balance 1 July	277,306	258,932
Depreciation Expense for the Year	20,854	18,374
Disposals	0	0
Balance 30 June	<u>298,160</u>	<u>277,306</u>
Net Book Value 30 June	<u>31,272</u>	<u>42,473</u>

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

	2012	2011
	\$	\$
16 Total Property, Plant and Equipment		
Property, Plant, Equipment and Fittings at Cost	5,571,648	4,838,321
Land, Buildings, Roads and Streets at Fair Value	91,787,013	81,730,209
	<u>97,358,661</u>	<u>86,568,530</u>
Less Accumulated Depreciation	22,362,883	47,501,984
	<u>74,995,778</u>	<u>39,066,546</u>
17 Non Current Assets Work in Progress		
Assets in Progress	<u>273,692</u>	<u>1,195,277</u>
18 Municipal Valuation		
At Cost 1 July	34,560	43,200
Amortisation Expense for the Year	(8,640)	(8,640)
	<u>25,920</u>	<u>34,560</u>
19 Non Current Liabilities Provisions		
Employee Benefits Long Service Leave		
Opening Balance	33,442	60,608
Leave Accrued	(1,049)	(27,166)
Leave Taken	0	0
Closing Balance	<u>32,393</u>	<u>33,442</u>
Provision for Quarry Pit Reinstatement		
Opening Balance	190,130	164,589
Amount Accrued	0	25,541
Amount Expended	(60,597)	0
Closing Balance	<u>129,533</u>	<u>190,130</u>
	<u>161,926</u>	<u>223,572</u>
20 Reserves		
Composition		
Asset Replacement Reserves (refer below)	4,279,560	4,279,560
<i>A reserve to set aside funds to replace or upgrade various assets.</i>		
Asset Revaluation Reserve	42,478,917	7,730,510
<i>A reserve to record revaluation increments relating to revaluations of tangible non current assets. Reversals of these increments may also be included here.</i>		
<i>Ben Lomond Water Investment Reserve</i>	58,213	37,684
<i>A reserve to set aside funds to recognise the investment in Ben Lomond Water</i>		

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

	2012	2011
	\$	\$
Bequests <i>A reserve to set aside funds that have been bequeathed to Council and are not yet spent.</i>	106,818	105,349
	<u>46,923,508</u>	<u>12,153,103</u>
<i>Asset Replacement Reserves (funds allocated to replace various assets)</i>		
Cash Reserve <i>A reserve to set aside funds to replace or upgrade various assets.</i>	3,686,060	3,686,060
Airport Cash Reserve <i>A reserve to set aside funds to upgrade or replace airport assets.</i>	527,500	527,500
Whitemark Hall Renovation Reserve <i>A reserve to set aside funds to upgrade or replace the Whitemark Hall.</i>	0	16,000
Infrastructure Asset Reserve <i>A reserve to set aside funds to upgrade or replace infrastructure.</i>	66,000	50,000
	<u>4,279,560</u>	<u>4,279,560</u>
21 Commitments for Expenditure		
(a) Capital Commitments		
<i>Regional Aviation Access Program</i>	160,500	0
(b) Operating Lease Commitments		
<i>Photocopier Lease</i>		
Future operating lease commitments not provided for in the financial statements and payable:-		
Within on year	3,205	42,206
One year or later and no later than five years	18,162	1,325
	<u>21,367</u>	<u>43,531</u>
(c) Other Commitments		
Future commitments not provided for in the financial statements and payable:-		
<i>Bass Strait Islands Energy Efficiency Project</i>		
Within one year	0	0
One year or later and no later than five years	0	83,334
	<u>0</u>	<u>83,334</u>

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

	2012	2011
	\$	\$
22 Contingent Liabilities		
At 30 June 2012 Council had a legal claim against it to the value of \$50,000. Council has insurance coverage which would require an excess payment of \$10,000.		
23 Employee Benefits		
Wages and Salaries	1,167,271	1,027,575
Redundancies	1,949	36,414
Superannuation Expense	147,759	136,525
Annual and Long Service Leave	150,988	125,328
Other Employee Related Expenses	133,871	116,532
	<u>1,601,838</u>	<u>1,442,374</u>
Less Amounts Capitalised	105,367	61,771
	<u>1,496,471</u>	<u>1,380,603</u>
24 Contract Services		
Payments were made in relation to the following functional activities:-		
Corporate	84,237	129,207
Roads	179,323	98,392
Waste Management	16,091	17,311
Town Maintenance	38,728	32,780
Public Health, Safety and Environment	76,048	156,844
Community and Economic Development	292,970	90,657
Depot and Plant	992	16,595
Airport	110,405	30,733
	<u>798,794</u>	<u>572,519</u>
25 Depreciation and Amortisation		
Depreciation and amortisation was charged in respect of:-		
Waste Management	2,953	0
Municipal Valuation	8,640	8,640
Buildings	76,771	68,423
Infrastructure	112,644	109,306
Plant and Equipment	193,590	183,339
Furniture and Fittings	20,854	18,374
Roads and Streets	960,510	976,230
Bridges	55,116	35,672
Drainage	14,944	20,524
	<u>1,446,022</u>	<u>1,420,508</u>
26 Other Expenses		
Other Expenses	<u>1,196,659</u>	<u>1,058,104</u>
Other expenses includes:		
Advertising	18,857	15,035
Audit Fees	18,390	17,850
Bank Charges	7,169	7,326
Computer Consultancies	52	8,554

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

	2012	2011
	\$	\$
Computer Licences & Maintenance	10,080	18,392
Computer Hardware and Software	9,581	24,448
Computer Leases	24,051	24,051
Councillors' Travel and Allowances	94,658	85,725
Donations & Gifts	21,706	12,333
Electricity and Gas	25,060	24,645
Fire Service Levy	46,884	48,543
Freight	38,009	11,382
Insurance Premiums	103,426	71,891
Land Tax	25,980	22,175
Legal Expenses	11,712	16,841
Licence Fees	11,930	9,867
Photocopier Expenses	17,541	11,058
Plant Hire	139,221	137,504
Property Maintenance	895	8,083
Relocation Expenses	0	13,389
Subscriptions and Publications	35,864	39,449
Telephone	73,155	71,431
Travel	61,347	75,248
Write off land and building purchase	166,559	0
Other	234,532	282,884
	1,196,659	1,058,104

27 Government Grants

Grants were received in respect of the following:-

Community and Economic Development

Child Care Centre	0	13,103
Natural Resources Management	48,759	89,241
Tourism and Economic Development	0	1,000
Youth	0	7,545
Emergency Communications, Civic Centre etc	221,831	0
	270,590	110,889

Roads and Bridges Management

Roads to Recovery Programme	189,879	110,000
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Public Health and Safety

Dept of Rural and Aged Care Podiatry	120,186	34,857
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Airport

CBI Airstrip	226,617	0
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Financial Assistance Grant

	1,578,894	1,176,749
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Motor Tax Grant

	166,269	190,921
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Total Revenue Grants	2,552,435	1,623,416
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FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

	2012	2011
	\$	\$
Infrastructure Grants		
Airport RASP, Killiecrankie BBQ	128,600	284,208
Flinders Airport Carbon Neutral	140,500	0
Total Government Grants	2,821,535	1,907,624

Grants recognised as revenue during the reporting period were obtained on the condition that they be applied in the specific manner but yet to be totally expended in that manner as at the report date amounted to \$0 (2011: \$68,883).

The Australian Commonwealth Government provides Financial Assistance Grants to Council for general purpose use and the provision of local roads. On 11 May 2012 the Government announced in the Commonwealth Budget following the downturn in the economy that, "to assist local councils with planning for the recovery and to ensure local government has maximum certainty to begin planning their 2012-13 works programs", it would bring forward for payment to all councils in June 2012, the first two instalments of the 2012-13 grant pool. Since 2009-10 the Commonwealth has been making early payment of the first quarterly instalment for the following year. However, the above General Purpose and Roads Financial Assistance Grants for 2011-12 thus include an additional instalment over that received in 2010-11. In accordance with AASB1004 Contributions, Council recognises these grants as revenue when it receives the funds and obtains control. The effects of the early receipt of instalments each year has resulted in Commonwealth Government Financial Assistance Grants being above that originally budgeted in 2011-12 by \$630,256 and 2010-11 by \$297,687. This has impacted the Statement of Comprehensive Income resulting in the Net surplus/(deficit) from continuing operations being higher in both years by these amounts. With fewer instalments due to be received in 2012-13, the reverse effect is expected to occur.

28 Other Revenue and Reimbursements

Other Revenue and Reimbursements includes:-

Private Works	372,474	205,948
Airport Charges	242,905	207,640
DIER Contract	137,079	93,813
Other	165,896	224,298
	918,354	731,699

Government funds received in relation to Pensioner Rates Remissions of \$20,824 (2011: \$17,757) were treated as Rates Revenue in the Statement of Comprehensive Income.

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

29 Superannuation

The Flinders Council makes superannuation contributions for a number of its employees to the Quadrant Defined Benefits Fund, which is a sub fund of the Quadrant Superannuation Scheme. The Defined Benefits Fund has been classified as a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided under paragraph 32(b) of AASB 119, Council does not use defined benefit accounting for these contributions.

At the present time Council contributes 12.5% of employees' gross income to the Fund. Assets accumulate in the fund to meet member benefits as they accrue, and if assets within the fund are insufficient to satisfy benefits payable, the Council is required to meet its share of the deficiency.

Bendzulla Actuarial Pty Ltd undertook the last actuarial review of the Fund at 30 June 2011. The review disclosed that at that time the net market value of assets available for funding member benefits was \$57,588,247, the value of vested benefits was \$52,794,839, the surplus over vested benefits was \$4,793,408 and the value of total accrued benefits was \$57,330,437. These amounts relate to all members of the fund at the date of valuation and no asset or liability is recorded in the Quadrant Superannuation Scheme's financial statements for Council employees.

The financial assumptions used to calculate the Accrued Benefits for the Fund were:-

Net Investment Return	0%pa for 2011-12 and 7.0% thereafter
Salary Inflation	4.0%pa
Price Inflation	n/a

The actuarial review concluded that:-

The value of assets of the Quadrant Defined Benefit Fund was adequate to meet the liabilities of the Fund in respect of vested benefits as at 30 June 2011;

The value of assets of the Fund was adequate to meet the value of the liabilities of the Fund in respect of accrued benefits as at 30 June 2011; and

Based on the assumptions used, and assuming the Employer contributes at the levels described above the value of the assets is expected to continue to be adequate to meet the value of the liabilities of the Fund in respect of vested benefits at all times during the period up to 30 June 2014.

The Actuary will continue to undertake a brief review of the financial position the Fund at the end of each financial year to confirm that the contribution rates remain appropriate. The next full triennial actuarial review of the Fund will have an effective date of 30 June 2014 and is expected to be completed late in 2014 or early in 2015.

Council also contributes to other accumulation schemes on behalf of a number of employees, however the Council has no ongoing responsibility to make good any deficiencies that may occur in those schemes.

During the year Council made the required superannuation contributions for all eligible employees to an appropriate complying superannuation fund as required by the *Superannuation Guarantee (Administration) Act 1992*.

During the reporting period the amount of contributions paid to all superannuation schemes was \$147,759 (2011 \$136,525).

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

30 Functions / Activities of the Council

2011/12 Actual	Corporate	Roads	Waste	Town	Public Health	Community &	Depot	Airport	TOTAL
	Services		Management	Maintenance	Safety & Environment	Economic Development	& Plant		
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Expenses	1,718,420	1,464,876	104,084	181,291	292,719	416,998	667,161	478,669	5,324,218
%	32.28%	27.51%	1.95%	3.41%	5.50%	7.83%	12.53%	8.99%	100.00%
Revenue									
Grants	813,783	1,121,636	0	225,454	59,759	275,686	226,617	98,600	2,821,535
Other	1,521,729	68,540	136,898	23,609	38,420	10,170	507,904	243,223	2,550,493
Total	2,335,512	1,190,176	136,898	249,063	98,179	285,856	734,521	341,823	5,372,028
%	43.48%	22.16%	2.55%	4.64%	1.83%	5.32%	13.67%	6.36%	100.00%
Increase/(Decrease) in Net Assets from Operations	617,092	(274,700)	32,814	67,772	(194,540)	(131,142)	67,360	(136,846)	47,810
Assets									
Works in Progress	0	0	0	0	0	0	0	273,692	273,692
Non Current	8,202,347	65,463,721	148,185	0	0	0	1,271,317	3,466,638	78,552,208
Current	8,216,666	90,494	0	0	0	0	0	0	8,307,160
	16,419,013	65,554,215	148,185	0	0	0	1,271,317	3,740,330	87,133,060

2010/11 Actual	Corporate	Roads	Waste	Town	Public Health	Community &	Depot	Airport	TOTAL
	Services		Management	Maintenance	Safety & Environment	Economic Development	& Plant		
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Expenses	1,302,042	1,562,399	108,025	179,644	301,560	395,746	363,082	390,966	4,603,464
%	28.28%	33.94%	2.35%	3.90%	6.55%	8.60%	7.89%	8.49%	100.00%
Revenue									
Grants	576,152	901,518	0	2,000	54,857	283,097	0	90,000	1,907,624
Other	1,938,409	409	120,604	39,530	151,224	21,647	385,563	210,301	2,867,687
Total	2,514,561	901,927	120,604	41,530	206,081	304,744	385,563	300,301	4,775,311
%	52.66%	18.89%	2.53%	0.87%	4.32%	6.38%	8.07%	6.29%	100.00%
Increase/(Decrease) in Net Assets from Operations	1,212,519	(660,472)	12,579	(138,114)	(95,479)	(91,002)	22,481	(90,665)	171,847
Assets									
Works in Progress	0	0	0	983,292	0	0	0	211,985	1,195,277
Non Current	7,491,089	30,792,767	0	0	0	0	1,098,727	3,228,504	42,611,087
Current	8,014,255	0	0	0	0	0	88,833	0	8,103,088
	15,505,344	30,792,767	0	983,292	0	0	1,187,560	3,440,489	51,909,452

Please note that totals may vary due to roundings

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

31 Significant Business Activities

	Flinders Island Airport	
	2012 Actual \$	2011 Actual \$
Revenue		
Rates	0	0
Other	242,905	379,210
Grants	98,600	90,500
Total Revenue	<u>341,505</u>	<u>469,710</u>
Expenses		
Employee Costs	176,681	255,114
Materials and Contracts	189,343	206,072
Total Expenses	<u>366,024</u>	<u>461,186</u>
Capital Costs		
Depreciation	112,644	137,230
Opportunity Cost of Capital	377,764	343,277
Total Capital Costs	<u>490,408</u>	<u>480,507</u>
Competitive Neutrality Costs	<u>20,403</u>	<u>19,431</u>
	<u>(535,330)</u>	<u>(491,414)</u>

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

32 FINANCIAL INSTRUMENTS

a) Risk Exposures

Credit Risk:-

The amount of any credit risk associated with financial assets is the carrying amount net of any provision for doubtful debts. Such a risk crystallises when one party to the transaction fails to discharge their obligations. Council's financial assets comprise receivables and cash and cash equivalents.

There is no significant concentration of credit risk with any single debtor or group of debtors. Amounts owing in relation to rates are secured by a charge over the land to which the debts relate. Debtors other than rate debtors are immaterial and the amount of debt written off in any one year is also immaterial.

Council has no investments, only short term deposits with Tascorp, Westpac and credit unions; and an operating account with Westpac.

Council's credit risk is therefore immaterial. There has been no change in its exposure to or management of this risk since the previous reporting period.

Market Risk:-

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk, those being currency risk, interest rate risk and other price risk. Council's exposure to or management of these risks has not changed since the previous period.

Currency Risk:-

This is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. Council has no exposure to currency risk.

Interest Rate Risk:-

This is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council's financial instruments comprise cash and cash equivalents, receivables and payables. It has no interest bearing liabilities.

At balance date Council had the following mix of financial assets and liabilities exposed to interest rate risk:-

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

	2012 \$	2011 \$
Financial Assets		
Cash and Cash Equivalents	3,576,569	1,776,783
Other Financial Assets	4,212,904	6,057,599
Net Exposure	<u>7,789,473</u>	<u>7,834,382</u>

The following sensitivity analysis is based on interest rate risk exposures existing at balance date. It shows the effect of interest rate movements on the net result and equity.

	2012 \$	2011 \$
Net Result		
+1%	51,353	63,809
-1%	(51,353)	(63,809)
Equity		
+1%	51,353	63,809
-1%	(51,353)	(63,809)

The movements in net result and equity are due to higher/lower interest rates relating to cash and cash equivalents and to other financial assets. Council has no borrowings.

Other Price Risk:-

This is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices other than those arising from interest rate risk or currency risk, whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. Council is not aware of having any exposure to this risk.

Liquidity Risk:-

This is the risk that Council will encounter difficulty in meeting obligations associated with financial liabilities. It's liquidity risk is immaterial as it has no interest bearing liabilities and its other liabilities are significantly less than the value of its current assets.

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

32 FINANCIAL INSTRUMENTS continued

b) Interest Rate Risk Exposure

Council's exposure to interest rate risk, repricing maturities and the effective interest rates on financial instruments as at balance date is:-

	Effective or weighted average interest rate %	Variable interest rate \$	Fixed Interest Rate Maturity			Non interest bearing \$	Total \$
			<1 Yr \$	1 -5 yrs \$	> 5 yrs \$		
2012							
Financial Assets							
Cash	3.50	2,531,971	-	-	-	1,044,598	3,576,569
Other Financial Assets	5.44	-	4,212,904	-	-	-	4,212,904
Receivables Rates	10.00	42,052	-	-	-	-	42,052
Receivables Other	-	-	-	-	-	327,623	327,623
Accrued Income	-	-	-	-	-	57,518	57,518
Total		2,574,023	4,212,904	-	-	1,429,739	8,216,666
Financial Liabilities							
Creditors	-	-	-	-	-	90,725	90,725
Accrued Expenses	-	-	-	-	-	193,218	193,218
Total		-	-	-	-	283,943	283,943

Council's exposure to interest rate risk on financial instruments as at 30 June 2011 was:-

	Effective or weighted average interest rate %	Variable interest rate \$	Fixed Interest Rate Maturity			Non interest bearing \$	Total \$
			<1 Yr \$	1 -5 yrs \$	> 5 yrs \$		
2011							
Financial Assets							
Cash	3.50	1,492,297	-	-	-	284,486	1,776,783
Other Financial Assets	5.93	-	6,057,599	-	-	-	6,057,599
Receivables Rates	10.00	42,388	-	-	-	-	42,388
Receivables Other	-	-	-	-	-	72,406	72,406
Accrued Income	-	-	-	-	-	65,080	65,080
Total		1,534,685	6,057,599	-	-	421,972	8,014,256
Financial Liabilities							
Payables	-	-	-	-	-	32,783	32,783
Revenue in Advance	-	-	-	-	-	159,368	159,368
Accrued Expenses	-	-	-	-	-	167,107	167,107
Total		-	-	-	-	359,258	359,258

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

32 FINANCIAL INSTRUMENTS continued

c) Net Fair Value

The carrying amount of Council's receivables, payables, cash and short term deposits is a reasonable approximation of fair value.

The net fair value of Council's financial assets and liabilities is as follows:-

	Actual 2012		Actual 2011	
	\$ Carrying Amount	Aggregate Net Fair Value	\$ Carrying Amount	Aggregate Net Fair Value
Financial Assets				
Cash and Cash Equivalents	3,576,569	3,576,569	1,776,783	1,776,783
Other Financial Assets	4,212,904	4,212,904	6,057,599	6,057,599
Receivables	369,675	369,675	114,794	114,794
Accrued Income	57,518	57,518	65,080	65,080
	<u>8,216,666</u>	<u>8,216,666</u>	<u>8,014,256</u>	<u>8,014,256</u>
Financial Liabilities				
Payables	24,083	24,083	32,783	32,783
Revenue in Advance	66,642	66,642	159,368	159,368
Accrued Expenses	193,218	193,218	167,107	167,107
Interest Bearing Liabilities	0	0	0	0
	<u>283,943</u>	<u>283,943</u>	<u>359,258</u>	<u>359,258</u>

Aggregate net fair value is calculated using a discount rate equal to the average of mid rates of Commonwealth Government securities maturing on or near 30 June each year for the next 10 years. As these rates are applied to borrowings they have no effect in these financial statements.

d) Accounting Policies

Accounting policies relating to financial assets and financial liabilities are disclosed in Note 1.

e) Terms and Conditions

There are no terms and conditions associated with financial assets or financial liabilities which may significantly affect the amount, timing and certainty of future cash flows.

f) Fair Value Hierarchy

Council's investment in Ben Lomond Water is measured at fair value, and is classified as a Level 3. Its classification has not changed. This investment is not subject to credit or market risks.

The table below analyses financial instruments carried at fair value valuation by valuation method. The different levels have been detailed as follows:-

Level 1 - quoted prices (unadjusted) in active markets for identical assets or liabilities.

Level 2 - inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly (ie. Prices) or indirectly (ie. Derived from prices).

Level 3 - inputs for the asset or liability that are not based on observable market data.

Fair Values at 30 June -	2012	2011
	\$	\$
Level 1	0	0
Level 2	0	0
Level 3	3,471,510	3,450,982

There were no transfers between Level 1 and 2 during the year.

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

33 Reconciliation of Increase in Net Assets Resulting From Operations to Net Cash Inflow From Operating Activities

	2012	2011
	\$	\$
Operating Surplus/(Deficit)	47,810	171,847
Non-Cash and Other Adjustments		
Depreciation	1,446,022	1,420,508
Net Loss (Gain) on Disposal of Assets	(7,579)	(70,542)
Capital Grants	(269,100)	(284,208)
Removal of Assets Not Controlled	230,000	0
Distributions Ben Lomond Water	(32,710)	(28,717)
Mineral Bonds	0	(47,000)
Assets Not Previously Recognised	0	(478,000)
Changes in Assets and Liabilities		
(Increase)/Decrease in Receivables	(254,881)	10,111
(Increase)/Decrease in Inventories	(1,662)	(4,145)
(Increase)/Decrease in Accrued Revenue	7,562	(21,092)
Increase/(Decrease) in Creditors	(11,962)	(170,271)
Increase/(Decrease) in Revenue Received in Advance	(92,726)	100,851
Increase/(Decrease) in Provisions	54,837	16,219
Increase/(Decrease) in Accrued Expenses	26,111	181,098
Net Cash Inflow From Operating Activities	<u>1,141,722</u>	<u>796,659</u>

34 Related Party Disclosure

(a) Responsible Persons:-

Names of persons holding the position of a Responsible Person at the Council at any time during the year were:-

Clr Carol Cox (Mayor)
Clr Michael Grimshaw (Deputy Mayor July - Oct 2011)
Clr David Williams (Deputy Mayor from Oct 2011)
Clr Marc Cobham
Clr Peter Rhodes (Elected October 2011)
Clr Mary-Ann Roberts
Clr Alan Stackhouse (July - Oct 2011)
Clr Gerald Willis (Elected October 2011)
Clr Ronald Wise

2012	2011
\$	\$

(b) Total remuneration for the reporting year for Councillors' Allowances and Reimbursements amounted to:-

<u>92,634</u>	<u>85,725</u>
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(c) Register of Interests at 30 June 2012:-

In accordance with s84(2)(b) of the *Local Government Act 1993*, the following interests have been notified to the General Manager in respect of any body or organisation with which the Council has major financial dealings:-

Councillor and Position

Interest

Clr Carol Cox (Mayor)

15/3/12 - Australian Small Island Forum

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

35 Subsequent Events

There have been no material events or circumstances that have occurred since 30 June 2012 that require disclosure or adjustment to the balances.

36 Assets Not Previously Recognised

During the process of revaluing land and buildings while drafting the 2010-11 financial statements, Council identified a number of properties that were not recorded in their Assets Register. Consequently these assets were recognised as revenue in 2010-11.

37 Investment Ben Lomond Water

In February of 2008 State and Local Government reached agreement to establish three Local Government owned, vertically integrated businesses providing bulk, distribution and retail water and sewerage services, and a common service provider subsidiary company. The *Water and Sewerage Act 2008* (Corporations Act) was subsequently enacted and received Royal Assent on 13 June 2008.

Full transfer of water and sewerage assets, liabilities and staff to the new corporations took place on 1 July 2009. From that date, responsibility for the provision of water and sewerage services moved from local councils to three new regional water and sewerage corporations (trading as Cradle Mountain Water, Ben Lomond Water and Southern Water). A fourth company provides common services and support to the three regional corporations.

Council has classified this asset as an Available-for-Sale financial asset as defined in AASB 139 Financial Instruments: Recognition and Measurement and has followed AASB 132 Financial Instruments: Presentation and AASB 7 Financial Instruments: Disclosures to value and present the asset in the financial statements.

There is no active market for the investment and so it is valued at Council's share of total equity as at each balance date. Changes in the fair value are recognised through the Comprehensive Income Statement to a Fair Value Reserve each year.

Council has an ownership interest of 0.7% in Ben Lomond Water based on the Final Treasurer's Allocation Order in 2011. Council's initial ownership interest based on the Treasurer's initial draft order was 0.3%. The difference between the draft and final orders has been treated as an adjusting entry on initial transfer. Council does not have significant influence to allow it to use the equity method to account for this interest.

	2012	2011
	\$	\$
Opening Balance 1 July	3,450,981	1,462,840
Fair Value initial adjustment on Final Treasurer's Allocation Order	0	1,950,457
Fair Value adjustment on Available for Sale Assets	20,529	37,684
Closing Balance 30 June	<u>3,471,510</u>	<u>3,450,981</u>

38 Removal of Assets Not Controlled

During 2011-12, Council transferred land and buildings to Ben Lomond Water under a vesting order issued under *Water and Sewerage Act 2008*. The land and building should have been transferred as part of the initial movement of assets to the water corporation.

FLINDERS COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012

39 Withdrawal of Equity - Cape Barren Island Infrastructure

The *Aboriginal Lands Act 1995* vested title in Cape Barren Island, including all road assets on the island to the Aboriginal Land Council of Tasmania. Council has held these assets in its financial statements, believing an official transfer order would be provided by the Department of Infrastructure, Energy and Resources who currently fund an independent contractor for road maintenance.

During 2011-12, Council determined that it was not responsible for maintaining the island's road assets, as it had no control over the assets and a transfer order had not been received. Consequently, the assets (refer Notes 11 & 13) have been treated as an involuntary transfer to the Aboriginal Land Council of Tasmania in accordance with legislation and removed from the financial report.

Council has determined the transfer represents an involuntary distribution to owners of local government, with the road assets being transferred between two government owned not-for-profit entities. Consequently, the transfer has been treated as a withdrawal of equity and recorded directly to equity.

Environment and Natural Assets Management

Strategic Performance Measures

Retention and health of landscapes, soils, waterways and bio-diversity

Protection of visual amenity

Sustainability and productivity of agricultural land and waterways

Sustainability of waste disposal

1.1.1 Recurrent Activities

STRATEGY - Promote environmentally sustainable practice

ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Community education and communication NRM Facilitator	Program to needs/opportunities	\$6,500	Ongoing, Events	Numbers of participants involved;	Weedskills development project workshop 27 participants, School Kitchen Garden Project grades 3 and 4 engaged weekly, Every visitor to Museum is exposed to the timelines environmental monitoring project. Sustainable agriculture workshops (5 workshops, 50+ participants) and Game Management workshop (21 participants). Marine debris clean-up (10 participants)
				Take-up & resultant changes aligned to program goals	Annual weed control done on asparagus weeds on 30 ha of land
				Incidents of regulatory non compliance	N/A
				Grants accessed	Grants access for community projects involving the School, Furneaux Landcare, Furneaux Historical Research Assoc, Tasmanian Surfrider Foundation
Farm and business based planning, project implementation & evaluation NRM Facilitator, property owners and employees	NRM contract. Continuing support for existing Property Management Plan (PMP) clusters. Minimum of 6 PMP investment proposals submitted to NRM North.	\$49,121	Ongoing, workshop and project based activities; Completed June 2012	Numbers involved at each stage;	5 new PMP's completed. 4 existing PMP's updated or expanded
				Changes in NRM profiles;	4 onground projects for non PMP farming enterprises
				Agricultural land productivity, sustainability risk and capacity profile;	Project management of Alternative Perennial Grass trials, 5 sustainable agriculture workshops
				Incidents of regulatory non-compliance	Nil
				Grants accessed	11 applications for onground works funding completed, 9 projects implemented from 2010 applications
Community engagement in environmental projects NRM Facilitator, residents	4 community groups (including indigenous) engaged in NRM on ground projects.	Operational	Ongoing, project and activity based; Completed June 2012	Numbers Involved	Furneaux Landcare (Fortheringate Creek Restoration - 10, Tree planting - 6, Roydon Island- 5)
				Numbers, location and focus of projects;	Friends of Bass Strait Islands (Boxthorn Control - 10)
				Changes in NRM profiles	Weedskills development project (27 attendees at workshop, 20 landholders engaged in one to one onground training)
				Grants accessed	School (tree planting - 12) Kitchen Garden
ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Environmental sustainability of Council programs and operations	Review quarry	Operational	Completed review of quarry activities by February 2012. Weed management on Council land to be reviewed and recommendations put to management by June 2012	Project designed and implemented;	Rehabilitation plan completed. Year one actions and follow-up weed control undertaken

NRM facilitator, Council Managers and employees	Weed management within council land			Compliance with best practice;	Product data sheets and safety systems are in place and a new policy is under development to ensure compliance with a change to the Act. Further research on best practice approaches is required.
	Design quarry rehabilitation program and implement	\$38,100	Ongoing, project and activity based;	Reduction in environmental impact; Cost savings	Completed and also ongoing.
Transition to sustainable Solid Waste Management Systems Council, GM, Management Team & affected communities	Policy development	Operational and Capital carried forward to 2012/13	Ongoing, project and activity based;	Sustainable, compliant solution designed;	Consultants have been approached to work on this but as yet have not been engaged. The recently completed Northern Waste Management Strategy provides overarching direction and policy for the region and the key finding of this should be incorporated where appropriate.
	Technical and operational design	Operational and Capital carried forward to 2012/13	Ongoing, project and activity based;	Investment & operational efficiency; full compliance with standards and license conditions	Ongoing work and funding is required to achieve this goal.
	Cape Barren Island solid waste system	Operational and Capital carried forward to 2012/13	Design and planning completed by June 2012	Compliance levels	Cape Barren Island Waste Report wasn't accepted by Council, new approach needed. Consultant approached to develop a policy/schedule/options paper but as yet not engaged. Waste Management Committee requires briefing from GM and then direction should be given to Council on how to proceed. Discussions with ALCT on potential site for new land fill have occurred but as yet no site has been highlighted.
	Continue works at Whitemark Tip	\$10,000			Installation of new signage and system for glass separation is now complete. Further works are planned to improve hard waste area.

1.1.2 Strategic initiatives

STRATEGY – Design Land use and development policies that balance environmental, economic and social outcomes

Clarify principles, policies and specific criteria that can be integrated in levels of planning mechanisms. Council, Management team and Consultant	Structure Plan	\$35,765	Structure Plan 2011 delivered by November 2011	Outcomes defined and translated into workable parameters and specific requirements that support confident decision making;	Structure Plan was accepted by Council at the November 2011 Ordinary Council Meeting
	Interim planning scheme	Operational	Interim Planning Scheme completed and submitted to the TPC by December 2011. Community consultation completed by December 2011 on draft interim scheme.	Interim Planning Scheme delivered Applications reflect requirements, enabling efficient approval or modification	Community consultation completed January 2012, Interim Planning Scheme submitted for Council approval March 2012.
	Community Education	Operational	Precinct plans when developed		A series of community workshops will be delivered on the operation of the new scheme when complete. The development of specific area plans has been agreed by Council for the 2012/13 year and this will be based on a strong community engagement model at a town/precinct level.
	Need process for on-site assessment of D.A.'s	Operational		Applications reflect requirements, enabling efficient approval or modification	Contract signed with Meander Valley Council and clear process for on-site assessment of DA's developed and implemented.

	Linkages with Planning Department	Operational			Clear links, operating procedures and regular meeting developed with Meander Valley Council and region. A regional alignment of planning and building procedures and documentation is currently under development and when complete will lead to consistent approach across the region.	
STRATEGY – Apply environmental retention and enhancement criteria in defining and promoting viable economic and social opportunities						
ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS	
Apply the above policies and criteria to specific opportunities and proposals and integrate into the marketing strategies NRM Officer, EDO, General Manager, Corporate Services Manager	Council Carbon Neutral Project	\$79,580	Installation of PV systems on Council buildings completed by January 2012. Installation of PV sun tracking system at Airport completed by February 2012. Renewable Energy Plan for Flinders Island completed by February 2012. Carbon offset vegetation planting opportunities are highlighted	PV systems on Council buildings and at airport are installed and functional	Council buildings are now connected to Solar PV. Airport project, negotiations with Hydro continuing. Planet Foot Print carbon reporting ongoing. This capital infrastructure will have an impact on operational costs for the 2012/13 year and should see a significant decrease in energy costs.	
	Sharp Airlines/Council/Farmer Carbon Offset Program			Renewable Energy Plan is delivered and used to lobby for Federal funding of projects		Renewable Energy Plan is under development.
	Renewable Energy Plan			Appropriate funding or investment is attracted for carbon offset plantings and program		Renewable Energy Plan is under development.
STRATEGY – Enhance access to and use of environmental assets to ensure values are recognised						
Protect and as required formalise public access to coastal and inland areas Council, GM, Planning Consultant	(in conjunction with road infrastructure review)		ongoing	Flinders Municipalities environmental assets are provided with appropriate protection, management and access for the community's use where appropriate. Agreements are sought where possible with landowners for transfer of important access tracks to Council ownership and management. Access to valued coastal areas is imported and formalised.	Council assisting Parks and Wildlife and Tas Fire to clear or maintain priority access tracks and seek a partnership funding model for ongoing maintenance.	
	Team based and partnership with other Government agencies approach to access and maintenance tracks in coastal areas	\$10,000	Ongoing as part of planning reforms, planning applications and discussions with Government agencies		Planning Department and General Manager are working with developers to secure access to Coastal assets via subdivision proposals. Marshall Bay access secured. Red Bluff access being negotiated. Ongoing discussions with Parks and Wildlife and Tas Fire on priority access tracks and their ongoing maintenance. Councillors continue to lobby for access around the south of the Strezleki National Park but no formal Council position exists on a list of priority coastal access points or tracks. A priority for the 2012/13 year should be the development of a list based on agreed parameters with a sufficient allocation of funds to allocate staff time and resources.	
ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS	
Provide residential, tourism and recreational opportunity adjacent to environmental assets where the necessary balance can be achieved Council, GM, EDO, Planning Consultant				Deliver balance between access, safety and amenity	The Structure Plan and Interim Planning Scheme development have considered this goal and a balance has been sought between recreational, residential and tourism development across the municipality. Marshall Bay access track secured. Development of Killiecrankie BBQ at planning stage.	
	Team based approach to access in coastal areas	Operational	Ongoing as part of planning reforms	Long term protection	The new planning framework will set in place long term controls for the protection of important environmental assets.	

Sustainable development and employment

The new planning framework has a strong focus on the development of a rural living land strategy and the economic development officer is preparing a paper to support such an approach. The goals associated are to diversify the existing agricultural asset base into niche enterprises. This has the potential to increase employment and the sustainability of the island's community.

Infrastructure

Strategic Performance Measures

Fit to purpose and reflects needs and associated standards

Asset condition Index

Asset utilisation and cost

Complaints and incident casualty

Unit rates

2.1.1 Recurrent Activities

Strategy – Pursue “best practice” delivery model that balances cost and outcomes

ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Adopt asset management and operational model GM, WM,CSM	Flow on from review of road infrastructure		Roads 2012	Asset management model and system adopted June 2012	The new Asset Management System has been purchased & implemented by June 2012. The Asset Management Policy & Strategy will be forwarded to Council for adoption by July/August 2012
	Adopt asset management system	\$16,875	Other assets ongoing	Re-valuation of assets completed by June 2012	This has been achieved and will be reflected in the 2011-12 Financial Statements
Review infrastructure management and operational procedures as basis of introduction of continuous improvement system GM, WM, Staff	Integration of works department and airport maintenance, engineering, capital equipment and general works programs		2011/12	The normal functions of the works department are also undertaken at the airport at a maintenance level, engineering and capital works. Integration completed by February 2012	This has not been undertaken to date and significant work will be required to see such an approach operationalised. The airport and Works Department are separate entities and integration will be challenging to move forward. CASA regulations are a key issue which will be very difficult and potentially expensive to overcome. This may make elements of the desire to integrate functions non cost effective.
	Develop works program, levels of service specifications and associated procedures	Operational			
	Structured management meetings, communication		Ongoing - weekly	Regular weekly meetings are held between management.	These have been implemented
	Skills profile and succession planning, certification training & traineeships			Flexibility in workforce, autonomy and self management	This has been implemented
	Identify core skills profile and “critical” workforce structure and capacity			Improvement in skills profile and capacity to match priorities	Training and staff retention.
	Review unit and hire rates to identify skills, equipment and management opportunities for improved productivity			Unit rates for maintenance and construction are competitive with industry benchmarks; level of improvement in quality and cost	Ongoing.
ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Maintenance	Roads and Bridges	\$1,727,788		Quality of work, meet timeline and budget, unit rate improvement, community feedback	Achieved within Timeframe & Budget
	Buildings	\$45,626		Quality of work, meet timeline and budget, unit rate improvement, community feedback	Achieved within Timeframe & Budget
	Facilities	\$45,626		Quality of work, meet timeline and budget, unit rate improvement, community feedback	Achieved within Timeframe & Budget

	Towns	\$136,879		Quality of work, meet timeline and budget, unit rate improvement, community feedback	Achieved within Timeframe & Budget
	Airport	\$347,347		Quality of work, meet timeline and budget, unit rate improvement, community feedback	Maintenance was achieved within Budget but over all costs not within budget due to extra staffing costs.
2.1.2 Strategic Initiatives					
STRATEGY – Identify infrastructure objectives, standards for assets and develop a viable, asset lifecycle management and operational model					
Design an asset management model and system for the Flinders road network	Project team to review the existing network to identify priority and secondary roads.		Asset management system developed to guide maintenance and investment decisions by June 2012	Map based representation with standards set for classification by council as basis for access and budget policy;	The new Asset Management System has been purchase & implemented by June 2012. The Asset Management Policy & Strategy will be forwarded to Council for adoption by July/August 2012
Council, GM & project team	Three year work schedule	Operational	Evaluation 2012/13	Achievement of standard condition on priority assets; Reducing proportion of "repair" and a proportion of asset maintenance costs	To be developed with Asset Management framework
	Define public road redundancy and coastal/public land access (safety and emergency access)			Develop a profile of critical and affordable road and access assets	To be developed.
	Encourage limited load access			Maintenance/improvement of standards in key assets	To be developed.
ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Review options for change in ownership of road network elements – major and highly localised			End March 2012	Professional review, supportable conclusions and basis for affordable length and standard of road	D.I.E.R Road contract renegotiated, D.I.E.R has no interest in extending the road network.
Council, GM, WM	Design transfer strategy and process (Palana Rd & Cape Barren network to DIER)	Operational		Reduction in depreciation and maintenance costs	D.I.E.R has no interest in extending the road network.
	Partnership Agreement Consideration				Lobby for inclusion.
Review community facility portfolio with the view of developing a profile that matches contemporary and emerging needs	Community and Recreational Facilities Audit		Community engagement, review & plan 2011/12	Community support for plan;	In development (EDO)
Council, GM, CM, EDO		Operational	Funding and transition ongoing from 2012	Utilised facilities that reflect contemporary behaviours and needs ;	In development (EDO)
				Facilities and use attract visitation to Flinders;	
				Maintenance costs reflect value delivered.	
Airport Master Plan	Consideration of numbers and "value" versus upgrade cost	\$27,582	Airport Master Plan Dec-11	Delivery and acceptance of the plan leading to more effective service	Delivered.
Planning	Provide an overall plan for the development of the airport and surrounding area	Operational		Lease of Terminal and MOU with RPT	Lease secured.
	Improve financial sustainability			Reduced fixed and operational costs	Ongoing.
ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Capital Works	Roads Sealed	\$201,122		Quality of work, meet timeline and budget, unit rate improvement, community feedback	Achieved within Timeframe & Budget
	Roads Unsealed	\$127,249		Quality of work, meet timeline and budget, unit rate improvement, community feedback	Achieved within Timeframe & Under Budget
	Buildings	\$1,010,153		Quality of work, meet timeline and budget, unit rate improvement, community feedback	The refurbishment of the Flinders Art & Entertainment Centre has now been completed
	Facilities	\$4,155		Quality of work, meet timeline and budget, unit rate improvement, community feedback	Achieved within Timeframe & Budget
	Town	\$9,647		Quality of work, meet timeline and budget, unit rate improvement, community feedback	Achieved within Timeframe & Budget

	Airport	\$553,108		Quality of work, meet timeline and budget, unit rate improvement, community feedback; Compliance to regulatory requirement and service providers needs	There were 2 major projects involved in this activity - Resealing of Runway Capital Grant is completed but not to the standard expected & the Upgrade of the Taxiway & Apron will not be achieved due to the adoption of the Airport Master Plan which indicated changes to be made. The taxiway and apron are scheduled for completion later this year.
STRATEGY – Optimise infrastructure to support existing settlements and enhance sustainable development opportunities and remove impediments to growth					
ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Identify residential growth, key access, tourism, light industry and processing sites and design infrastructure response to match economic and environmental objectives Council, GM, EDO, WM and Consultant	(Link to road infrastructure review, solid waste management, structure plan, precinct plans and planning scheme)	Approx. \$50000	Port redevelopment plan 2011-12	Plan and business case completed and agreed by Tasports, Crown Land Services and Council. Safe Harbour plan continued to be developed.	31 Main Rd lease has been secured. Phase 1 Port Redevelopment finalised with Tasports, CLS and Council, development application submitted to Council in August 2012 with works expected to begin in October 2012. Ongoing discussions with this group.
			Safe Harbour Plan 2012		
		Operational	Airport Master Plan 2011	Airport Master Plan completed and investment plan developed	AMP completed in April, Investment Plan scheduled for 2012/2013 (EDO)
			Planning Scheme 2011	Planning Scheme approved;	Expected July 2012
			Renewable Energy Plan	Renewable Energy Plan (REP) complete Compliance with regulation and Flinders Council Strategies & Land Use Planning.	REP completed
Strategy – Lobby utility and access providers to meet obligations for infrastructure policy and service provision to provide for relative equality					
Develop base positions, identify key players, lobby and as necessary respond to opportunities and incidents Council, GM, EDO	Identify critical needs and parameters and from this develop active and responsive positions	\$2,448	Clarify and document baseline requirements for each key strategic area 2011	External stakeholders are clear on Flinders Council position, recognise validity and provide significant and positive support.	Renewable Energy Plan and lobbying Hydro, State and Federal Governments. Wind Turbine DA and Tidal DA approved. Private wind turbine constructed and operational August 2012.
			Ongoing	Access to and support of key external stakeholders;	
				Parity gaps	

Land Use, Development and Building

Strategic Performance Measures

Development parameters and Council strategic directions match

Level and value of interest and new development investment

Level of representation and appeals

Furneaux Group development demonstrably sympathetic to the natural environment

Development processing efficiency

3.1.1 Recurrent Activities

STRATEGY - Demonstrate our development principles in projects and investment

ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Apply Councils design and material principles to all new and renovated council facilities to demonstrate the value of considered design GM, WM	Define principles underpinning building and facility construction – eco-smart; aesthetics, natural blending materials etc.	Operational	As development occurs	Community recognition and positive acknowledgement;	Desired future character statements in Draft Interim Planning Scheme align with activity. Maintenance of building aligns with activity.
	Include in briefs for all of Councils developments			Awards;	
				Reduction in facility lifecycle cost.	

STRATEGY - Provide professional application approval and inspection processes

Apply and resource approval processes to efficiently facilitate applications that meet parameters GM, Planning & Building Services	Processing	\$140,516	Ongoing	Processes are efficient, supportive and transparent;	Engaged Meander Valley Council as new service provider.	
	Advice			Approval times, cost of approval and operational costs are improved;		Implemented
	Review who writes specialist reports and conditions that reflect the Flinders context			Meet mandatory timeframes at minimum		Achieved
	Develop Flinders specific conditions			Building compliance procedures and costs are improved.		Implemented, visits by Meander Valley Council, onsite inspections.
	Business case for on-site planning /building assessments					Implemented, visits by Meander Valley Council, onsite inspections.

3.1.2 Strategic Initiatives

STRATEGY – Utilise best practice planning principles in conjunction with Flinders Councils Strategic Plan to guide detailed planning policy and planning tools

ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Apply and refine as necessary the classification structure and planning principles defined in the Structure Plan to key centres and precincts within the levels of planning tools developed	Consider and define each settlement, develop future character descriptions and statements and set in place the required planning mechanisms to support.	\$35,765	Structure Plan 2011;	Development parameters match regulatory environment, Flinders Council's strategy and clarify the development offer to market;	Implemented

Council, GM, Planning Consultant	Define development and building characteristics and formalise in policies and descriptions	\$35,765	Planning Scheme 2011;	Efficient and considered development processes that support the economic, social and environmental goals of the community	Implemented
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STRATEGY - Promote development of specific purpose precincts (such as light industry and value adding processing precincts) as a means of creating opportunities, resolving land use tensions and risks, consolidating service access and optimising infrastructure investment and efficiency

ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Council, GM, Planning Consultant, EDO	Define specific precincts that match the Flinders Councils strategy, needs of the market, where the location of large scale operations, consolidation of like businesses and/or businesses inappropriate for inclusion in residential areas can be located Consider appropriate business model development to support the development of specific precincts where required	\$35,765	Structure Plan 2011; Precinct Plans i.e. Airport Master Plan, Port Redevelopment Plan etc. 2011 onwards Planning Scheme	Regulatory compliance; Planning scheme reflective of desired land use outcomes;	Implemented but local area plans are required across the island in the 2012/13 year subject to funds being made available
				Creation of investment and economic opportunity; plans completed and action being taken to implement;	Precinct plans in development. Airport delivered. Port delivered. Light industrial deferred for an as yet unknown period.
				Application numbers & value of investment and building work;	Planning applications received total 48 for the period. An building value of \$1,696,480 is estimated from building applications received within the period.
				Risk resolution and mitigation;	Change of service providers for both building and planning has seen a vast improvement in service standards. This has mitigated risk across these Council functions.
				Efficient infrastructure investment; Efficient development approval	

STRATEGY - Develop design principles that promote sustainability and sympathy with the Flinders municipal area environment and brand

ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Council, GM, Planning Consultant, EDO	For environmentally sensitive locations, identify and promote design and material principles and preferences that reflect issues outside the BCA but match the characteristics of Flinders and are cost-effective Encourage availability and use of local natural resources and production	\$35,765	Structure Plan 2011 Planning Scheme 2011	Community engagement and acceptance; Use of local materials, designs reflect energy and material efficiency, building design becomes a recognisable and valued element of development	Completed but far more consultation required with the community for these goals to be reflective of community sentiment and desires. Question if this action should be reconsidered or rewritten in a strategic plan review as it will be very difficult to implement and enforce (or encourage).
				Principles and parameters have supportable amenity, technical and cost basis;	As above.
				Developer acceptance	As above.

STRATEGY - Facilitate rehabilitation of underused sites to encourage higher value development and improve amenity					
Identify strategic sites and facilitate owners to "tidy up" and as appropriate rehabilitate sites (Inc. Whitemark Port Precinct) Council, GM, EDO and owners	Council to work actively with the crown to seek improvement in facilities or transfer into FC ownership – partnership agreement	\$9,524	2011 – identify and commence work	Sites secured or visual amenity improved to reflect Flinders environment and brand positioning;	31 Main Rd, Lady Barron has been secured. Council quarries under rehabilitation.
				Potential re-uses identified	Development Services Officer is exploring reuse options.
					Ongoing discussions with Tasports.

Community Safety, Engagement and Enterprise

Strategic Performance Measures

Identification and management of community risk

Level of public and environmental health incidents;

Number and demographics of people involved in community activities, enterprise and services;

Retention and enhancement of service levels and effectiveness;

Level of independence of community organisations;

Relationships between council and community groups

4.1.1 Recurrent Activities

STRATEGY - Provide professional environmental and public health services

ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Provide a program of structured inspection, compliance management, education and immunisation. EHO	Critical risk assessment			Risks identified, mitigation plan in place, effectiveness of response to incidents, reduction in incidents	Risk identification and mitigation plans are ongoing. One incident reported within the period from an outer island.
	Develop inspection policy and program	\$54,894	Ongoing	Business and operations compliance levels; Notifiable diseases	Implemented
	Education program to mitigate major EHO identified risks			Food related incidents	Implemented. Free food safety seminar session at school. Island News utilised for public health announcements, issues and tips.
	Implement to reflect critical risks			Air-borne illnesses and related ailments	Monitoring
	Integration with community health plan			Water-borne illnesses and related ailments	Community Health Plan not developed to date. Water sampling undertaken monthly.

STRATEGY - Support effective and timely incident & emergency management planning and response

In conjunction with other emergency response groups, have appropriate plans and resources in place to mitigate and respond to identified risks and incidents Council, GM, Police & Emergency Services, TFS, Ambulance, Community	Evaluate and as necessary modify risk management plans	\$10,805	Ongoing	Risk management plans in place;	Risk Management Plan in place
	Review to ensure currency and risk approach			Resources are available to respond in time;	Available
				Response effectiveness	Completed; there are regular discussions with Tas Fire, Police and SES.

STRATEGY - Maintain and develop productive, constructive relationships with community organisations involved in delivery of strategic services and activities

Engage with, as necessary support and integrate into Flinders Council plans key community based service providers	Liaise with community based incorporated organisations	Operational	Ongoing	Services scope matches identified needs and risks;	Community Development Officer - engages with FIAAI (Youth Activities), Lions Club Youth Activities and Grant Writing), FIDHS (Youth Activities, School Pool and Transition Program), Healthy Islands Project (Health Promotion Projects, Community Projects such as opening School Pool to Community), Duck Pond (Swimming Lessons), Fitness on Flinders, RSL and Sports Club, Tas Regional Arts (Grants Writing and Submissions) & Happiness Project.
Council, GM	In kind support and facilities	\$5,230		Level of community participation;	Donated use of halls and equipment, staff time

Grant application and administration	Gunn Bequest - \$5,230 Community Grant - \$8,400		Number and value of successful grant applications;	Gunns Bequest: Furneaux Field and Game 600.00 Lady Barron Hall Committee (in partnership with Fitness on Flinders) 500.00 Flinders Island Pony Club 405.00 Flinders Island Netball Assoc 975.00 Flinders Island Golf Associates 250.00 Fitness on Flinders 2500.00 Community Grants: Furneaux Field and Game \$1000.00 Friends of the Patriarchs Sanctuary Inc. 2 loads of gravel Flinders Island Regional Arts Group \$1000.00 Flinders Island Regional Arts Group \$500.00 Flinders Island Pony Club Inc. \$500.00 Flinders Island Show Society \$1000.00 Island News \$4000.00 Lady Barron Hall Committee and Fitness on Flinders \$400.00
Council facilities maintained to reflect use	Australia Day - \$1,600 Clean Up Australia Day - \$200 Surf School - \$1860		Number and success of council supported groups and events; Cost per utilisation	Australia Day (around 200ppl attended), Surf School (participating attendance = 85, non participating attendance = 83), Clean up Australia Day (Event is to be run on the 4th March) Unknown at this stage.
Gifted services, facilities and support	Approx. \$19,700		Mixed age profile in volunteers.	Flinders Art and Entertainment Centre and its facilities within are utilised by different Community Groups; Youth Club, Patchwork Group, Scottish Dancing, Exercise Classes (Zumba, Mums n Bubs, Circuit), Martial Arts, Sing Australia, Accapella Group, F.I. Tourism Association, Fitness on Flinders and Lions Club. The recent variety show held by the Flinders branch of Tas.Regional Arts was very well attended.

4.1.2 Strategic Initiatives

STRATEGY - Facilitate the provision and enhancement of critical health and education facilities and service levels by state and federal agencies and NGOs (at risk groups)

ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Collaborate with incorporated bodies associated with key facilities and services to retain and enhance scope and level of service, including implementation of innovative responses	Facilitate development of a community health plan and if appropriate community based business/ organisational model to play a key role in the development, management and funding of health programs, services and facilities	\$5,304	Ongoing	Community health plan delivered; Community participation	Staff are working with the Health Committee to scope the most appropriate manner for a new community health plan (needs assessment) to be undertaken. Expectation is that this funding will be requested to be carried over in to 2012/13.
	Support Immunisation programs				Complete and ongoing.
Council, GM, EDO, CDO	Encouraging community uptake of "transition" program, NGO's and other community providers to uptake other roles and provide facilities	\$2,000		Planned outcomes achieved; Enhanced scope and level of service to the community;	Flinders Island District High School and Community Development Officer have established partnerships with Life Long Learning (T3L), Newstead College and Service Providers to provide in kind support and secure financial assistance for the Transition Program.

	Best use of all resources by coordinating across all stakeholders	Operational		Reduction in fixed support costs	Youth Programs are offered collaboratively with the support of Flinders Island Aboriginal Association Incorporated, Flinders Island District High School and service providers both on and off the Island.
	Ongoing 'Facebook' connections to support, what's happening on Flinders	Operational		Use levels	Due to limitations on the original Facebook page which was set a new page has been created and now the Community Development Officer and the Executive Assistant continue to update friends of this page with Furneaux Island events. The page currently has 243 friends.
Deliver and/or facilitate delivery of development programs and events for community and youth GM, CDO, Community Organisations	Surfing program		Ongoing	Create a Community Development Plan	Not yet developed.
				Collaboration of groups; to broaden & rename the current Youth Action Committee to include all of community.	Community Development Committee consists of two councillors and as yet does not have community representation as required.
	Develop wider resource base			Increase or maintain participation;	A wider resource base has been established for the transition program and a collaborative approach has enabled further submissions and extensions of the program to be developed. Youth activities have continued to maintain numbers with an increase in the number of community members attending the surf schools. A wider resources base has been established to support the annual opening of the pool and the development of water based programs and education.
	Link GP north through MOU to expand preventative health			Program outcomes achieved;	A formal MOU has not been established, a strong working relationship does exist with a number of programs being developed collaboratively including the online calendar, Junior Surf School, Flinders Island Running Festival, Swimming Lessons, Opening of the School Pool, Bronze Medallion Training and the Global Corporate Challenge.
				Grants received	See ATTACHMENT (A) - Community Development Officers Activities
	Food and entertainment events			Objectives aligned and agreements in place	FITA not supportive of food events as previously planned and agreed in the initial MOU. No further action taken.
	Clean-up Australia, Australia & Tasmania days			Events coordinated, Successful grant applications;	Tasmania Day funding was not available n 2011-2012. Consider developing an event management plan for Council to establish and overcome any issues with organising the Australia Day Event. CDO is trained in Surf Bronze but can only supervise 15 people on the beach. Consider lifeguard training and Surf Bronze Training for Event Organisers/volunteers/staff.
	Healthy options, nutrition and exercise			Provision of healthy eating and drinking options at local events as well as education.	Completed development of a partnership with Healthy Islands Project to work in collaboration and implement healthy catering policies and awareness of healthy options at local events.
			\$71,168		

STRATEGY - Support capacity building in community organisations and facilitate the development of community enterprise					
Identify opportunities to enhance the delivery and governance skills of community organisations and establishment of community responses to opportunities and challenges	Identify opportunities for participation in development programs	Operational	Ongoing	Opportunities for the community to engage in activities;	See ATTACHMENT (A) - Community Development Officers Activities
				Provide support to local groups & community organisation with grant submissions & program development;	See ATTACHMENT (A) - Community Development Officers Activities
				Use of community facilities	Approximately \$18,000 has been provided as In Kind Contribution to various community groups & regular activities using Council owned facilities.
				Smoothly operating, effective community groups;	Community Development Officer has worked with community groups providing in kind support for submission, program development and identifying community needs.
				Community enterprise(s) complementing external investment.	
CDO, Community Groups					

STRATEGY - Joint venture as appropriate to influence external organisations (agencies etc.) in the development of policy and delivery of services and events					
ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Identify strategic opportunities and challenges to the Furneaux future, develop and prosecute a position supported by key community groups	Key strategic issues lobbying based on business case (energy, access, port, roads)	\$10,500	Ongoing	Strong business cases, including social return on investment; Results to objectives for this period	Renewable Energy project and ownership/operational model under development
				External stakeholder engagement;	Implemented.
	Community health plan as basis for business case and grant access	N/A - \$5000 bought forward to 2012-13			Not completed at this time. Awaiting further direction from the Health Committee and Medicare Local.
Council, GM, EDO					

4.1.1 Recurrent Activities: Strategy - Engage with, as necessary support and integrate into Flinders Council plans key based service providers

1. Liase with community based organisations				
Organisations	Project/Activity	Delivery	Support	Identified areas for future development
Flinders Island Aboriginal Association Incorporated	Youth Development	Planning and delivery of youth club activities		Continued partnership for delivery of youth programs
	School Holiday Programs	Planning and delivery of school holiday programs Grant application for Youth Week and implemeting 2 day youth week activity		Continued partnership for delivery of school holiday programs Submit application for 2013
	Youth Week 2012			
Lions Club	Telstra Grant for Seniors	Write and submit grant application for connecting seniors online		
	Surf School		Lions provided financial support to the surf program	Consider options of support for Lions Club
Flinders Island District High School	Transition Program	Planning of yearly transition Off Island trips for transition program	Delivery of the Transition	Ongoing collaboration with Tasmanian Life Long Annually
	School Pool	Tas Community Fund submisison for \$55,000 to address barriers indentified by the community		Consider other projects/orgs for this fund
	Health Promotion Activities School Pool	Swimming Lessons Opening of the school pool facility to the community		National Walk to School Day Annually
Healthy Islands Project	Health Promotion Activities	Opening of the school pool		Re-opening of the school pool

ATTACHMENT A

Community Development Officers Additional Information

Swimming Lessons	Train local community members in Aus Swim and Sur Bronze Instruction
Bronze Medallion Training	Re qualification of Bronze Medallions
Global Corporate Challenge	Support Walking with Attitude challenge

<i>Duckpond Childcare Centre</i>	Swimming Lessons	Engage pre-schoolers in swimming lessons Grant proposal and support for the submission	Deliver swimming lessons in 2012/2013
<i>Fitness on Flinders</i>	Swimming Lessons	Delivery of Aus Swim lessons	Up skill two local community members in Aus Swim Accreditation
	School Pool	Opening of the school pool	Build Fitness on Flinders capacity as a major stakeholder in health and well being programs
<i>RSL and Sport Club</i>	Surf School	Approached sports club for financial support for surf program	RSL and Sports Club would like support to engage a younger demographic for Bowls activities
<i>Tas Regional Arts</i>	Kitchen Garden and Science Program	Write and submit application for Tas Community Fund	Support the delivery of community arts programs
	Happiness Project	Deliver youth programs in collaboration	

ATTACHMENT A

Community Development Officers Additional Information

2. In Kind Support and Facilities - Level of Community Participation				
Organisations	Activity	In Kind hours	Hourly Rate	Total
<i>Tas Regional Arts</i>	Grant application for kitchen garden program and science initiative	20	\$25.33	\$506.60
	Bang Crash Tap Workshops	8	\$25.33	\$202.64
	Happiness Project	60	\$25.33	\$1,519.80
<i>Lions Club, Day Centre and Online Access Centre</i>	Grant Application for Telstra Seniors Foundation	18	\$25.33	\$455.94
<i>Transition Program</i>	Planning & Weekly Classes	40	\$25.33	\$1,013.20
	Off Island Trip	30	\$25.33	\$759.90
	Australian Apprenticeships forum	3	\$25.33	\$75.99
<i>Fitness on Flinders</i>	Opening of the school pool	20	\$25.33	\$506.60
	Tas Community Fund Submission	45	\$25.33	\$1,139.85
	Swimming Lessons	15	\$25.33	\$379.95
	Bronze Medallions	24	\$25.33	\$607.92
<i>Parks and Wildlife</i>	Partnership for Bicycle Infrastructure grant	15	\$25.33	\$379.95
<i>Flinders Island Aboriginal Asso</i>	Headspace visit at FIAAI	5	\$25.33	\$126.65
Total In Kind Support		293		\$7,674.99

3. Grant Applications and Administration - No and Value of Successful grant applications

Organisation	Funding	Project	Amount	Received
Flinders Island Aboriginal Association	Youth Week 2012	Youth Week 2012	\$2,000.00	YES
Lions Club in partnership with Day Care Centre and Online	Telstra Seniors Foundation	Connecting seniors online	\$4,900.00	Result not yet known
Flinders Council	Bicycle Infrastructure Development Fund	Re development of Bluff Track	\$10,000	Result not Yet Known
Tas Regional Arts	Tas Community Fund Minor Grants	Kitchen Garden Program and Science Initiative	\$4,055	Result not yet known
Fitness on Flinders	Tas Community Fund Medium Grants	Improvements to community pool facilities	\$53,100.10	Result not yet known
Tasmanian Life Long Learning and	Equity Support Small Grants Program	Provide hospitality based training on Flinders Island and a skills assesment for future program development	\$40,000	Result not yet known
Tasmanian Life Long Learning	Flinders Council Community Grants	Transition Program	Amount Paddy	Result not yet known

4. Council facilities maintained to reflect use - Number and successes of council supported groups and events/Cost per utilisation

1. Council facilitates maintained to
 - Friday Night Youth Club utilises FAEC on a monthly basis
 - School Holiday Programs utilises Whitemark and Emits showgrounds for school holiday programs

4.1.2.Strategic Initiatives - Collaborate with incorporated bodies associated with key facilities and services to retain and enhance scope and level of services including implementation of innovative responses

Strategy Encourage community uptake of 'transition program', NGO's and other community providers to uptake other roles and facilities

Program	Organisation	Role	Identified area for future development
Transition Program	Newstead College & Life Long Learning (TL3)	Promote and support work placements for 5 Newstead College students on Flinders Island and support with collaboration and funding opportunities for transition	Develop partnership and program
Transition Program	Youth service providers	Provide activities and support for transition trip to Launceston for grade 10 students	Develop networks and level of support
Transition Program	Flinders Island District High School	Delivers weekly transition class and is a major stakeholder for the transition program	Source funding and continue partnership
Community Engagement	Avidity Training and Life Long Learning	Deliver training in hospitality and perform a skills assessment to provide future program development	Maintain partnership and develop programs that respond to community need and gaps identified

Corporate Governance and Intergovernmental Relations

Performance Measures

Compliance

Community Satisfaction

Decisions are evidence based, transparent and defensible

Communication is relevant to needs

Process efficiency and effectiveness

Productivity improvement

Outcomes achieved

5.1.1 Recurrent Activities

STRATEGY - Actively participate in local government, industry and regional organisations

ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Attend meetings and participate in sub-committees in key strategic area Council, GM	NTD		Ongoing	Key agenda influencers, decision makers and investors are aware of Furneaux Group opportunities and issues;	Achieved; engaged with RTO development, Transport Priorities list, IT procurement, Northern Waste Management Group and Water and Sewage Reform
	Planning Regional issues Disaster Management Planning LGAT			Council engaged with them at decision time;	
				LGAT agenda items presented to Councillors as required	LGAT Agenda Production does not align with Flinders Council meetings. Consideration of Special Meetings to seek position on Agenda items.
		Operational		LGAT meetings and AGM attended	Achieved.
	Office of the Energy Regulator			Committee meetings attended and where required actions followed through	Achieved
	Shipping, Aviation, Health, Emergency Management			Results re objectives.	
	Aboriginal liaison			Regular correspondence and appropriate support to ALCT, FIAA & CBIAA.	Achieved.
	Government Ministers, advisers and agencies, Secretaries State & Federal			Constructive relationships	Much improved relationships with regular meetings, emails and discussions taking place.
			Maintain regular contact with Ministers, Departmental Secretaries, advisors and agencies. Where possible seek meetings when off island and also seek visits to the island.	Regular meetings with; Secretary of DIER - Norm McIlfrick (State Government Furneaux Islands Liaison) Visits from: David O'Byrne MP, Tasmanian Planning Commission, Tasports CEO, Norm McIlfrick, Nick McKim, Cassie Connor, Andrew Nickolic, Tony Mayell CEO of Tourism Tasmania, Mat Healey DPaC.	

STRATEGY – provide best practice management and administrative support to the Council Decision Making and implementation and evaluation

Compliance		\$16,738	To Schedules	Meet compliance timetables and reporting standards	Tas Audit Office completed this.
Administration & customer service	Review provision of information to Councillors	Operational	To meeting deadlines	Councillor feed-back on the information and process to support their decision making	Workshops have been held but further engagement between staff and Councillor's is required to ensure reporting and information dissemination is provided to the elected members needs. Some issues exist around requests for operational information and the impacts of such requests on staff productivity.

5.1.2 Strategic Initiatives					
STRATEGY - Support the capacity and productivity of our organisation and a culture of professionalism, compliance, innovation and service					
ACTION & DOMAIN	ACTIVITY	ACUTAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Design and implement an integrated governance; strategic and operational planning & service delivery system	Implement Strategic and operational plan through integrated management meetings, monitoring and reporting and improved activity and outcome budgeting and costing	Operational	Integrated Strategic and operational plans & reporting 2011	Strategic, operational and structure plans integrated and in place March 2012	Under development but has been delayed by the time taken to design and evaluated the asset management plan and subsequent financial management plan. These two plans are critical to achieving the integrational goals and until completed will delay the delivery of this activity. Discussion with Councillors is required on the level of detail sought and the desired reporting mechanisms to assist in their decision making processes.
				Timely and accurate reporting to Council and audit	Ongoing.
Council, GM, Managers	Commence preparation of operational manuals, levels of service and specifications		Structure plan 2011	Compliance;	Completed
				Achievement of strategic objectives	The asset management and financial management plans will allow a full and frank understanding of the level of services currently provided, their specifications and costs. Councillors will then be able to set parameters around levels of service and cost which align with their strategic objectives. This may be completed in time for this years budget discussions but will certainly inform the 2013/14 budget process.
ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Design and implement a continued professional development & productivity Improvement Program	2 way appraisal	Bought forward to 2012-13	Design and Implementation 2011/12 - ongoing	All staff performance reviews completed, training plans agreed and position descriptions up to date.	Completed to Date
	Review operation of new telephone and network server			Functionality and security	The new telephone system is working well but the server continues to have issues with power outages. Bandwidth
	Support, review and as necessary enhance the organisational structure and associated processes			Skills profile matches decision making and delivery performance requirements;	Deficiencies in the following areas: Airport, Reporting Officers, Records Management, Community Development, Parks and Reserves and Waste Management.
	Staff growth and succession plan	Operational		Skills gaps reductions;	Succession plans in place for staff retirements and multi skilling of staff has provided the ability to cover annual leave from existing staff pool. The ability to replace staff while on leave with trained casual staff from outside of the existing organisational staff pool remains highly problematic.
	Training plans, performance reviews			Staff retention and satisfaction	Performed but budget constricts training ability.
Council, GM	Staff training			Program value/cost.	Staff training was achieved - Front Reception position is longer a Trainee and has achieved a Certificate II in Business qualification. Various staff members have attended Conferences & Information Sessions throughout the year to enhance & improve their skills.

STRATEGY - Develop a strong evidence base to strategies and initiatives to support "triple bottom line business case" presentation						
Design and implement a business case model to planning, reporting and decision making within Council	Standard report templates					Incomplete.
	Support priority projects with a business case	Operational	Establishment 2012	Councillor confidence in decision making support; External confidence in Flinders Council information and business cases;		New Councillor's have expressed concern as to the information provided, the format it is provided in and how this is impacting on decision making. Consider a move to quarterly reporting by all departments against the annual and strategic plans in line with quarterly budget reviews. This would see less detail monthly but a far greater detail and relevance to confident decision making at a quarterly level. Council's continued success in securing grants would suggest that the projects and business cases put forward are to a standard that engenders confidence from external funding bodies.
GM	Identify key timelines for e.g. budget, budget review, operational plan		Testing 2012/13			Annual schedule (in line with the Council meeting schedule) for the delivery of budget workshops, operational plan reviews and strategic plan reviews to be developed July 2012.
	Introduce thinking in a balance of risk management and social, economic, environment and productivity perspectives as filters for decision criteria	Operational		Culture of "business case and outcomes thinking" across the organisation;		Asset management and financial plans currently under development will assist in the development of this action in the year ahead.
				Improved value and productivity		With minimal staff capacity, management is keen to ensure that reporting is provided in a fit for purpose manner and does not create further "red tape" or reporting for reporting's sake. The need to balance the level of reporting provided is critical to the productivity and value generated by the organisation at a staff or operational level.
STRATEGY - Develop and maintain an influential network of external stakeholders who understand the needs and direction of Flinders Council and are supportive						
Identify key external stakeholders and decision makers and actively introduce Flinders opportunities, issues and proposals to them in a timely and professional manner	Meeting attendance, communication with regional networks, government bodies – issue identification, agenda setting and influencing decisions	\$4,896	Ongoing	Key agenda influencers, decision makers and investors are aware of Furneaux Group opportunities and issues;		An influential network has been developed over the past 2 years and continues to be fostered via regular meetings, communication and engagement. The EDO and GM are the primary drivers and facilitators of engagement with external stakeholders and grant success and investment highlight that existing communication strategies are sufficient to inform and build awareness of opportunities and issues in the Furneaux Group of Islands. A review of Council's priority projects list is recommended to ensure staff are directed at an agreed strategic level.
						Council engaged with them at decision time;
Council, GM, EDO						

Furneaux Future

Performance Measures

Population and visitation levels;
 Employment and income profile;
 Investor interest and conversion to investment levels;
 Brand recognition and conversion;
 Degree of influence on decisions affecting the Furneaux community by outside organisations

6.1.1 Strategic Initiatives

STRATEGY - Implement a dynamic strategic plan and development framework to define our future and guide strategic decisions

ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Prepare, implement and continually evaluate a strategic plan Council, GM		Operational	2011, ongoing, reflexive	Sustainable population & business activity -rates and charges revenue as % of recurrent expenditure ;	
				ABS measured changes in Economic performance, employment & income levels;	
				Community capacity and opportunity; education/job profile, participation in training, % in productive age profile	
				Community wellbeing & liveability - SEIFA criteria;	
				Sustainable environment and ecosystems - agricultural carrying and production capacity, water quality, weeds, profile and vulnerability	
Prepare precinct plans for strategic locations and activities in conformity with the strategic plan objectives, structure plan and council policies Council, GM, EDO, Consultant	Prepare Integrated economic development, business plans and land-use and facility development plans for specific precincts and projects	\$10,500	Port redevelopment plan 2011-12	Projects are delivered;	Delivered
			Safe Harbour Plan 2012		Ongoing discussions
			Airport Master Plan 2011		Delivered
			Renewable Energy Plan		Delivered
			Light and value adding industry 2012		Not undertaken- deferred.
			Investment Ready 2012		Delivered.
Prepare plans for critical outcomes and risks to guide their realisation and mitigation GM, Managers, Agencies		Operational	Ongoing, but with dates for specific plans	Plans prepared, effectiveness of response to incidents, reduction in incidents from previous periods	
Develop evidence based cases to facilitate support and investment EDO	Establish feasibility of business development program, Working with business and organisations to generate increased activity and access support, Actively seeking grant funding. Establish feasibility of FIC commercial entity	\$31,500	Ongoing	Specific business development initiative established or based on evidence, deemed unfeasible	Councillors workshopped these concepts and no action/direction to progress was forthcoming.
				Conversion of interest to required results. Communication of external support opportunities to businesses	Ongoing
				Applications submitted for appropriate grant funding opportunities as they arise	Ongoing applications and support provided by the EHO and GM.
				Feasibility study for Council Commercial Entity	Exploration of this concept is expected as part of the renewable energy development project (if funding submission is successful). This could lead to a specific entity being created to manage and encourage commercial endeavours for Council on behalf of our community. Ongoing.

STRATEGY - Achieve high recognition of a "Flinders" brand to support product sales, tourism and lobbying					
ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Develop a strong Flinders Brand to position the Furneaux Group in the community, market and government Council, GM, EDO	EDO to lead brand development and promotion activity	\$5,304	Research, Analysis and Design 2012	"Brand " acceptance by Furneaux community	Brand work has not been undertaken as other projects were deemed to have greater value and require time/staff allocations.
	Work with key Flinders businesses to define brand values and brand design.		Launch 2013	Product/service linkages and use established within the Furneaux product and service mix	N/A
	Seek potential funding to develop whole of Furneaux Group brand,			Launch & brand profile	N/A
	On completion, launch and commence promotion			Recognition & interest	N/A
				Sales conversion	N/A
STRATEGY - Prepare a contemporary planning system, supporting development and people to achieve their goals while protecting environmental values					
Develop and refine a structure plan, precinct plans and the planning scheme to reflect the Strategic Plan and best practice planning principles Council, GM, Consultant		\$35,765	Structure Plan 2011	Plan completion, reflects strategic settlement and development objectives	The plan was completed and adopted by Council in December 2011. In keeping with the intent and recommendations of the Structure Plan the DRAFT Flinders Planning Scheme 2012 was adopted in readiness for community consultation. The planning scheme community review highlighted similar desires as those noted from the Structure Plan community review and as a result, work aided to finesse the proposed Flinders Planning Scheme 2012 into a document predominately created by the community for the community.
		Operational	Precinct plans 2011/12	Level of alignment to and integration with strategic objectives	The Precinct Plans, as they were know at the stage of drafting, have filtered through into the drafting of the Flinders Planning Scheme 2012 and will present themselves as, what the state planning template terms Specific Area Plans. Each of the 5 'specific areas' being; Lady Barron, Whitemark, Trousers Point, Emita and North Island (Killiecrankie, Boat Harbour, Palana and North East River) are being drafted for inclusion into the Flinders Planning Scheme 2012.
			TPC approval	The Draft Flinders Planning Scheme 2012 has been adopted by Council and submitted the TPC for assessment. Additional work on a Particular Purpose Zone for land under aboriginal ownership and the 5 Specific Area Plans is pending.	
			Market feed-back	Generally supportive but the new planning scheme is far more complex than the previous scheme and will require a concerted effort to educate the community to accept fully. Growth in subdivision applications and DA's this year highlight that the new scheme development process has stimulated investment and interest.	
			Appeals & results	None to date	
Provide a constructive and actively supportive process to assist appropriate proposal through the approval process	Actively assisting development applications relating to economic development	\$2,448	Process design and implementation 2011	Level of interest to final approval (%; time);	Efforts continue with a range of investors seeking to develop projects on the island.

EDO, Planning Consultant		Operational		Market feed-back on process and outcome	The feedback to date is that the existing planning scheme and previous processes towards development create barriers at a cost and complexity level. While the new scheme is more complex, it does provide more certainty to investors and a range of planning pathways to potential approvals. The new planning consultant is taking an active role with the GM, EDO and Planning Officer in working directly with investors to navigate the process required to submission. This is being well received.
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STRATEGY - Integrate forward looking, strategic decision making into council and its programs

Introduce quarterly strategic review meetings to Council	Council, GM, EDO	Operational	Introduce 2012	Able to be active vs. responsive in relation to strategic issues;	Not undertaken to date. The integration of the new strategic plan , operational plan and reporting framework has been challenging at a time/staff level. A proposal to redesign the monthly Council agenda process is being developed on the basis that quarterly departmental reporting against the operational plan and strategic plan would have far greater value than the current model. It is expected that this could be implemented if agreed by Councillor's in the 2012/13 year.
				Evaluate and as necessary modify 2012	

Introduce half yearly strategic review meeting to the management team	GM, Managers	N/A	Introduce 2012	Operational factors are factored into strategies;	Unachieved	
				Evaluate and as necessary modify 2012	Long term perspective re operational issues;	Unachieved
					Improved return for effort and cost (productivity)	Unachieved

STRATEGY - Encourage catalytic sustainable development that is consistent with the strategic objectives and achieves the Council's vision

ACTION & DOMAIN	ACTIVITY	ACTUAL	TIMING TO PROGRAM	PERFORMANCE MEASURES	COMMENTS ON PROGRESS
Encourage catalytic sustainable development that is consistent with the strategic objectives and achieves the Council's vision	Identification of site and concept; including preliminary evaluations, development guidelines and community consultation	\$66,000	2011/12 - Tourism Development Project	Development proposals are investment ready;	Completed.
	Development of investment ready documentation	(\$45,000 grant, \$21,000 salary)		Site evaluated;	
	Attract investor			Ready for market place	TBC
				Investor interest and conversion to investment	TBC

Appendix A

STRUCTURE OF ANNUAL REPORT

The structure of Council's Annual Report follows the formal requirements laid down under the *Local Government Act 1993*. Section 72 of the Act provides that:

1. A council must prepare an annual report containing all of the following:
 - a) a summary of the annual plan for the preceding financial year;
 - i) a statement of its goals and objectives in relation to public health for the preceding financial year;
 - b) a statement of the Council's activities and its performance in respect of goals and objectives set for the preceding financial year;
 - c) the financial statements for the preceding financial year;
 - i) a statement of the activities and performance of the council in relation to any activity undertaken pursuant to section 21 as compared with its objectives for the preceding financial year.
 - ii) a statement of the total allowances and expenses paid to the Mayor, Deputy Mayor and Councillors;
 - ii) a statement detailing the attendance of each councillor at meetings of the council or any council committee during the preceding financial year;
 - iv) a statement in accordance with subsection (4) relating to the total annual remuneration paid to employees of the council who hold positions designated by the council as being senior positions;
 - d) a copy of the audit opinion for the preceding financial year;
 - i) a statement specifying details of any land donated by the council under section 177, including the name of the recipient, the reason for the donation and the value of the land;
 - e) any other prescribed matter.
2. A statement under subsection (1)(ab) is to:
 - a) state the extent to which the council has carried out its functions under the *Public Health Act 1997* and the *Food Act 2003*; and
 - b) state the resources allocated to public health; and
 - c) state the extent to which its goals, objectives, policies and programmes in relation to public health met the needs of persons within its municipal area; and
 - d) include details of the completion of any strategies.
3. The General Manager is to:
 - a) submit 2 copies of the report to the Director of the Local Government Office and one copy of the report to the Director of Public Health; and
 - b) make available copies of the report for public inspection; and
 - c) make available copies of the report free of charge or on payment of a prescribed fee; and

- d) advertise the availability of the report in a daily newspaper circulating in the municipal area.
4. A council must invite the community to make submissions on its report for discussion at its annual general meeting.
5. A statement under subsection (1)(cd) is to list the number of employees in groups according to the total annual remuneration as specified in subsection (5) where each group has a maximum of \$20,000 between the highest and lowest total annual remuneration.
6. The total annual remuneration of an employee means the total of the following for the financial year:
- a) the salary payable to the employee;
 - b) the amount of employer contribution to the employee's superannuation;
 - c) the value of the use of any motor vehicle provided to the employee;
 - d) the value of any other allowances or benefits paid or payable to, or provided for the benefit of, the employee.

Appendix B

MEETING PROCEDURES FOR THE ANNUAL GENERAL MEETING

Every Council in the State is required to hold an Annual General Meeting before 15th December in each year. A Council must give 14 days notice of the meeting by advertisement in a daily newspaper and advertise on at least two occasions.

A Council must have a quorum of Elected Members present at the meeting. Should this not occur, the meeting must be reconvened within a period of 14 days. Should any resolutions be put at the meeting, only electors of the municipality are entitled to vote, i.e. persons whose names appear on Council's and the General Manager's Electoral Roll.

The General Manager is to keep minutes of the Annual General Meeting and all resolutions passed at the meeting are to appear on the agenda for the next meeting of Council.

Meeting Procedures

The format of the Annual General Meeting is left to the Council. However the following features should be incorporated into the agenda:

- The General Manager is to make available to the public free of charge a copy of the agenda to make submissions, at least 4 days before the scheduled meeting. Local Government (Meeting Procedures) Regulations 2005 – Part 2
- A resolution is passed by a majority of votes taken by a show of hands (Schedule 4 LGA).

The following meeting procedure is recommended for the conduct of Annual General Meetings:-

1. Notice of dates and times of meetings to be as prescribed.
2. Chairperson
 - a. The Mayor, or in his or her absence, the Deputy Mayor, is to preside at the Annual General Meeting.
 - b. If both the Mayor and the Deputy Mayor are not present at an Annual General Meeting, the Councillors present are to elect one of their number to preside at that Meeting.
3. The Meeting may only transact business where a quorum of Elected Members is present.
4. Order of Business
 - a. Welcome
 - b. Apologies
 - c. Presentation of the Annual Report
 - d. Consideration of community submissions on Council's Annual Report.
An overall time limit of 30 minutes is allowed for this segment of the meeting and a time limit of five minutes is allowed to electors to deliver his/her submission.
 - e. Other Business
An overall time limit of 30 minutes is to be allowed for this segment of the meeting. Questions may be either answered at the meeting, or where research is required, the matter will be listed on the agenda of the next Ordinary Meeting of Council.

Conduct of Debate

1. Persons present at the meeting should stand when addressing the Chair.
2. All motions put to the meeting must be moved and seconded before discussion can take place.
3. A person is not to speak to a motion for more than five minutes at any one time.
4. Persons should only speak once to a motion, with the mover having the right of reply.
5. The method of voting at Annual General Meetings is by show of hands, ie by counting the electors present who are entitled to vote and who choose to vote.

Motions to Amend

The following rules apply to motions to amend original motions:

1. An amendment to a motion is not to be considered while a previous motion to amend is before the meeting, i.e. following debate the amendment must be dealt with as the next order of business.
2. Whether or not an amended motion is resolved in negative or affirmative, only one further amendment is to be accepted.

Other Matters

It should be noted that resolutions passed at Annual General Meetings are not binding on the Council. However, Council has an obligation to consider those resolutions at its next meeting.

Please deliver your submission to the Council Offices, or mail it to:

The General Manager

Flinders Council

PO Box 40

Whitemark, Flinders Island, 7255

to arrive no later than 5.00pm, Friday 7th December 2012. Where possible, please refer to the page number of the Annual Report and your presentation should focus on the main points you wish to make.

Name

Address

Tick which applies:

I DO NOT wish to make a personal submission at the meeting but ask that this written submission be considered.

I wish to talk to the main points in my written submission at the meeting

Signature

I am registered as an elector in the Flinders Municipality.

**Community Development Special Committee
2012 Annual Activity Statement**

Pursuant to the reporting requirements as outlined in the Community Development Special Committee's approved Terms of Reference, the Co-chairs submit the following Annual Activity Statement for inclusion in the Council's Annual Report.

The Community Development Special Committee (CDSC) was created by Council on 22 December 2011, under a co-chair arrangement, and its Terms of Reference were unanimously approved by Council on 15 March 2012.

Since this time the CDSC has sought approval for a public forum to engage with the community to initiate community and business membership on the Committee. Council authorised and gave consent in June 2012 for a forum to be conducted.

The Co-chairs have organised the forum for Tuesday 7 August 2012.



Peter Rhodes
Co-chair
31 July 2012



Gerald Willis
Co-chair
31 July 2012

